

The Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018 Application for a variation of licence

Notes for licence holder/Operator

If an adjustment needs to be made to your licence after it has been issued, whether it is to the licence itself or to the premises/animals referred to in the licence, you will need to make an application to us. You can do this using the form below.

The cost for a variation request is £25. After your request has been received, you will be contacted to pay the fee. Applications will only be accepted and deemed valid once payment has successfully cleared.

We will consider the application for a variation within 10 weeks of receipt. An officer may visit the premises unannounced, or announced as part of the review process, to determine whether the requested variation will be granted. Please provide any relevant information to support your variation application.

Our question	Your answer
Business name	
Address of licensed premises (if different to applicant details)	

Applicant details

Our question	Your answer
Name	
Address	
Email	
Main telephone	
Other telephone	

Our question	Your answer
Existing licence number	
Date of last inspection	

Please check local guidance notes and conditions for any additional information which may be required

Question	Your answer
Reason for requesting variation (Please provide all relevant details to support your application including other	

supplementary evidence, documentation,
photos etc)

Declaration	Your answer
Full Name	
Capacity/Position of Signatory	
Date	