

Your 2012/13 services

Tonbridge & Malling



How your Council Tax helps pay
for the services we provide



Your Council Tax 2012/13



Contact information

If you have any comments or questions about the information provided, please contact:

Tonbridge & Malling**Borough Council**

Telephone: **01732 844522**

Email: **customer.services@tmbc.gov.uk**

Write to:

Tonbridge & Malling Borough Council, Gibson Building, Gibson Drive, Kings Hill, West Malling, Kent ME19 4LZ

Website: **www.tmbc.gov.uk**

Kent Police Authority

Telephone: **01622 677055**

Email: **kpaenquiries@kent.pnn.police.uk**

Write to:

Kent Police Authority, First Floor, Gail House, Lower Stone Street, Maidstone, Kent ME15 6NB

Website: **www.kentpoliceauthority.gov.uk**

Kent County Council

Telephone: **08458 247 247**

Email: **council.tax@kent.gov.uk**

Write to:

Kent County Council, Room 3.08, Sessions House, Maidstone, Kent ME14 1XQ

Website: **www.kent.gov.uk/counciltax**

Kent and Medway**Fire and Rescue Authority**

Telephone: **01622 692121**

Email: **KFRSFinance@kent.fire-uk.org**

Write to:

Kent and Medway Fire and Rescue Authority Headquarters, Straw Mill Hill, Tovil, Maidstone, Kent ME15 6XB

Website: **www.kent.fire-uk.org**

If you have a question about paying your Council Tax bill or claiming Council Tax benefit, please contact your local council (top left box).



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Note



About your Council Tax



Tonbridge & Malling Borough Council, Kent County Council, Kent Police Authority and Kent and Medway Fire and Rescue Authority together deliver most of the local services in your area. If you live in an area with a parish council, it too provides some local services. This leaflet provides information from each of these authorities.



Kent & Medway
Fire & Rescue Authority

The Council Tax you pay is collected by Tonbridge & Malling Borough Council on behalf of all the above authorities. The total amount is then divided between these authorities (see table on page 2).

We have set our 2012/13 budgets in probably the most difficult global financial circumstances that we have ever faced. Demand for local services continues to increase as a consequence of an expanding population, high expectations and continuing economic challenges. At the same time Central Government has pledged to reduce the national deficit through reductions in public spending which inevitably has a significant impact on Local Government finances, as do rising prices.

In these demanding circumstances, Kent County Council, Kent Police Authority, and Kent and Medway Fire and Rescue Authority have agreed that their share of the total Council Tax bill should not be increased for the second successive year. This has required a fundamental look at the amount of taxpayer's money spent to ensure services are as efficient as they can be and deliver excellent value for money. Inevitably this means that some services have had to be reviewed to balance the competing demands of increased spending pressures and reduced Government funding.

Tonbridge & Malling Borough Council's share of the total average bill is 12.1%, which amounts to £171.91 in 2011/12. Tonbridge & Malling Borough Council has decided to increase this by £4.99 in 2012/13 to help protect those frontline services which are most valued by local people.

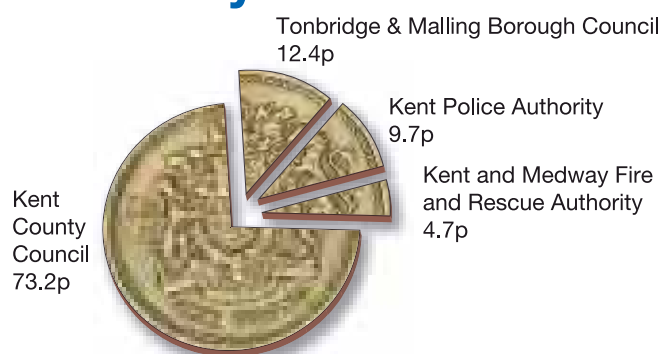
Joint Council Tax breakdown



The table below shows how your Council Tax is divided between the different authorities. Some areas also pay Council Tax to support a parish council, which varies from parish to parish. Details of parish charges are available on the Borough Council's website.

House Band	Kent County Council £	Tonbridge & Malling Borough Council £	Kent Police Authority £	Kent and Medway Fire and Rescue Authority £	Total Council Tax (excluding parish precepts) £
A	698.52	117.93	92.45	45.30	954.20
B	814.94	137.59	107.86	52.85	1,113.24
C	931.36	157.24	123.27	60.40	1,272.27
D	1,047.78	176.90	138.68	67.95	1,431.31
E	1,280.62	216.21	169.50	83.05	1,749.38
F	1,513.46	255.52	200.32	98.15	2,067.45
G	1,746.30	294.83	231.13	113.25	2,385.51
H	2,095.56	353.80	277.36	135.90	2,862.62

Value for money



Your Council Tax 2012/13

Council Tax information



Council Tax valuation: Council Tax is paid on domestic dwellings. These include houses, bungalows, flats, maisonettes, mobile homes and houseboats. There will be one bill per dwelling.

Each dwelling has been given a band by the Valuation Office Agency. The band is based on the dwelling's market value as at 1 April 1991. Your bill will show which band your dwelling is in.

Band A up to £40,000	Band E £88,001 to £120,000
Band B £40,001 to £52,000	Band F £120,001 to £160,000
Band C £52,001 to £68,000	Band G £160,001 to £320,000
Band D £68,001 to £88,000	Band H over £320,000

Appeals: If you think your property's band is too high, you might be able to appeal. To do this, you should contact the Valuation Office Agency, Second Floor, 1 Francis Grove, Wimbledon, London SW19 4DT. You can also visit its website at www.voa.gov.uk. Do not appeal to us, as we cannot change your property's band unless the Valuation Office Agency has agreed to it first. You should not withhold payment while your appeal is being dealt with. If your appeal is successful, we will refund any overpayment.

If you think that your Council Tax bill is wrong for some other reason, you should contact us first. If we cannot resolve the issue, you may appeal to the independent Valuation Tribunal. Information about the Tribunal can be found on its website www.valuationtribunal.gov.uk

Exempt dwellings: Some dwellings are exempt from the Council Tax including properties occupied wholly by students; persons under 18; and the severely mentally impaired; unfurnished properties (exempt for 6 months) and properties undergoing, or needing, major repair (exempt for 12 months). If you think your property may be exempt, please contact us.

Discounts: The full Council Tax charge assumes that there are two adults resident in a dwelling. If there is only one, we give

a 25 per cent discount. When we look at the number of persons living in a property, certain persons are not counted including full time students, persons who are severely mentally impaired, and school leavers. If all the adults are not counted, we give a 50 per cent discount.

Second homes and long-term empty properties (empty for more than 6 months) qualify for a 10 per cent discount.

If you think you might be entitled to a discount, please let us know. If you already receive a discount you must tell us, within 21 days, if there is any change in your circumstances that might affect your entitlement. You could be liable to a penalty of £70 if you don't.

People with disabilities: If you have extra space, or extra rooms, in your property in order to meet the needs of a disabled person, you could be entitled to a reduced bill. If you think you might be entitled to a reduction, please let us know.

Council Tax benefit: If you are on a low income you might be entitled to a rebate on your Council Tax. If you have access to the internet, there is a benefits 'calculator' on our website. This will give you an idea as to whether you might be entitled to benefit. For more information about Council Tax



and Council Tax benefit, visit the 'Services' section of our website - www.tmbc.gov.uk or 'phone us. For Council Tax ring **01732 876388** and for Benefits ring **01732 876376**.

Other reductions: The Council has discretion to reduce the amount that a person is liable to pay depending on the circumstances of the case.

Borough Council's budget

The Council's Band D tax rate of £176.90 for 2012/13 represents an increase of £4.99 or 2.9% on the figure for 2011/12. This will mean that the quality of existing key services will be maintained in the coming year.

Taking into account the recent significant cuts in government funding and further cuts expected in future years, latest projections

suggest a budget 'funding gap' of about £2.54m to be addressed over the medium term. Clearly the Council continues to face a significant financial challenge but remains determined that the negative impact on service delivery and Council Tax increases are minimised, albeit some difficult choices will have to be made.

2011/12			Income & expenditure summary	2012/13		
Gross £000	Income £000	Net £000		Gross £000	Income £000	Net £000
9,345	-4,980	4,365	Cultural and related	9,416	-4,828	4,588
6,544	-1,706	4,838	Environmental and regulatory	6,593	-1,476	5,117
3,547	-1,065	2,482	Planning	3,354	-846	2,508
2,390	-2,330	60	Highways and transport	2,428	-2,648	-220
33,880	-32,160	1,720	Housing	35,560	-33,844	1,716
10,621	-8,566	2,055	Central services to the public	10,048	-8,333	1,715
2,525	-5	2,520	Corporate and democratic core	2,379	-4	2,375
522	-241	281	Non-distributed costs	570	-394	176
69,374	-51,053	18,321	Total service expenditure	70,348	-52,373	17,975
		403	Other operating expenditure			369
		-636	Financing and investing income and expenditure			-596
		254	Pension accounting adjustments			742
		1,536	Expenditure funded from capital reserve			2,160
		-2,625	Depreciation and other capital adjustments			-2,558
		-3,726	Use of reserves			-3,674
		-5,102	Government grants inc. new homes bonus			-5,705
		8,425	Council Tax requirement			8,713
		£171.91	Council Tax at Band D			£176.90
Why spending has changed						£000
Council Tax requirement 2011/12						8,425
Price inflation, service pressures, specific grant income and efficiencies (net)						216
Reduction in contribution from reserves						675
Government grants including new homes bonus						-603
Council Tax requirement 2012/13						8,713

A copy of our detailed budget book is available at the council offices at Kings Hill or on the Council's website.

Your Council Tax 2012/13

Parish council precepts (over £140,000)



2011/12		Service	2012/13	
Gross £	Net £		Gross £	Net £
Aylesford Parish Council				
48,319	24,321	Recreation and amenities	63,450	41,556
15,400	0	Burial grounds	18,183	4,823
23,850	20,070	Footways and lighting	26,850	23,675
23,500	23,500	Halls and capital projects	24,150	24,150
194,523	113,281	Other running costs	167,800	86,972
305,592	181,172	Total	300,433	181,176
£43.58		Council Tax at Band D	£43.70	
Ditton Parish Council				
107,479	92,009	Open spaces, recreation and amenities	106,246	88,800
235,446	19,591	Community centre and bars	282,110	20,979
130,097	97,034	Other running costs	118,568	99,373
473,022	208,634	Total	506,924	209,152
£114.00		Council Tax at Band D	£114.00	
East Malling & Larkfield Parish Council				
20,190	19,368	Amenities	22,340	18,650
37,990	30,592	Allotments and open spaces	38,200	31,153
133,192	69,192	Village halls	133,322	75,322
163,012	112,130	Other running costs	158,600	106,594
354,384	231,282	Total	352,462	231,719
£43.81		Council Tax at Band D	£43.90	
Kings Hill Parish Council				
9,686	-2,014	Amenities and planning	128,206	6,476
0	0	Sports and recreation	133,123	22,944
218,584	43,774	Community centre	169,645	0
196,570	109,621	Other running costs	192,893	124,730
424,840	151,381	Total	623,867	154,150
£44.04		Council Tax at Band D	£43.87	
Snodland Town Council				
80,800	80,800	Open spaces	67,601	42,601
67,280	67,280	Village halls	13,400	3,900
45,260	9,778	Cemeteries and churchyards	24,450	-14,192
15,500	12,236	Street lighting	16,500	13,759
125,081	64,177	Other running costs	228,251	198,908
333,921	234,271	Total	350,202	244,976
£64.84		Council Tax at Band D	£66.29	

Should you have any questions regarding the parish council information they should be raised direct with the relevant parish council.

Tonbridge & Malling Borough Council



Council Tax for the financial year starting 1 April 2012

Valuation band ▶ Part of the Council's area	A £	B £	C £	D £	E £	F £	G £	H £
Tonbridge	954.20	1,113.24	1,272.27	1,431.31	1,749.38	2,067.45	2,385.51	2,862.62
Addington	987.17	1,151.70	1,316.23	1,480.76	1,809.82	2,138.88	2,467.93	2,961.52
Aylesford	983.34	1,147.23	1,311.12	1,475.01	1,802.79	2,130.57	2,458.35	2,950.02
Birling	975.44	1,138.01	1,300.59	1,463.16	1,788.31	2,113.46	2,438.60	2,926.32
Borough Green	1,008.68	1,176.79	1,344.91	1,513.02	1,849.25	2,185.48	2,521.70	3,026.04
Burham	979.14	1,142.34	1,305.53	1,468.72	1,795.10	2,121.49	2,447.86	2,937.44
Ditton	1,030.20	1,201.91	1,373.61	1,545.31	1,888.71	2,232.12	2,575.51	3,090.62
East Malling & Larkfield	983.47	1,147.38	1,311.30	1,475.21	1,803.04	2,130.86	2,458.68	2,950.42
East Peckham	1,004.34	1,171.74	1,339.13	1,506.52	1,841.30	2,176.09	2,510.86	3,013.04
Hadlow	988.16	1,152.86	1,317.55	1,482.25	1,811.64	2,141.03	2,470.41	2,964.50
Hildenborough	963.36	1,123.92	1,284.48	1,445.04	1,766.16	2,087.28	2,408.40	2,890.08
Ightham	1,004.11	1,171.46	1,338.82	1,506.17	1,840.88	2,175.58	2,510.28	3,012.34
Kings Hill	983.45	1,147.36	1,311.27	1,475.18	1,803.00	2,130.82	2,458.63	2,950.36
Leybourne	999.60	1,166.20	1,332.80	1,499.40	1,832.60	2,165.80	2,499.00	2,998.80
Mereworth	971.98	1,133.97	1,295.97	1,457.97	1,781.97	2,105.96	2,429.95	2,915.94
Offham	981.55	1,145.14	1,308.74	1,472.33	1,799.52	2,126.70	2,453.88	2,944.66
Platt	992.40	1,157.81	1,323.21	1,488.61	1,819.41	2,150.22	2,481.01	2,977.22
Plaxtol	977.40	1,140.31	1,303.21	1,466.11	1,791.91	2,117.72	2,443.51	2,932.22
Ryarsh	988.56	1,153.32	1,318.08	1,482.84	1,812.36	2,141.88	2,471.40	2,965.68
Shipbourne	977.26	1,140.14	1,303.02	1,465.90	1,791.66	2,117.42	2,443.16	2,931.80
Snodland	998.40	1,164.80	1,331.20	1,497.60	1,830.40	2,163.20	2,496.00	2,995.20
Stansted	996.30	1,162.35	1,328.40	1,494.45	1,826.55	2,158.65	2,490.75	2,988.90
Trottiscliffe	978.78	1,141.92	1,305.05	1,468.18	1,794.44	2,120.71	2,446.96	2,936.36
Wateringbury	994.48	1,160.23	1,325.98	1,491.73	1,823.23	2,154.73	2,486.21	2,983.46
West Malling	997.99	1,164.32	1,330.66	1,496.99	1,829.66	2,162.32	2,494.98	2,993.98
West Peckham	965.47	1,126.38	1,287.30	1,448.21	1,770.04	2,091.86	2,413.68	2,896.42
Wouldham	989.76	1,154.73	1,319.69	1,484.65	1,814.57	2,144.50	2,474.41	2,969.30
Wrotham	996.27	1,162.32	1,328.36	1,494.41	1,826.50	2,158.60	2,490.68	2,988.82

Your Council Tax 2012/13



Our Goals

Bold Steps for Kent is our medium term plan to 2014/15.

It sets out our ambitions and priorities for the next three years and running throughout there are three clear aims:

- **To help the Kent economy grow** – Supporting and facilitating new growth in the Kent economy by delivering new housing and infrastructure and working with key business sectors.
- **To put the citizen in control** – Giving power and influence to local people so they are able to take responsibility for their own community and service needs.
- **To tackle disadvantage** – Making Kent a county of opportunity where aspiration rather than dependency is supported, particularly for those who are disadvantaged or who struggle to help themselves and their family.

Where your money goes

Your Services	Total Spending 2011/12 £'m	Total Spending 2012/13 £'m
Adults & Older People's Services	480.8	484.6
Children's Services	275.1	284.0
Community Services	59.2	52.4
Highways	49.2	49.4
Schools Budgets	790.4	790.4
Services for Schools	28.1	26.5
Transport Services	73.8	73.3
Waste Management	70.5	71.1
Other Direct Services to the Public	30.8	30.8
Financing Costs*	130.9	154.3
Management Support & Overheads	163.4	160.4
Total	2,152.2	2,177.2
Funded by:		
Service Income	375.3	400.4
Government Grants (spent on specific things)	782.8	782.1
General Government Grants	418.4	414.6
Council Tax	573.7	577.9
Collection Fund Surplus	2.0	2.2



Why spending has changed

	£'m
Budget Requirement 2011/12	909.1
Changes in responsibilities from Central Government	11.9
Unavoidable pressures to cover inflation, demand/demographic changes and externally imposed factors	38.6
Revenue investments to support local policy priorities	29.3
Removal of one-off issues from 2011/12	15.4
Additional income	-30.2
Efficiencies and other savings	-69.8
Budget Requirement 2012/13	904.3

Where your money goes

The Council Tax you pay to KCC contributes towards paying for services that make a positive difference to the lives of all Kent residents. For example, it helps pay for:

- The maintenance of over 5,000 miles of roads in Kent, and 4,200 miles of paths and public rights of way.
- The processing and disposal of 730,000 tonnes of waste every year. There are 19 KCC recycling centres in Kent providing recycling facilities for 4 million visitors per year.
- 99 permanent libraries and 11 mobile libraries, issuing approximately 6.3 million books and supporting over 8 million visits.
- 28,520 people who receive support to live independently in their homes, with the personalised care we provide.
- 73,500 weeks of permanent nursing care for approximately 1,400 people provided through the independent sector.
- Support to nearly 500 schools and other services which support children, young people and their families.

To find out more about your Council Tax go to:
www.kent.gov.uk/counciltax

* Includes estimated levies from the Environment Agency for flood defence (£344,000) and Kent & Essex Inshore Fisheries & Conservation Authority (£387,000)



Overseeing your policing

Kent Police Authority is an independent body made up of 16 members – a mix of local people and councillors who hold Kent Police to account. We set the police Council Tax, appoint the Chief Constable, monitor police performance, and set policing targets for the Force.

“The Authority and Force are entering the second year of a savings plan to find £50million during four years. Policing services will continue to be maintained and frontline services and neighbourhood policing are key priorities.

‘The county now has three policing divisions – West, North, and East – and a new appointment system has been introduced to enable victims of crime to see an officer at a time and place of their choosing.

‘It is also now even easier to contact the police following the introduction of **101**, a new easy to remember number, to call to report non-urgent crime, make a general enquiry or contact your neighbourhood officer. Each call only costs a maximum of 15p, no matter how long the call is or whether it is from a landline or mobile. This complements the existing 999 service which should continue to be used when life is in danger and crime is in progress.

‘There are changes ahead this year with the introduction of a directly elected Police and Crime Commissioner in November. You will be able to vote for an individual to hold Kent Police to account for the service it delivers.

‘Despite all the unprecedented changes in the policing service, the Police Authority will continue to make absolutely sure that the taxpayers of the county get the best service from Kent Police. ”

Ann Barnes, Chair of Kent Police Authority

Kent Police Authority



How Kent Police are funded	£'000's	£/resident
Central Government grants	186,112	110.51
Additional Council Tax in 2011/12	69	0.04
Balance to be met by council taxpayers in 2012/13	88,519	52.56
Total	274,700	163.11

Population in Kent 1,684,100

Budget breakdown – what we are spending money on	2012/13 £'000's	2011/12 £'000's
Police pay	155,830	161,166
Police pensions	32,596	34,151
Support staff pay	82,463	88,491
Other expenditure e.g. premises, computers, transport	46,696	48,923
Gross revenue budget (total of above)	317,585	332,731
Income generated by external parties outside of Kent Police	-42,885	-44,931
Total	274,700	287,800

Contact us

By emailing kpaenquiries@kent.pnn.police.uk or alternatively write to: Kent Police Authority, First Floor, Gail House, Lower Stone Street, Maidstone, Kent ME15 6NB

Find out more about our role in overseeing policing in Kent visit www.kentpoliceauthority.gov.uk or call **01622 677055**



facebook.com/pages/Kent-Police-Authority/197220152107

10



Kent Fire and Rescue Service – There when you need us

For just over £1.30 a week (for a Band D property) – the price of a Sunday paper – Kent Fire and Rescue Service provides you and your family with a round-the-clock, 365 days a year service. We not only fight fires, but deal with a huge range of other emergencies from road traffic collisions, floods and explosions to chemical accidents. We also deliver numerous community and fire safety initiatives to help reduce the risk of fires in both homes and businesses and prevent road traffic accidents.

Last year we:

- Dealt with 31,000 emergency 999 calls – answering 97% of them within 20 seconds
- Responded to nearly 19,000 incidents including 5,921 fires
- Reached nearly 90% of fires in less than ten minutes
- Dealt with 900 road crashes
- Carried out 10,000 home safety visits, fitting 16,000 smoke alarms in some of the most vulnerable households
- Educated over 73,000 children and young people on fire and road safety

Where your money goes

Revenue budget	2011/12 £'000	2012/13 £'000
Employees	58,438	58,532
Running expenses	16,333	14,197
Capital financing	2,120	7,018
Transfer to reserves	679	1,205
Gross revenue expenditure	77,570	80,952
Service income	-5,836	-7,534
Net budget requirement	71,734	73,418
Financed by:		
Formula grant	28,417	29,804
Collection fund surplus	129	120
Council Tax	43,188	43,494
	71,734	73,418

Plans for the future

Over the last three years we have carried out a county-wide review to improve emergency cover by ensuring that fire stations are in the best place to support the risks in the community. We will now implement the changes necessary as a result of this review, which will include building new fire stations where they are needed.

We have started reviewing the vehicles and equipment we use to tackle fires and deal with other emergencies.



We think we can improve the effectiveness and efficiency further by introducing new innovative equipment and ways of working.

Over a quarter of the 999 calls we receive are to automatic fire alarms, nearly all of which are false alarms. This disrupts business and building users, takes firefighters away from genuine emergencies and is a waste of your money. We are therefore encouraging alarm owners to manage their equipment more effectively. From April 2012 we will not go out to most of these alarms unless we think there is an actual fire. More information about these changes can be found on our website.

Our Budget for 2012/13

This Authority did not increase the Council Tax last year and is not increasing it this year (2012/13) which means that it has been able to claim additional grant funding from the Government. This has enabled the Authority to continue investing in its infrastructure programme. However, budget growth of nearly £4m is required to meet commitments and pressures arising from inflation, providing additional fire safety advice to the business community as well

as supporting the building programme of five new fire stations over the next few years. In support of this, the Authority has reviewed its emergency response provision, changes to the way we work and back office processes to enable £2.1m of savings and efficiencies to be made.

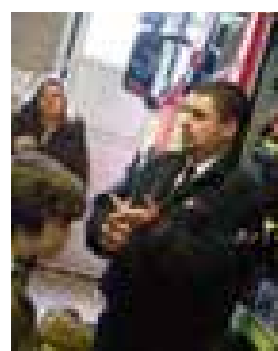
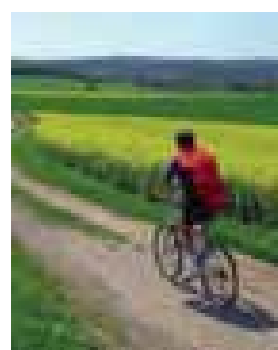
Why spending has changed

Revenue budget	£'000
Revenue budget 2011/12	71,734
Pay, prices and commitments	1,413
Service developments	2,614
Savings	-2,165
Transfer to general reserve	48
Council Tax freeze grant – re 11/12	1,079
Council Tax freeze grant – re 12/13	-1,305
Revenue budget	73,418

The capital budget for 2012/13 is £11.6m, which reflects investment in 21 new fire engines, updating information and control systems and supports the start of the construction of five new fire stations.



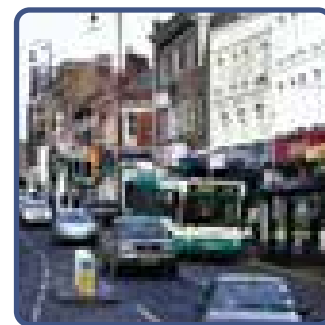
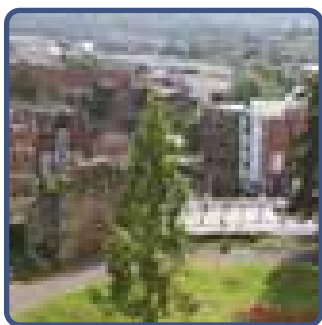
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How to pay • Help and advice • Benefits information • Get in touch
and much more from Kent County Council, Tonbridge & Malling Borough
Council, Kent Police Authority and Kent and Medway Fire and Rescue Authority

2012/13

Revenue and Capital Budgets



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BUDGET STATEMENT 2012/13

1. Introduction

- 1.1 The revenue and capital budgets for 2012/13 are presented in this booklet for approval by full Council. In determining the budget the Council approves the financial resources necessary to achieve its plans for the provision of services and also sets the level of council tax for the year. The budget has been prepared within the context of a Medium Term Financial Strategy [**Annex 1**].
- 1.2 Given the scale of the financial challenge faced by the Council as part of the 2011/12 budget setting process we moved to a Medium Term Financial Strategy spanning a ten-year period; and set the following two fundamental objectives: to maintain a minimum general revenue reserve balance of £2.0m and to achieve a balanced budget by the end of the strategy period.
- 1.3 The Council has seen its Formula Government Grant funding cut by more than £1.5m or 28% over the two-year period 2011/12 to 2012/13 with further cuts expected in future years. Based on the above and an assumption about further cuts in grant funding in future years, amongst other things, latest projections point to a 'funding gap' between expenditure and income of **circa £2.54m**. However, from April 2013 a Business Rates Retention scheme is to replace Formula Grant funding and as a result it is difficult to predict future funding levels. For the purpose of medium term financial planning all we can do for the time being is assume we will be no better or worse off under this system than under the current arrangements.
- 1.4 The good news is that, for several years, we have had in place a robust Medium Term Financial Strategy and the existence and discipline of the same affords us the time to take a constructive and considered approach to budgetary pressures. Clearly, the absolute size of the 'funding gap' will influence the timescales we afford ourselves to address the problem.
- 1.5 Based on the above projection we could, for example, breakdown the savings target into four equal tranches of £635,000 to be achieved by 2013/14, 2014/15, 2016/17 and 2017/18.
- 1.6 Some Government-led initiatives in the 'pipeline' that will impact on the Council's finances and, in turn, the Medium Term Financial Strategy over the medium to longer term are:
 - Welfare Reform and cessation of the administration of housing benefits over a transitional period ending in 2017/18.
 - Localisation of council tax support.
 - Business Rates Retention scheme.
 - Proposals to devolve the setting of planning fees.

- 1.7 The financial difficulties the entire public sector is facing are **unprecedented**. The Council continues to face a significant financial challenge, but remains determined that the negative impact on service delivery and council tax increases are minimised, albeit some difficult choices will have to be made.

2. Medium Term Financial Strategy

2.1 Background

- 2.1.1 The Council's Medium Term Financial Strategy covers both revenue and capital budgets, and it is this Strategy that underpins the budget setting process for the forthcoming year and over the strategy period.
- 2.1.2 The Strategy sets out the high level financial objectives the Council wishes to fulfil over the agreed time span. The Strategy also sets out, based on current financial information, not only the projected budgets for the period, but also the levels of council tax that are projected to be required to meet the Council's spending plans.
- 2.1.3 The aim of the Medium Term Financial Strategy is to give us a realistic and sustainable plan that reflects the Council's priorities and takes us into the future. Underneath the Strategy sits detailed estimates formulated in conjunction with Services taking into account past outturn, current spending plans and likely future demand levels / pressures. It is acknowledged that circumstances will change and for this reason the Strategy needs to, and will, be kept under regular review.
- 2.1.4 Given the scale of the financial challenge faced by the Council as part of the 2011/12 budget setting process we moved to a Medium Term Financial Strategy spanning a ten-year period; and set the following two fundamental objectives: to maintain a minimum general revenue reserve balance of £2.0m and to achieve a balanced budget by the end of the strategy period. A full set of key objectives for the Medium Term Financial Strategy can be found at **[Annex 1]**.

2.2 Council Priorities

- 2.2.1 Our improvement priorities are reviewed regularly to ensure that they remain relevant to changed circumstances and can continue to set an overall framework for our work across the Council each year. These priorities are broadly based and span all areas of Council activity.
- 2.2.2 Despite our budgetary problems, we continue to work hard at delivering our priorities. The District Auditor following the 2011 audit concluded that the Council continues to have a strong and effective framework for financial planning and budgetary control.
- 2.2.3 On 10 January 2012, Overview and Scrutiny Committee endorsed the scope of seven key priorities for 2012/15. These have since been clarified by the Council's Management Team for further consideration and approval by Members in due course. Management Team is recommending that

during 2012/15 we will work with a range of partners and our local communities towards achieving the following key priorities:

- Continued delivery of priority services and a financially viable Council.
- Sustainable regeneration of Tonbridge town centre and economic development in communities across the Borough.
- A continuing supply of homes, including affordable housing to buy and rent, and prevention of homelessness.
- Children and young people who are safe, involved, with access to positive activities.
- A clean, smart, well maintained and sustainable Borough.
- Low levels of crime, anti-social behaviour and fear of crime.
- Healthy living opportunities and community well-being.

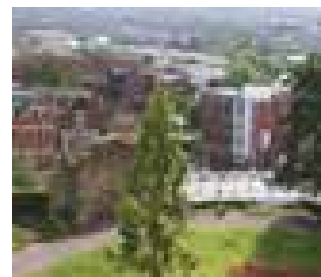
Continued delivery of priority services and a financially viable Council

- 2.2.4 This is to reflect the difficult financial situation going forward where our first priority is about safeguarding what matters most rather than improvement. The Council has a significant challenge ahead in respect of identifying and implementing savings over the medium term. In the coming months, Members will consider options to deliver the first tranche of the required savings. In addition, the Management Team will continue to seek efficiency savings in the delivery of existing services and to take advantage of opportunities to work in partnership with neighbouring councils with the aim of not only delivering savings through joint working, but also to improve resilience and performance.



Sustainable regeneration of Tonbridge town centre and economic development in communities across the Borough

- 2.2.5 Considerable progress has been made in advancing proposals to attract investment in good quality development, environmental enhancement and an improvement in the range and quality of retail, leisure, community and other facilities. The Tonbridge Area Action Plan (AAP – part of our Local Development Framework) is now adopted by the Council. The AAP forms the statutory planning basis for central Tonbridge and sets out a clear and confident planning framework for development. In parallel the Council have adopted a planning brief for the Botany area of the town centre in order to guide detailed proposals for this key regeneration site.



- 2.2.6 In parallel the Council have adopted a planning brief for the Botany area of the town centre in order to guide detailed proposals for this key regeneration site which will include new retail and community facilities and some high quality open spaces in the town centre.
- 2.2.7 A major environmental enhancement scheme is due for implementation in the next year for the Town Lock area to bring forward a new open space alongside the River Medway. A range of leisure and recreation projects are in the advanced stages of implementation at the Tonbridge Racecourse ground, mostly funded through developer contributions, in order to improve and widen the scope of facilities for local people and the new residents of housing schemes. A major refurbishment of the Memorial Gardens is also planned for the coming year.
- 2.2.8 Planning permission has been granted for a variety of significant housing developments in the town and the Council has adopted Design Guidelines to help facilitate the mixed-use development of a key site known as Sovereign House in an appropriate and sustainable fashion.
- 2.2.9 The Council is working closely with Network Rail on improvements to Tonbridge Station, which includes the enhancement of the station buildings and environs itself and the potential redevelopment of adjoining land.
- 2.2.10 The Council are engaged with partners, including Tonbridge School and K College to facilitate the improvement of education, community and sports facilities.

A continuing supply of homes, including affordable housing to buy and rent, and prevention of homelessness

- 2.2.11 The Council's adopted Core Strategy and Development Allocations Development Plan Document makes a strong provision for overall housing supply, being approximately 1200 dwellings above the previous South East Plan targets. The most recent Annual Monitoring Report demonstrates a healthy land supply position up to 2021, focusing on the delivery of some strategic sites in the north of the Borough and key schemes in central Tonbridge. The Council is working with many developers in the context of changing market conditions and is taking positive action to facilitate development such as compulsory purchase of land.
- 2.2.12 The Council will continue to work closely with its Housing Association partners and the Homes and Communities Agency (HCA) in order to maximise the delivery of new affordable housing. The Council's Affordable Housing Supplementary Planning Document (SPD) was adopted in 2008 and is key to ensuring that new affordable housing is both high quality and sustainable. The SPD provides guidance and clarity for developers, landowners, housing associations and other registered providers on the Council's expectations and aspirations for new affordable housing schemes.
- 2.2.13 The Council maintains a rolling programme of housing assistance to tackle disrepair and



improve energy efficiency. It also works closely with the Kent County Council *No Use Empty* initiative to bring empty homes back into use.

- 2.2.14 The *Housing Options* model of service delivery which focuses specifically on the prevention of homelessness is now well established within the borough. It has been significant in reducing the number of households facing homelessness, but the economic downturn has ensured this has remained a considerable challenge. In 2009, Choice-Based Lettings went live in Tonbridge and Malling as part of the Kent Homechoice scheme, providing applicants for social housing with greater choice in where they wish to live. In 2011, the Council adopted the reviewed West Kent Homelessness Strategy, which sets out the priorities for the three West Kent authorities over a five-year period

Children and young people who are safe, involved, with access to positive activities

- 2.2.15 The Council will continue with its programme of holiday activities for young people and will undertake a review of the Summer Playscheme to consider the potential of all day provision. The children's play facility at Frogbridge play area in Tonbridge will be improved, and liaison will continue with the Kent Youth Service to ensure the future provision of youth services in the Borough is based on identified needs. The Council will introduce an extended coaching school programme for young people at its Leisure Centres following the successful extension of the Swim School Programme.



- 2.2.16 New play facilities and a community garden will be provided on land adjacent to St Philips Church, Tonbridge and the Council will continue to work closely with Snodland Town Council in the provision of improved sports pitches at Potyn's Field. The Council will actively support the work of the Tonbridge and Malling Local Childrens Trust Board with a particular focus on safeguarding, mental health, healthy lifestyles and adolescent engagement.
- 2.2.17 Young people will continue to play a key role in the development of arts initiatives in the Borough, with educational links established within the Tonbridge Music Festival, Music at Malling and Tonbridge Arts Festival Programmes. Young people will continue to influence the Council's decision making process through the Youth Forum.

A clean, smart, well maintained and sustainable Borough

- 2.2.18 Funding has been made available to achieve an attractive and well-maintained street and public open space environment.



- 2.2.19 The Council works with our residents, communities and partners to improve local environments under the banner of the national initiative known as “Love Where You Live”. A “Zero Tolerance” approach to those seen littering or fly-tipping has been adopted.
- 2.2.20 A Street Scene Action Plan for 2012/13 has been produced which lists a range of improvement actions including tackling graffiti and improving public open spaces owned by the Council.
- 2.2.21 Over 90 per cent of the household waste generated in the borough is recycled, composted or used to generate electricity. A range of services are provided including kerbside collection services and community based recycling centres which together achieve a recycling rate of 45 per cent.
- 2.2.22 Opportunities to improve our services and performance further are constantly being evaluated.

Low levels of crime, anti-social behaviour and fear of crime

- 2.2.23 Provision has been made under the Community Safety revenue budget to enable the Council to provide funding and support for a range of Crime and Disorder crime reduction and community reassurance initiatives. In partnership with other organisations, these initiatives include supporting those involved in helping victims of domestic abuse (both male and female), youth diversion activities to reduce incidences of anti-social behaviour, contributions towards the Power Project which deals with young people at risk of offending and projects aimed at helping those with alcohol and drugs issues which can often be linked to instances of crime and disorder.



- 2.2.24 The Borough Council now hosts a Community Safety Unit (CSU) combining community safety staff, police personnel and space for hotdesking by partner organisations. The CSU enables faster responses to be made to reports of crime and anti-social behaviour. In particular, daily tasking meetings are held in the CSU where reports of crime and anti-social behaviour are assessed and appropriate actions are agreed.

Healthy living opportunities and community well-being

- 2.2.25 The Council continues to extend and develop the Lifestyles GP Referral programme operating from the Council's leisure centres offering a wider range of specialist classes and additional community outreach work. With public health funding, the Council is contributing to a programme of work on the theme of 'healthy weight' by focusing GP referred weight management programmes on obese adults in need of treatment and is also trialing a similar programme for families. Funding has also been provided to run a programme aimed at addressing mental health issues affecting young women in partnership with Platform 51. A number of



health promotion days have been held in community settings in order to promote health awareness, particularly amongst harder to reach groups. The Council has recently been able to extend the funding for this successful initiative for a further year enabling the programme of activities to be maintained. Work is also underway with local businesses to promote healthy lifestyles amongst their workforces.

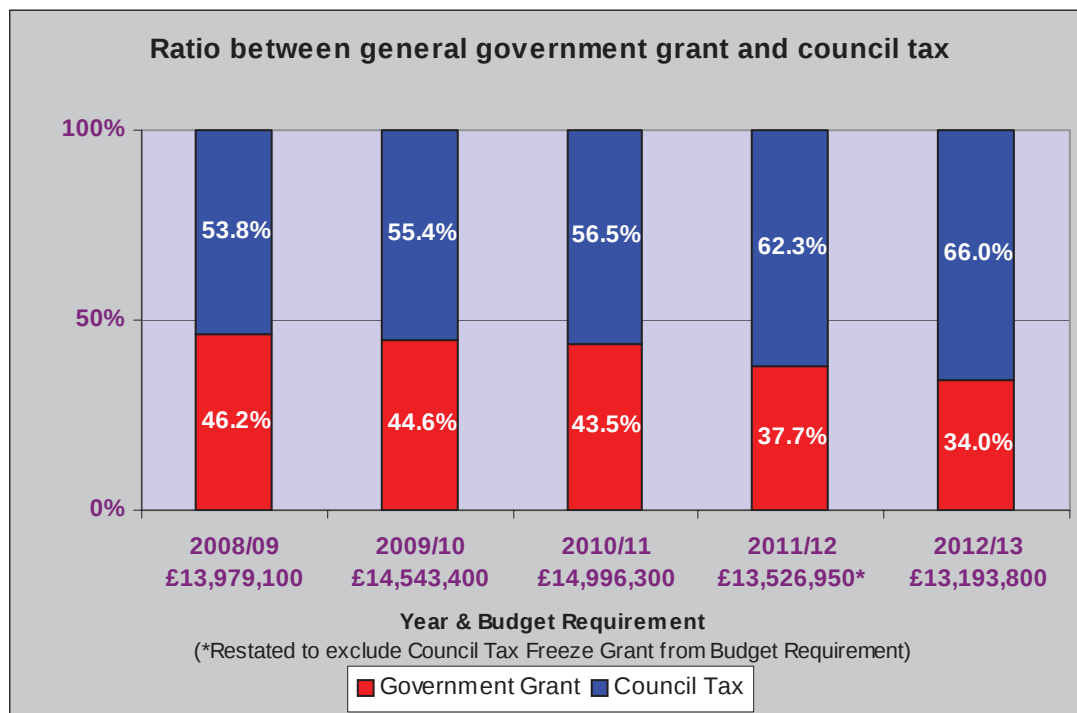
2.3 Financial Context

- 2.3.1 The Council's Band D tax rate for 2012/13 is **£176.90 (an increase of £4.99 or 2.9%)**. In setting this level of council tax, the Council is budgeting to support its expenditure by the contribution of **£838,650** from its General Revenue Reserve.
- 2.3.2 In respect of Government Grant (see paragraph 3 below) in 2012/13, the Council is to receive £4,269,889, a cash decrease of £576,785 or 11.9% on the 2011/12 adjusted grant base. Included in the 2012/13 settlement is the 2011/12 council tax freeze grant of £210,630 giving a total settlement figure of £4,480,519 (£4,269,889 + £210,630).
- 2.3.3 The Medium Term Financial Strategy is the Council's high level financial planning tool which underpins the budget setting process. It will be refreshed and updated at least annually to reflect current circumstances.

3. Government Grants

- 3.1 One of the external factors affecting the Council's budget is the level of general Government Grant that is allocated to Tonbridge and Malling to provide general support in meeting the cost of services. The Council was notified of its final grant settlement for 2012/13 on 31 January 2012 and approved by the House of Commons on 8 February 2012.
- 3.2 The Council's **2011/12 grant settlement of £4,889,857** has been reduced by £43,183 giving an adjusted grant base of £4,846,674. The adjusted grant base has then been **reduced by 11.9%** or £576,785 in cash terms to give a **2012/13 grant settlement of £4,269,889**. Thus, Tonbridge and Malling Borough Council has seen a cut of more than 28% over the two-year period 2011/12 to 2012/13.
- 3.3 Included in the 2012/13 settlement is the 2011/12 council tax freeze grant of £210,630 giving a total settlement figure of **£4,480,519** (£4,269,889 + 210,630).
- 3.4 From April 2013 a Business Rates Retention scheme is to replace formula grant funding. Under the proposals funding above a minimum amount will be dependent on growth in an authority's business rates base. For the purposes of medium term financial planning all we can do for the time being is assume we will be no better or worse off under this system than under the current arrangements.

- 3.5** The latest Government grant settlement continues, and not unsurprisingly with the further cut in general government grant, the trend whereby the proportion of the Council's budget requirement met from council tax is increasing over time. The chart below shows the ratio between general government grant and council tax.



Local Government Finance Settlement 2012/13

	2012/13	2011/12 Adjusted Grant	Variance
	£	£	£
Revenue Support Grant	0	1,111,401	-1,111,401
Redistributed Business Rates	4,269,889	3,735,273	534,616
Formula Grant Funding	4,269,889	4,846,674	-576,785
2011/12 Council Tax Freeze Grant	210,630		
Total Settlement Figure	4,480,519		

4. Local Referendums to Veto Excessive Council Tax Increases

- 4.1** The Localism Act gives local communities the power to veto excessive council tax increases. The Secretary of State will determine a limit for council tax increases which has to be approved by the House of Commons. If an authority proposes to raise council tax above this limit they will have to hold a referendum to get approval for this from local voters who will be asked to approve or to veto the rise.

- 4.2 In his written statement, Bob Neill MP set out the levels of council tax increase for 2012/13 above which the Government intends to require local authorities to seek approval of their electorate via a local referendum. For most principal authorities (including district councils) this was set at 3.5% after excluding certain payments from the calculation.
- 4.3 The Government are seeking to freeze council tax for a second year, in partnership with local authorities, and is to provide funding (representing a 2.5% increase) but for one year only, to enable a freeze in 2012/13. However, as the base against which future council tax increases would be lower there are hidden future adverse financial implications that simply add to the overall savings to be made.
- 4.4 The hidden future implications would be to add some £360,000 to the 'funding gap' over the strategy period and as a result, albeit reluctantly, the Council's Band D tax rate is to be increased to £176.90 for 2012/13 (an increase of £4.99 or 2.9%).

5. General Fund

- 5.1 The Council's estimated net revenue expenditure for 2012/13 (prior to any contribution from the revenue reserve) amounts to £14,032,450. The Cabinet having regard to the Medium Term Financial Strategy proposes that £838,650 be charged to the Revenue Reserve Account leaving £13,193,800 as the Council's budget requirement. A statement of balances and reserves is shown on page GF1.

6. Collection Fund

- 6.1 As the billing authority for the area, this Council has responsibility for maintaining the 'collection fund' accounts into which all the council taxes are paid (including those collected on behalf of other precepting authorities).
- 6.2 Each year before we can finalise our calculations in respect of tax requirements, we have to calculate the surplus / deficit on the collection fund and then share this between the major precepting authorities including ourselves. These are known as collection fund adjustments.
- 6.3 The estimated surplus / deficit on the collection fund at 31 March 2012 is **£Nil**.

7. Council Tax Base

- 7.1 The Council Tax base, as determined by the Director of Finance, under delegated authority, was set at **49,256.68** band D equivalents for 2012/13. This figure was reported to the Finance and Property Advisory Board meeting on 4 January 2012.

8. Parish Councils

- 8.1 In addition to income raised through their precepts, parish councils receive monies paid by the Borough Council under a "Scheme of Financial Arrangements". A schedule of the payments to be made by the Borough Council towards the expenditure of Parish Councils for 2012/13 is shown on page 23.

9. Consultation with Non-Domestic Ratepayers

- 9.1 Before determining total estimated expenditure and calculating its requirements for the ensuing financial year, the Council has consulted representatives of its non-domestic ratepayers.

10. National Non-Domestic Rates

- 10.1 Currently, national non-domestic rates are collected by billing authorities at a nationally prescribed rate in the pound and are paid into a central pool for redistribution. The prescribed standard rate for 2012/13 is 45.8p compared to 43.3p for 2011/12. Lower rates apply to small businesses with rateable values below £18,000.

11. Capital Estimates

- 11.1 The Borough Council's draft Capital Plan is shown on pages CP1 to CP32. This is the culmination of a review process, which began in January 2012. The progress on existing Capital Plan schemes has been noted and Cabinet on 7 February 2012 recommended the inclusion of a number of new schemes.
- 11.2 Pages CAP1 to CAP5 provide the key to the corporate aims and priorities indicated throughout the Capital Plan.

12. Cabinet

- 12.1 Cabinet comprises the following Councillors:

Councillor M Worrall	(Leader)
Councillor Ms J Atkinson	(Housing)
Councillor O Baldock	(Communities)
Councillor M Balfour	(Innovation and Service Delivery)
Councillor M Coffin	(Finance) and (Health)
Councillor Mrs M Heslop	(Leisure, Youth and Arts)
Councillor N Heslop	(Planning and Transportation)
Councillor M Rhodes	(Community Safety)
Councillor H Rogers	(Environmental Services)

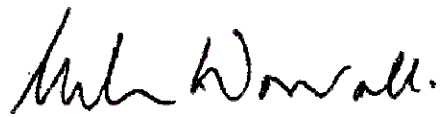
13. Acknowledgement

- 13.1 We are indebted to the staff in Financial Services who have, once again, worked tirelessly to bring the Budget for 2012/13, and the updated Medium Term Financial Strategy, to fruition.

- 13.2 We are also grateful to the Council's Chief Officers and their staff for their support, advice and assistance throughout the process.
- 13.3 Finally, we would like to thank the Cabinet and Members of the Council for their dedication and their support throughout the budget setting process.



David Hughes
Chief Executive



Mark Worrall
Leader of the Council



Sharon Shelton
Director of Finance



Martin Coffin
Cabinet Member (Finance) and (Health)

MEDIUM TERM FINANCIAL STRATEGY 2012/13 – 2021/22

INTRODUCTION

The financial difficulties facing the entire public sector are unprecedented largely brought about by both the Coalition Government's budget deficit reduction programme and the current economic climate with the Council facing a significant financial challenge. Tonbridge and Malling Borough Council, therefore, need a clear direction for the coming years.

This Medium Term Financial Strategy represents an update to the strategy approved by Council on 17 February 2011. The update has been prepared given the circumstances prevailing in February 2012. It will be refreshed and updated further as circumstances change, but nevertheless, remains a **statement of intent** by all stakeholders and should be read in conjunction with the Budget Statement for 2012/13.

FINANCIAL CONTEXT

The level of Council Tax set by the Borough Council for the year 2012/13 is £176.90. In setting this level of Council Tax, the Council has budgeted to support its expenditure by a contribution of £838,650 from its General Revenue Reserve.

The Council received a grant settlement of £4,269,889. This represented a reduction of £576,785 in cash terms or 11.9% on the 2011/12 adjusted grant base. The 2011/12 council tax freeze grant of £210,630 was also included in the 2012/13 settlement giving a total settlement figure of £4,480,519.

The Council has seen its Formula Grant funding cut by more than £1.5m or 28% over the two-year period 2011/12 to 2012/13 with further cuts expected in future years. Based on the above and an assumption about further cuts in grant funding in future years, latest projections would suggest a 'funding gap' between income and expenditure of about £2.54m.

However, from April 2013 a Business Rates Retention scheme is to replace Formula Grant funding which makes it difficult to predict future funding levels for medium term financial planning purposes. For the purposes of medium term financial planning all we can do for the time being is assume we will be no better or worse off under this system than under the current arrangements.

This Medium Term Financial Strategy affords us the time to take a constructive and considered approach to budgetary pressures. Clearly, the absolute size of the 'funding gap' will influence the timescales we afford ourselves to address the problem.

Based on the above projection we could, for example, breakdown the savings target into four equal tranches of £635,000 to be achieved by 2013/14, 2014/15, 2016/17 and 2017/18.

Some Government-led initiatives in the 'pipeline' that will impact on the Council's finances and, in turn, the Medium Term Financial Strategy over the medium to longer term are: Welfare Reform and cessation of the administration of housing benefits over a transitional period ending in 2017/18; localisation of council tax support; business rates retention scheme; and proposals to devolve the setting of planning fees. We continue to monitor the implications of these major issues as information becomes available and further guidance emerges.

The Council has a wide-ranging Capital Plan and has adopted a Capital Strategy and Capital Planning process which are regularly revised to reflect changing circumstances. A few years ago a new approach was adopted where, other than funding for the replacement of our assets which deliver services as well as providing money for statutory services, there is now an annual capital allowance for all other capital expenditure. Any 'bids' for capital schemes or discretionary capital grants are to be assessed in the context of the annual allowance. That allowance has been set at £350,000 (maximum).

OBJECTIVES

- To achieve a balanced revenue budget that delivers the Council's priorities by the end of the strategy period.
- To retain a minimum of £2.0m in the General Revenue Reserve by the end of the strategy period.
- Seek to set future increases in council tax having regard to the guidelines issued by the Secretary of State.
- Over the strategy period, continue to identify efficiency savings and opportunities for new or additional income sources within the Council's budget to contribute towards the identified 'funding gap'; and, if necessary thereafter, seek appropriate reductions in service costs following consultation, as necessary, with taxpayers.
- Set a maximum 'annual capital allowance' each year as part of the budget setting process for all new capital schemes (set at £350,000 from the council's own resources) and give priority to those schemes that generate income or reduce costs.

THE STRATEGY

The updated strategy is set out below. It incorporates:

Document 1: A Revenue Budget Plan for the period 2012/13 to 2021/22 together with a projection of Council Tax Levels in order to support that Revenue Budget Plan and meet the objectives set out above.

Document 2: A Capital Plan Funding Statement for the period to 2017/18.

The Strategy should be read in conjunction with:

- the updated Capital Strategy recommended to Council for adoption by Cabinet on 7 February 2012;
- the Treasury Management Strategy Statement and Annual Investment Strategy for 2012/13 recommended to Council for adoption by Cabinet on 7 February 2012;
- the Council's Key Priorities for 2012/15 endorsed by the Council's Management Team for approval by the Cabinet in March 2012;
- the report to Cabinet on 7 February 2012 entitled 'Setting the Budget for 2012/13;
- the report to Cabinet on 7 February 2012 entitled 'Setting the Council Tax 2012/13; and
- the Budget Statement 2012/13 to which this Strategy is annexed.

This Strategy will be reviewed and updated at least annually.

Director of Finance
February 2012

Medium Term Financial Strategy

	Estimate	Projection									
	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000	2016/17 £000	2017/18 £000	2018/19 £000	2019/20 £000	2020/21 £000	2021/22 £000	
EXPENDITURE											
Employees	14,325	14,697	15,049	15,387	15,734	16,062	16,426	16,796	17,171	17,562	
Transfer Payments	40,079	40,881	41,699	42,533	43,384	44,252	45,137	46,040	46,961	47,900	
Other Expenditure	13,113	13,244	13,627	13,956	14,342	14,685	15,036	15,419	15,786	16,162	
Capital Charges	3,087	3,149	3,212	3,276	3,342	3,409	3,477	3,547	3,618	3,690	
Total Expenditure	70,604	71,971	73,587	75,152	76,802	78,408	80,076	81,802	83,536	85,311	
INCOME											
Fees & Charges	(10,726)	(10,932)	(11,166)	(11,437)	(11,712)	(12,098)	(12,487)	(12,890)	(13,203)	(13,530)	
New Homes Bonus	(1,225)	(1,837)	(2,449)	(3,061)	0	0	0	0	0	0	
New Homes Bonus - loss of Govt Grant	0	444	792	1,040	0	0	0	0	0	0	
Other Specific Grants & Misc	(41,083)	(41,860)	(42,697)	(43,551)	(44,422)	(45,310)	(46,217)	(47,141)	(48,083)	(49,045)	
Investment Income	(304)	(345)	(566)	(785)	(943)	(868)	(823)	(800)	(797)	(792)	
Total Income	(53,338)	(54,530)	(56,086)	(57,794)	(57,077)	(58,276)	(59,527)	(60,831)	(62,083)	(63,367)	
Appropriations											
Capital Renewals	0	0	0	0	0	496	1,480	1,501	1,522	1,543	
Provision for new Capital Schemes	350	350	350	350	350	350	0	0	0	0	
Other Appropriations	(3,583)	(3,280)	(3,110)	(3,175)	(3,267)	(3,334)	(3,402)	(3,472)	(3,543)	(3,615)	
SAVINGS TARGET	0	(635)	(648)	(661)	(674)	(687)	(701)	(715)	(729)	(744)	
SAVINGS TARGET	0	0	(635)	(648)	(661)	(674)	(687)	(701)	(715)	(729)	
SAVINGS TARGET	0	0	0	0	(635)	(648)	(661)	(674)	(687)	(701)	
SAVINGS TARGET	0	0	0	0	0	(635)	(648)	(661)	(674)	(687)	
NET BUDGETED SPEND	14,033	13,876	13,458	13,224	14,838	15,000	15,930	16,249	16,627	17,014	
FUNDING											
Revenue Reserves	838	368	(178)	(661)	476	143	561	347	174	(10)	
Government Grant	4,481	4,443	4,206	4,075	4,157	4,240	4,325	4,412	4,500	4,590	
Council Tax	8,714	9,065	9,430	9,810	10,205	10,617	11,044	11,490	11,953	12,434	
Collection Fund Adjustment	0	0	0	0	0	0	0	0	0	0	
Total Funding	14,033	13,876	13,458	13,224	14,838	15,000	15,930	16,249	16,627	17,014	
Council Tax Level at Band D Increase on Previous Year	£176.90 2.90%	£182.21 3.00%	£187.68 3.00%	£193.31 3.00%	£199.11 3.00%	£205.08 3.00%	£211.23 3.00%	£217.57 3.00%	£224.10 3.00%	£230.82 3.00%	
RESERVES BALANCE CARRIED FORWARD	4,685	4,317	4,495	5,156	4,680	4,537	3,976	3,629	3,455	3,465	

Capital Plan Review 2011/12: Funding of the Draft Capital Plan							
	2011/12 Estimate £'000	2012/13 Estimate £'000	2013/14 Estimate £'000	2014/15 Estimate £'000	2015/16 Estimate £'000	2016/17 Estimate £'000	2017/18 Estimate £'000
Capital Plan Schemes							
Capital Renewals	910	1,104	1,063	766	984	1,011	1,012
Recurring Capital Items	584	486	461	461	461	461	461
One-Off Schemes	644	1,100	146	20	0	0	0
Add back grants / contributions							
	2,138	2,690	1,670	1,247	1,445	1,472	1,473
	592	592	410	410	410	410	410
Total to be funded	2,730	3,282	2,080	1,657	1,855	1,882	1,883
Funded from:							
Grants							
Disabled Facilities Grant	410	410	410	410	410	410	410
Regional Housing Board Grant (Housing Assistance)	81						
DEFRA Drainage Improvement Prog	28						
Town Wardens (Tonbridge East Curtain Wall)		2					
Local Strategic Partnership	3						
Developer Contributions							
Leybourne Lakes CP Play Facilities	5						
Public Open Spaces Site Improvements	65	34					
Ton Racecourse SG Improvements Phase 2		65					
Openspaces Site Improvements Phase 2		69					
Ton Cemetery Path Improvements		12					
Capital Receipts							
Repayment of Mortgages	2	1					
Revenue Reserve for Capital Schemes							
	2,136	2,689	1,670	1,247	1,445	1,472	1,473
Total funding	2,730	3,282	2,080	1,657	1,855	1,882	1,883

Council 23 February 2012
General Fund Revenue Estimates 2012/13
SUMMARY

SERVICE	2011/12 ESTIMATE		2012/13
	ORIGINAL £	REVISED £	ESTIMATE £
Corporate Services	5,240,300	5,632,150	5,281,200
Environmental Health Services	4,156,450	4,296,650	4,576,500
Housing Services	1,831,850	1,723,700	1,783,150
Leisure Services	4,092,700	4,970,400	4,771,450
Planning and Transportation Services	1,894,950	2,164,200	2,162,850
Economic Downturn	1,125,000	-	-
Sub Total	18,341,250	18,787,100	18,575,150
Capital Accounting Reversals			
Non-Current Asset Depreciation	(2,624,700)	(2,516,550)	(2,557,800)
Non-Current Asset Impairment	-	(4,350)	-
Contributions to / (from) Reserves			
Building Repairs Reserve			
Withdrawals to fund expenditure	(450,350)	(549,850)	(418,100)
Contribution to Reserve	350,000	350,000	350,000
Contributions from Earmarked Reserves			
Community Enhancement Fund Reserve	-	(220,000)	(84,000)
Corporate MTFs Reserve	(250,000)	(250,000)	(250,000)
Crime & Disorder Initiatives Reserve	(20,000)	(10,000)	(20,000)
Democratic Representation Reserve	-	(35,650)	-
Election Expenses Reserve	(108,500)	(93,700)	(12,900)
Housing & Planning Delivery Grant Reserve	(63,600)	(106,700)	(60,400)
Housing Survey Reserve	(60,000)	(10,000)	(15,000)
Local Development Framework Reserve	(30,000)	(30,000)	(30,000)
Planning Inquiries Reserve	(30,000)	(30,000)	(27,000)
Repossessions Prevention Fund Reserve	(9,000)	(1,000)	(4,000)
Risk Management Support Reserve	-	(4,800)	-
Young Persons Initiatives Reserve	(8,550)	(8,550)	-
Contributions to Earmarked Reserves			
Community Enhancement Fund Reserve	-	500,000	-
Invest to Save Reserve	-	50,000	-
Election Expenses Reserve	25,000	25,000	25,000
Housing Survey Reserve	15,000	10,000	10,000
Local Development Framework Reserve	40,000	40,000	40,000
Revenue Reserve for Capital Schemes			
Withdrawals to fund expenditure			
Non-Current Assets	(1,536,000)	(1,428,000)	(2,160,000)
Revenue Expenditure Funded from Capital	(353,000)	(708,000)	(529,000)
Other contributions to / (from) Reserve (net)	350,000	350,000	350,000
Capital Expenditure Charged to General Fund	1,536,000	1,428,000	2,160,000
International Accounting Standard 19			
Retirement Benefit Costs	4,751,600	2,482,300	2,591,300
Employers Pension Contributions	(2,436,750)	(2,370,500)	(2,481,550)
Contribution to / (from) Pensions Reserve	(2,314,850)	(111,800)	(109,750)
Council Tax Freeze Grant	(211,900)	(210,650)	-
New Homes Bonus	-	(648,350)	(1,224,500)
Contributions from KCC inc. Second Homes Grant	-	(116,800)	(85,000)
Sub Total	14,901,650	14,557,150	14,032,450
Contribution to / (from) General Revenue Reserve	(1,586,600)	(1,242,100)	(838,650)
Budget Requirement	13,315,050	13,315,050	13,193,800

ESTIMATES FOR THE FINANCIAL YEAR 2012/13

COUNCIL TAX - BOROUGH COUNCIL AND PARISH COUNCIL REQUIREMENTS

2011/12 Estimate £	DESCRIPTION	2012/13 Estimate £
13,315,050	BOROUGH COUNCIL REQUIREMENT	13,193,800
1,948,265	PARISH COUNCIL PRECEPTS	1,943,031
15,263,315	Sub-total	15,136,831
4,889,857	LESS: Aggregate External Finance	4,480,519
10,373,458	Sub-total	10,656,312
-	LESS: Collection Fund Adjustments - Council Taxes Surplus	-
10,373,458	COUNCIL TAX REQUIREMENT	10,656,312

COUNCIL TAX - BAND "D" EQUIVALENT

2011/12 Estimate £	Band "D" Equivalent £	DESCRIPTION	2012/13 Estimate £	Band "D" Equivalent £
51,351,048	1,047.78	KENT COUNTY COUNCIL PRECEPT	51,610,164	1,047.78
6,796,621	138.68	KENT POLICE AUTHORITY	6,830,916	138.68
3,330,187	67.95	KENT & MEDWAY FIRE & RESCUE AUTHORITY	3,346,991	67.95
8,425,193	171.91	BOROUGH COUNCIL NET REQUIREMENT	8,713,281	176.90
69,903,049	1,426.32	BAND "D" COUNCIL TAX (excluding Parishes)	70,501,352	1,431.31
1,948,265	39.75 *	PARISH COUNCIL PRECEPTS #	1,943,031	39.44 *
71,851,314	1,466.07	AVERAGE BAND "D" COUNCIL TAX	72,444,383	1,470.75
		* Parish Average		

See page 24 for details of Precepts and Band "D" Council Tax charges for individual Parish Councils

COUNCIL TAX

DRAFT RESOLUTION

1. It be noted that on 23rd February 2012 the Council calculated:

- (a) the Council Tax Base 2012/13 for the whole Council area as 49,256.68 [Item T in the formula in Section 31B(1) of the Local Government Finance Act 1992, as amended (the "Act")] and,
- (b) for dwellings in those parts of its area to which a Parish precept relates as follows:

Addington	389.41
Aylesford	4,146.22
Birling	204.08
Borough Green	1,556.99
Burham	473.34
Ditton	1,834.72
East Malling & Larkfield	5,278.91
East Peckham	1,341.35
Hadlow	1,614.32
Hildenborough	2,205.31
Ightham	1,102.12
Kings Hill	3,513.49
Leybourne	1,355.17
Mereworth	468.87
Offham	385.20
Platt	848.13
Plaxtol	573.49
Ryarsh	304.50
Shipbourne	260.22
Snodland	3,695.63
Stansted	242.76
Trottiscliffe	271.20
Wateringbury	924.23
West Malling	1,164.89
West Peckham	172.64
Wouldham	487.17
Wrotham	869.84

2. £8,713,281 being the Council Tax requirement for the Council's own purposes for 2012/13 (excluding Parish Precepts).

3. That the following amounts be calculated for the year 2012/13 in accordance with Sections 31 to 36 of the Act:

- (a) £73,813,231 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.
- (b) £63,156,919 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
- (c) £10,656,312 being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B(1) of the Act).
- (d) £216.34 being the amount at 3(c) above (Item R), all divided by Item T (1(a) above), calculated by the Council, in accordance with Section 31B(1) of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).
- (e) £1,943,031 being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act.
- (f) £176.90 being the amount at 3(d) above less the result given by dividing the amount at 3(e) above by Item T (1(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates.

(g) <u>Part of the Council's area</u>	£
Addington	226.35
Aylesford	220.60
Birling	208.75
Borough Green	258.61
Burham	214.31
Ditton	290.90
East Malling & Larkfield	220.80
East Peckham	252.11
Hadlow	227.84
Hildenborough	190.63
Ightham	251.76
Kings Hill	220.77
Leybourne	244.99
Mereworth	203.56
Offham	217.92
Platt	234.20
Plaxtol	211.70
Ryarsh	228.43
Shipbourne	211.49
Snodland	243.19
Stansted	240.04
Trottscliffe	213.77
Wateringbury	237.32
West Malling	242.58
West Peckham	193.80
Wouldham	230.24
Wrotham	240.00

being the amounts given by adding to the amount at 3(f) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at 1(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its council tax for the year for dwellings in those parts of its area to which one or more special items relate.

(h)

Valuation Bands

<u>Part of the Council's area</u>	A £	B £	C £	D £	E £	F £	G £	H £
Tonbridge	117.93	137.59	157.24	176.90	216.21	255.52	294.83	353.80
Addington	150.90	176.05	201.20	226.35	276.65	326.95	377.25	452.70
Aylesford	147.07	171.58	196.09	220.60	269.62	318.64	367.67	441.20
Birling	139.17	162.36	185.56	208.75	255.14	301.53	347.92	417.50
Borough Green	172.41	201.14	229.88	258.61	316.08	373.55	431.02	517.22
Burham	142.87	166.69	190.50	214.31	261.93	309.56	357.18	428.62
Ditton	193.93	226.26	258.58	290.90	355.54	420.19	484.83	581.80
East Malling & Larkfield	147.20	171.73	196.27	220.80	269.87	318.93	368.00	441.60
East Peckham	168.07	196.09	224.10	252.11	308.13	364.16	420.18	504.22
Hadlow	151.89	177.21	202.52	227.84	278.47	329.10	379.73	455.68
Hildenborough	127.09	148.27	169.45	190.63	232.99	275.35	317.72	381.26
Ightham	167.84	195.81	223.79	251.76	307.71	363.65	419.60	503.52
Kings Hill	147.18	171.71	196.24	220.77	269.83	318.89	367.95	441.54
Leybourne	163.33	190.55	217.77	244.99	299.43	353.87	408.32	489.98
Mereworth	135.71	158.32	180.94	203.56	248.80	294.03	339.27	407.12
Offham	145.28	169.49	193.71	217.92	266.35	314.77	363.20	435.84
Platt	156.13	182.16	208.18	234.20	286.24	338.29	390.33	468.40
Plaxtol	141.13	164.66	188.18	211.70	258.74	305.79	352.83	423.40
Ryarsh	152.29	177.67	203.05	228.43	279.19	329.95	380.72	456.86
Shipbourne	140.99	164.49	187.99	211.49	258.49	305.49	352.48	422.98
Snodland	162.13	189.15	216.17	243.19	297.23	351.27	405.32	486.38
Stansted	160.03	186.70	213.37	240.04	293.38	346.72	400.07	480.08
Trottiscliffe	142.51	166.27	190.02	213.77	261.27	308.78	356.28	427.54
Wateringbury	158.21	184.58	210.95	237.32	290.06	342.80	395.53	474.64
West Malling	161.72	188.67	215.63	242.58	296.49	350.39	404.30	485.16
West Peckham	129.20	150.73	172.27	193.80	236.87	279.93	323.00	387.60
Wouldham	153.49	179.08	204.66	230.24	281.40	332.57	383.73	460.48
Wrotham	160.00	186.67	213.33	240.00	293.33	346.67	400.00	480.00

being the amounts given by multiplying the amounts at 3(f) and 3(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

4. That it be noted that for the year 2012/13 the Kent Police Authority, the Kent & Medway Fire & Rescue Authority and the Kent County Council have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:

<u>Precepting Authority</u>	<u>Valuation Bands</u>							
	A £	B £	C £	D £	E £	F £	G £	H £
Kent Police Authority	92.45	107.86	123.27	138.68	169.50	200.32	231.13	277.36
Kent & Medway Fire & Rescue Authority	45.30	52.85	60.40	67.95	83.05	98.15	113.25	135.90
Kent County Council	698.52	814.94	931.36	1,047.78	1,280.62	1,513.46	1,746.30	2,095.56

5. That, having calculated the aggregate in each case of the amounts at 3(h) and 4. above, the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of council tax for the year 2012/13, for each of the categories of dwellings shown below:

<u>Part of the Council's area</u>	<u>Valuation Bands</u>							
	A £	B £	C £	D £	E £	F £	G £	H £
Tonbridge	954.20	1,113.24	1,272.27	1,431.31	1,749.38	2,067.45	2,385.51	2,862.62
Addington	987.17	1,151.70	1,316.23	1,480.76	1,809.82	2,138.88	2,467.93	2,961.52
Aylesford	983.34	1,147.23	1,311.12	1,475.01	1,802.79	2,130.57	2,458.35	2,950.02
Birling	975.44	1,138.01	1,300.59	1,463.16	1,788.31	2,113.46	2,438.60	2,926.32
Borough Green	1,008.68	1,176.79	1,344.91	1,513.02	1,849.25	2,185.48	2,521.70	3,026.04
Burham	979.14	1,142.34	1,305.53	1,468.72	1,795.10	2,121.49	2,447.86	2,937.44
Ditton	1,030.20	1,201.91	1,373.61	1,545.31	1,888.71	2,232.12	2,575.51	3,090.62
East Malling & Larkfield	983.47	1,147.38	1,311.30	1,475.21	1,803.04	2,130.86	2,458.68	2,950.42
East Peckham	1,004.34	1,171.74	1,339.13	1,506.52	1,841.30	2,176.09	2,510.86	3,013.04
Hadlow	988.16	1,152.86	1,317.55	1,482.25	1,811.64	2,141.03	2,470.41	2,964.50
Hildenborough	963.36	1,123.92	1,284.48	1,445.04	1,766.16	2,087.28	2,408.40	2,890.08
Ightham	1,004.11	1,171.46	1,338.82	1,506.17	1,840.88	2,175.58	2,510.28	3,012.34
Kings Hill	983.45	1,147.36	1,311.27	1,475.18	1,803.00	2,130.82	2,458.63	2,950.36
Leybourne	999.60	1,166.20	1,332.80	1,499.40	1,832.60	2,165.80	2,499.00	2,998.80
Mereworth	971.98	1,133.97	1,295.97	1,457.97	1,781.97	2,105.96	2,429.95	2,915.94
Offham	981.55	1,145.14	1,308.74	1,472.33	1,799.52	2,126.70	2,453.88	2,944.66
Platt	992.40	1,157.81	1,323.21	1,488.61	1,819.41	2,150.22	2,481.01	2,977.22
Plaxtol	977.40	1,140.31	1,303.21	1,466.11	1,791.91	2,117.72	2,443.51	2,932.22
Ryarsh	988.56	1,153.32	1,318.08	1,482.84	1,812.36	2,141.88	2,471.40	2,965.68
Shipbourne	977.26	1,140.14	1,303.02	1,465.90	1,791.66	2,117.42	2,443.16	2,931.80
Snodland	998.40	1,164.80	1,331.20	1,497.60	1,830.40	2,163.20	2,496.00	2,995.20
Stansted	996.30	1,162.35	1,328.40	1,494.45	1,826.55	2,158.65	2,490.75	2,988.90
Trottiscliffe	978.78	1,141.92	1,305.05	1,468.18	1,794.44	2,120.71	2,446.96	2,936.36
Waterringbury	994.48	1,160.23	1,325.98	1,491.73	1,823.23	2,154.73	2,486.21	2,983.46
West Malling	997.99	1,164.32	1,330.66	1,496.99	1,829.66	2,162.32	2,494.98	2,993.98
West Peckham	965.47	1,126.38	1,287.30	1,448.21	1,770.04	2,091.86	2,413.68	2,896.42
Wouldham	989.76	1,154.73	1,319.69	1,484.65	1,814.57	2,144.50	2,474.41	2,969.30
Wrotham	996.27	1,162.32	1,328.36	1,494.41	1,826.50	2,158.60	2,490.68	2,988.82

Financial arrangements with Parish councils 2012/13

Parish council	Basic allocation £	Cemeteries & churchyards £	Footway lighting £	Debt charges £	Total £
Addington	2,663	1,040	-	-	3,703
Aylesford	17,894	9,396	3,175	-	30,465
Birling	2,663	1,943	158	-	4,764
Borough Green	5,926	-	1,518	-	7,444
Burham	2,663	1,623	217	-	4,503
Ditton	7,870	1,203	-	2,426	11,499
East Malling & Larkfield	21,916	2,897	690	-	25,503
East Peckham	5,585	3,869	1,302	-	10,756
Hadlow	6,533	8,339	39	-	14,911
Hildenborough	8,154	2,483	118	-	10,755
Ightham	3,340	3,066	-	-	6,406
Kings Hill	9,945	-	-	-	9,945
Leybourne	5,246	865	375	-	6,486
Mereworth	2,663	2,435	-	-	5,098
Offham	2,663	870	-	-	3,533
Platt	2,756	2,374	414	-	5,544
Plaxtol	2,663	2,336	276	-	5,275
Ryarsh	2,663	946	473	-	4,082
Shipbourne	2,663	1,510	-	-	4,173
Snodland	15,898	13,592	2,741	-	32,231
Stansted	2,663	1,170	-	-	3,833
Trottiscliffe	2,663	509	-	-	3,172
Wateringbury	3,374	5,291	789	-	9,454
West Malling	4,377	4,142	1,854	56	10,429
West Peckham	2,663	1,238	-	-	3,901
Wouldham	2,663	751	177	-	3,591
Wrotham	2,918	4,836	1,065	-	8,819
Total	153,688	78,724	15,381	2,482	250,275

Parish council precepts

Precept for 2011 / 12 £	Parish council	Precept for 2012 / 13 £	Tax base	Amount per band D property £	Per band D variation %
19,258.00	Addington	19,258.00	389.41	49.45	0.3
181,172.00	Aylesford	181,176.00	4,146.22	43.70	0.3
6,500.00	Birling	6,500.00	204.08	31.85	1.4
127,154.00	Borough Green	127,215.00	1,556.99	81.71	0.2
17,445.50	Burham	17,707.18	473.34	37.41	0.5
208,634.00	Ditton	209,152.00	1,834.72	114.00	0.0
231,282.00	E. Malling & Larkfield	231,719.00	5,278.91	43.90	0.2
129,525.00	East Peckham	100,877.00	1,341.35	75.21	(21.2)
95,633.00	Hadlow	82,230.00	1,614.32	50.94	(13.9)
30,499.00	Hildenborough	30,279.00	2,205.31	13.73	0.0
72,102.00	Ightham	82,500.00	1,102.12	74.86	13.9
151,381.00	Kings Hill	154,150.00	3,513.49	43.87	(0.4)
84,000.00	Leybourne	92,277.85	1,355.17	68.09	5.9
12,500.00	Mereworth	12,500.00	468.87	26.66	0.4
15,791.00	Offham	15,800.00	385.20	41.02	1.2
48,600.00	Platt	48,600.00	848.13	57.30	(0.6)
19,008.00	Plaxtol	19,958.00	573.49	34.80	5.5
16,310.00	Ryarsh	15,692.00	304.50	51.53	(9.1)
9,000.00	Shipbourne	9,000.00	260.22	34.59	1.2
234,271.00	Snodland	244,976.00	3,695.63	66.29	2.2
14,982.00	Stansted	15,327.00	242.76	63.14	1.2
10,000.00	Trottiscliffe	10,000.00	271.20	36.87	(2.4)
58,523.23	Watlington	55,838.09	924.23	60.42	(4.6)
74,284.00	West Malling	76,513.00	1,164.89	65.68	3.0
2,447.00	West Peckham	2,917.00	172.64	16.90	17.8
24,936.00	Wouldham	25,986.00	487.17	53.34	5.0
53,027.00	Wrotham	54,883.00	869.84	63.10	3.1
1,948,264.73	Total	1,943,031.12	35,684.20		

CORPORATE SERVICES

SUMMARY

	2011/12		2012/13
	ORIGINAL £	REVISED £	ESTIMATE £
1 SALARIES & ONCOSTS	11,760,550	11,499,950	11,398,750
2 OVERHEAD EXPENSES	4,218,750	4,134,150	4,258,600
3 RECHARGES TO SERVICE BUDGETS	(15,470,050)	(14,750,100)	(14,910,650)
NON DISTRIBUTED COSTS	509,250	884,000	746,700
4 DEMOCRATIC REPRESENTATION	1,633,400	1,590,250	1,620,200
5 CORPORATE MANAGEMENT	697,100	574,650	580,000
6 COMMUNITY SAFETY	183,250	129,150	153,000
7 COMMUNITY DEVELOPMENT	108,350	116,550	118,350
8 ELECTIONS	429,900	401,750	321,450
9 INFORMATION & PUBLICITY	213,450	194,750	194,000
10 PUBLIC RIGHTS OF WAY	7,750	7,600	7,950
11 CIVIL CONTINGENCIES	120,650	114,300	108,600
12 LOCAL LAND CHARGES	(71,750)	(40,950)	(200)
13 CONCESSIONARY FARES	-	5,850	-
14 GRANTS & PAYMENTS	166,700	386,800	251,000
15 INDUSTRIAL ESTATE	(50,600)	(53,250)	(52,900)
16 COMMERCIAL PROPERTY	(240,700)	(241,450)	(240,600)
17 VALE RISE DEPOT	-	-	-
18 LAND REVIEW	48,200	49,150	59,250
19 LOCAL REVENUE & NNDR COLLECTION	562,100	525,500	539,700
20 COUNCIL TAX BENEFITS	100,650	86,450	108,950
21 INTEREST & TRANSFERS	(189,600)	(211,900)	(159,850)
22 DRAINAGE BOARDS SPECIAL LEVIES	398,350	390,650	364,150
23 FINANCIAL ARRANGEMENTS WITH PARISH COUNCILS	301,700	357,200	256,150
24 GENERAL ADVICE TO PARISH COUNCILS	70,400	67,750	70,100
25 ITINERANTS	15,850	16,350	16,600
26 CLIMATE CHANGE	79,100	72,600	76,400
27 ECONOMIC DEVELOPMENT & REGENERATION	79,150	88,950	77,800
ANNUAL ESTIMATES	5,172,650	5,512,700	5,216,800
28 CAPITAL PROGRAMME REVENUE EXPENSES	62,650	58,800	59,400
29 CONTRIBUTIONS TO PROVISIONS	5,000	25,000	5,000
30 ITEMS FUNDED FROM RESERVES	-	35,650	-
	5,240,300	5,632,150	5,281,200

CORPORATE SERVICES

	2011/12		2012/13
	ORIGINAL £	REVISED £	ESTIMATE £
1. <u>SALARIES & ONCOSTS</u>			
Salaries - see analysis page CS 19	10,408,250	10,127,300	10,095,200
Superannuation Backfunding	987,900	986,800	1,024,600
Staff Turnover Saving	(75,000)	(75,000)	(140,000)
Apprenticeship Scheme	16,500	9,000	16,500
Termination Payments	294,000	326,600	285,000
Recruitment & Training	128,900	125,250	117,450
	11,760,550	11,499,950	11,398,750
2. <u>OVERHEAD EXPENSES</u>			
(a) <u>COUNCIL OFFICES</u>			
Employees	161,300	133,500	137,100
Premises Related Expenses	505,650	532,500	544,250
Supplies & Services	22,800	31,000	30,000
	689,750	697,000	711,350
Less Income	(16,000)	(22,550)	(19,700)
<u>Sub-total</u>	673,750	674,450	691,650
Central, Departmental & Technical Support Services	67,600	62,100	63,500
Capital Financing Costs	152,650	147,400	146,800
	894,000	883,950	901,950

CORPORATE SERVICES

2. OVERHEAD EXPENSES (Continued)

(b) PRINTING SECTION & PHOTOCOPYING

	2011/12		2012/13
	ORIGINAL	REVISED	ESTIMATE
	£	£	£
Employees	97,850	93,400	95,600
Supplies & Services	76,850	82,500	87,000
	174,700	175,900	182,600
Less Income	(32,800)	(31,200)	(31,400)
<u>Sub-total</u>	141,900	144,700	151,200
Central, Departmental & Technical Support Services	57,500	56,250	58,000
Capital Financing Costs	27,700	28,900	30,000
	227,100	229,850	239,200

(c) CUSTOMER SERVICES

Employees	291,200	322,950	321,000
Premises Related Expenses	5,200	5,200	5,200
Supplies & Services	23,050	60,300	56,150
	319,450	388,450	382,350
Less Income	(141,600)	(145,450)	(145,450)
<u>Sub-total</u>	177,850	243,000	236,900
Central, Departmental & Technical Support Services	141,500	210,700	220,350
	319,350	453,700	457,250

CORPORATE SERVICES

2. OVERHEAD EXPENSES (Continued)

(d) GENERAL ADMINISTRATION

	2011/12		2012/13
	ORIGINAL £	REVISED £	ESTIMATE £
Employees	19,650	18,300	18,750
Supplies & Services	112,800	123,750	133,700
	132,450	142,050	152,450
Less Income	(50)	(50)	(50)
<u>Sub-total</u>	132,400	142,000	152,400
Central, Departmental & Technical Support Services	15,150	21,600	22,350
	147,550	163,600	174,750

(e) DEPARTMENTAL ADMINISTRATION

Transport Related Expenses	307,050	300,400	290,300
Supplies & Services	325,850	326,900	296,450
	632,900	627,300	586,750
Less Income	(61,800)	(182,400)	(196,950)
<u>Sub-total</u>	571,100	444,900	389,800
Capital Financing Costs	23,650	15,800	17,900
	594,750	460,700	407,700

CORPORATE SERVICES

2. OVERHEAD EXPENSES (Continued)

(f) SNACK FACILITIES

	2011/12		2012/13
	ORIGINAL	REVISED	ESTIMATE
	£	£	£
Supplies & Services	6,800	6,050	6,050
Less Income	(10,500)	(9,000)	(9,000)
<u>Sub-total</u>	(3,700)	(2,950)	(2,950)
Central, Departmental & Technical Support Services	4,050	3,800	3,900
Capital Financing Costs	2,550	600	2,450
	2,900	1,450	3,400

(g) INFORMATION TECHNOLOGY SERVICES

Employees	891,250	820,900	874,350
Transport Related Expenses	250	250	250
Supplies & Services	551,800	553,650	579,150
	1,443,300	1,374,800	1,453,750
Less Income	(1,500)	(30,500)	(500)
<u>Sub-total</u>	1,441,800	1,344,300	1,453,250
Central, Departmental & Technical Support Services	181,300	203,050	211,050
Capital Financing Costs	410,000	393,550	410,050
	2,033,100	1,940,900	2,074,350

CORPORATE SERVICES

3. SUMMARY

	2011/12		2012/13
	ORIGINAL £	REVISED £	ESTIMATE £
Salaries & Oncosts	11,760,550	11,499,950	11,398,750
Overhead Expenses :			
(a) Council Offices	894,000	883,950	901,950
(b) Printing & Photocopying	227,100	229,850	239,200
(c) Customer Services	319,350	453,700	457,250
(d) General Administration	147,550	163,600	174,750
(e) Departmental Administration	594,750	460,700	407,700
(f) Snack Facilities	2,900	1,450	3,400
(g) Information Technology Services	2,033,100	1,940,900	2,074,350
	15,979,300	15,634,100	15,657,350
Less Recharged to :			
Planning & Transportation Services	(3,991,200)	(3,753,750)	(3,795,200)
Environmental Health Services	(1,645,850)	(1,567,650)	(1,598,200)
Housing Services	(1,809,400)	(1,787,900)	(1,771,800)
Leisure Services	(1,301,200)	(1,242,900)	(1,253,100)
Corporate Services	(4,595,450)	(4,252,300)	(4,263,400)
Other Services	(198,600)	(199,050)	(203,000)
Holding Accounts	(1,928,350)	(1,946,550)	(2,025,950)
	(15,470,050)	(14,750,100)	(14,910,650)
<u>TO SUMMARY</u>	509,250	884,000	746,700

CORPORATE SERVICES

4. DEMOCRATIC REPRESENTATION

(a) DEMOCRATIC ADMINISTRATION

	2011/12 ORIGINAL £	REVISED £	2012/13 ESTIMATE £
Employees	382,300	369,950	372,100
Premises Related Expenses	7,500	6,400	7,500
Supplies & Services	12,600	11,900	11,900
<u>Sub-total</u>	402,400	388,250	391,500
Central, Departmental & Technical Support Services	541,800	518,450	535,350
	944,200	906,700	926,850
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(b) PAYMENTS TO MEMBERS

Transport Related Expenses	15,450	13,500	13,500
Supplies & Services	428,900	430,700	442,450
<u>Sub-total</u>	444,350	444,200	455,950
Central, Departmental & Technical Support Services	23,250	25,350	26,100
	467,600	469,550	482,050
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(c) MAYORAL & OTHER MEMBER SUPPORT (INC. MEMBER TRAINING)

Employees	44,450	42,800	43,750
Transport Related Expenses	23,000	23,000	21,500
Supplies & Services	34,500	36,700	34,700
<u>Sub-total</u>	101,950	102,500	99,950
Central, Departmental & Technical Support Services	119,650	111,500	111,350
	221,600	214,000	211,300
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<u>TO SUMMARY</u>	1,633,400	1,590,250	1,620,200

CORPORATE SERVICES

5. CORPORATE MANAGEMENT

(a) CORPORATE POLICY

	2011/12		2012/13
	ORIGINAL £	REVISED £	ESTIMATE £
Employees	82,100	80,150	88,400
Supplies & Services	17,000	8,000	8,000
<u>Sub-total</u>	99,100	88,150	96,400
Central, Departmental & Technical Support Services	427,000	322,050	327,350
	526,100	410,200	423,750

(b) PUBLIC ACCOUNTABILITY

Supplies & Services	105,000	104,000	94,000
Central, Departmental & Technical Support Services	66,000	60,450	62,250
	171,000	164,450	156,250
<u>TO SUMMARY</u>	697,100	574,650	580,000

CORPORATE SERVICES

6. COMMUNITY SAFETY

	2011/12		2012/13
	ORIGINAL £	REVISED £	ESTIMATE £
Employees	105,550	62,650	63,950
Supplies & Services	40,000	50,000	40,000
	145,550	112,650	103,950
Less Income	(64,100)	(64,100)	(34,850)
<u>Sub-total</u>	81,450	48,550	69,100
Central, Departmental & Technical Support Services	101,800	80,600	83,900
<u>TO SUMMARY</u>	183,250	129,150	153,000

7. COMMUNITY DEVELOPMENT

Employees	59,400	53,300	55,950
Supplies & Services	115,000	129,000	82,750
	174,400	182,300	138,700
Less Income	(95,000)	(95,000)	(50,000)
<u>Sub-total</u>	79,400	87,300	88,700
Central, Departmental & Technical Support Services	28,950	29,250	29,650
<u>TO SUMMARY</u>	108,350	116,550	118,350

CORPORATE SERVICES

8 . ELECTIONS

(a) ELECTORAL REGISTRATION

	2011/12		2012/13
	ORIGINAL £	REVISED £	ESTIMATE £
Employees	54,300	58,150	53,250
Supplies & Services	40,650	45,200	51,200
	94,950	103,350	104,450
Less Income	(1,500)	(1,500)	(1,500)
<u>Sub-total</u>	93,450	101,850	102,950
Central, Departmental & Technical Support Services	111,800	100,150	103,300
	205,250	202,000	206,250

(b) CONDUCT OF ELECTIONS

Employees	21,550	14,550	13,300
Premises Related Expenses	10,300	7,100	1,600
Supplies & Services	98,200	86,700	11,300
<u>Sub-total</u>	130,050	108,350	26,200
Less Income	-	(100)	-
<u>Sub-total</u>	130,050	108,250	26,200
Central, Departmental & Technical Support Services	94,600	91,500	89,000
	224,650	199,750	115,200
<u>TO SUMMARY</u>	429,900	401,750	321,450

CORPORATE SERVICES

	2011/12		2012/13
	ORIGINAL £	REVISED £	ESTIMATE £
9. <u>INFORMATION & PUBLICITY</u>			
Employees	98,850	83,550	81,150
Supplies & Services	65,650	65,000	65,000
<u>Sub-total</u>	164,500	148,550	146,150
Central, Departmental & Technical Support Services	48,950	46,200	47,850
<u>TO SUMMARY</u>	213,450	194,750	194,000
10. <u>PUBLIC RIGHTS OF WAY</u>			
Employees	5,450	5,250	5,650
Less Income	(500)	(500)	(500)
<u>Sub-total</u>	4,950	4,750	5,150
Central, Departmental & Technical Support Services	2,800	2,850	2,800
<u>TO SUMMARY</u>	7,750	7,600	7,950
11. <u>CIVIL CONTINGENCIES</u>			
Employees	48,750	50,750	43,800
Premises Related Expenses	100	100	100
Supplies & Services	40,100	34,800	35,800
	88,950	85,650	79,700
Less Income	(6,700)	(6,700)	(6,700)
<u>Sub-total</u>	82,250	78,950	73,000
Central, Departmental & Technical Support Services	38,400	35,350	35,600
<u>TO SUMMARY</u>	120,650	114,300	108,600

CORPORATE SERVICES

		2011/12		2012/13
		ORIGINAL	REVISED	ESTIMATE
		£	£	£
12. <u>LOCAL LAND CHARGES</u>				
Employees		136,300	128,150	127,050
Supplies & Services		49,350	54,350	53,950
		185,650	182,500	181,000
Less Income		(385,100)	(341,950)	(307,600)
	<u>Sub-total</u>	(199,450)	(159,450)	(126,600)
Central, Departmental & Technical Support Services		127,700	118,500	126,400
	<u>TO SUMMARY</u>	(71,750)	(40,950)	(200)
13. <u>CONCESSIONARY FARES</u>				
Supplies & Services		-	5,850	-
	<u>TO SUMMARY</u>	-	5,850	-

CORPORATE SERVICES

	2011/12		2012/13
	ORIGINAL £	REVISED £	ESTIMATE £
14. <u>GRANTS & PAYMENTS</u>			
Supplies & Services	153,000	372,500	236,500
Central, Departmental & Technical Support Services	13,700	14,300	14,500
<u>TO SUMMARY</u>	166,700	386,800	251,000
15. <u>INDUSTRIAL ESTATE</u>			
Employees	1,550	1,450	1,550
Less Income	(59,100)	(61,400)	(61,400)
<u>Sub-total</u>	(57,550)	(59,950)	(59,850)
Central, Departmental & Technical Support Services	6,950	6,700	6,950
<u>TO SUMMARY</u>	(50,600)	(53,250)	(52,900)
16. <u>COMMERCIAL PROPERTY</u>			
Employees	4,800	4,550	4,800
Premises Related Expenses	8,650	8,650	8,800
	13,450	13,200	13,600
Less Income	(265,700)	(265,700)	(265,700)
<u>Sub-total</u>	(252,250)	(252,500)	(252,100)
Central, Departmental & Technical Support Services	11,550	11,050	11,500
<u>TO SUMMARY</u>	(240,700)	(241,450)	(240,600)

CORPORATE SERVICES

17. VALE RISE DEPOT

	2011/12		2012/13
	ORIGINAL	REVISED	ESTIMATE
	£	£	£
Employees	2,800	2,650	2,750
Premises Related Expenses	14,850	14,850	15,450
	17,650	17,500	18,200
Less Income	(28,650)	(32,150)	(28,600)
<u>Sub-total</u>	(11,000)	(14,650)	(10,400)
Central, Departmental & Technical Support Services	2,000	2,000	2,100
Capital Financing Costs	9,000	12,650	8,300
<u>TO SUMMARY</u>	-	-	-

18. LAND REVIEW

Employees	34,050	32,150	33,950
Premises Related Expenses	20,300	22,900	30,250
Supplies & Services	6,000	6,000	6,000
	60,350	61,050	70,200
Less Income	(31,500)	(31,500)	(31,500)
<u>Sub-total</u>	28,850	29,550	38,700
Central, Departmental & Technical Support Services	19,350	19,600	20,550
<u>TO SUMMARY</u>	48,200	49,150	59,250

CORPORATE SERVICES

		2011/12	2012/13
		ORIGINAL	ESTIMATE
		£	£
19. <u>LOCAL REVENUE & NNDR COLLECTION</u>			
Employees		413,850	386,300
Supplies & Services		137,650	140,650
		551,500	526,950
Less Income		(402,500)	(405,150)
<u>Sub-total</u>		149,000	121,800
Central, Departmental & Technical Support Services		413,100	417,900
<u>TO SUMMARY</u>		562,100	539,700
20. <u>COUNCIL TAX BENEFITS</u>			
Employees		221,550	200,900
Supplies & Services		25,500	28,100
Transfer Payments		7,745,550	7,291,600
		7,992,600	7,520,600
Less Income		(8,071,400)	(7,587,300)
<u>Sub-total</u>		(78,800)	(66,700)
Central, Departmental & Technical Support Services		179,450	175,650
<u>TO SUMMARY</u>		100,650	108,950

CORPORATE SERVICES

	2011/12		2012/13
	ORIGINAL £	REVISED £	ESTIMATE £
21. <u>INTEREST & TRANSFERS</u>			
Employees	26,100	23,550	24,250
Supplies & Services	191,850	114,450	103,400
	217,950	138,000	127,650
Less Income	(426,450)	(368,200)	(306,500)
<u>Sub-total</u>	(208,500)	(230,200)	(178,850)
Central, Departmental & Technical Support Services	18,900	18,300	19,000
<u>TO SUMMARY</u>	(189,600)	(211,900)	(159,850)
22. <u>DRAINAGE BOARDS SPECIAL LEVIES</u>			
Supplies & Services	398,000	390,300	363,800
Central, Departmental & Technical Support Services	350	350	350
<u>TO SUMMARY</u>	398,350	390,650	364,150
23. <u>FINANCIAL ARRANGEMENTS WITH PARISH COUNCILS</u>			
Supplies & Services	295,550	351,550	250,300
Central, Departmental & Technical Support Services	6,150	5,650	5,850
<u>TO SUMMARY</u>	301,700	357,200	256,150

CORPORATE SERVICES

		2011/12		2012/13
		ORIGINAL	REVISED	ESTIMATE
		£	£	£
24. <u>GENERAL ADVICE TO PARISH COUNCILS</u>				
Employees		36,000	35,000	35,950
Central, Departmental & Technical Support Services		34,400	32,750	34,150
	<u>TO SUMMARY</u>	70,400	67,750	70,100
25. <u>ITINERANTS</u>				
Employees		2,250	2,200	2,250
Central, Departmental & Technical Support Services		13,600	14,150	14,350
	<u>TO SUMMARY</u>	15,850	16,350	16,600
26. <u>CLIMATE CHANGE</u>				
Employees		55,450	47,700	50,450
Supplies & Services		8,000	6,000	6,000
	<u>Sub-total</u>	63,450	53,700	56,450
Central, Departmental & Technical Support Services		15,650	18,900	19,950
	<u>TO SUMMARY</u>	79,100	72,600	76,400

CORPORATE SERVICES

	2011/12		2012/13
	ORIGINAL £	REVISED £	ESTIMATE £
27. <u>ECONOMIC DEVELOPMENT & REGENERATION</u>			
Employees	19,550	17,850	18,450
Supplies & Services	46,200	55,200	42,950
<u>Sub-total</u>	65,750	73,050	61,400
Central, Departmental & Technical Support Services	9,200	10,500	11,000
Capital Financing Costs	4,200	5,400	5,400
<u>TO SUMMARY</u>	79,150	88,950	77,800
28. <u>CAPITAL PROGRAMME REVENUE EXPENSES</u>			
Employees	161,350	152,450	125,350
Less Income	(213,800)	(204,350)	(174,350)
<u>Sub-total</u>	(52,450)	(51,900)	(49,000)
Central, Departmental & Technical Support Services	115,100	110,700	108,400
<u>TO SUMMARY</u>	62,650	58,800	59,400
29. <u>CONTRIBUTIONS TO PROVISIONS</u>			
Supplies & Services	5,000	25,000	5,000
<u>TO SUMMARY</u>	5,000	25,000	5,000
30. <u>ITEMS FUNDED FROM RESERVES</u>			
Supplies & Services	-	35,650	-
<u>TO SUMMARY</u>	-	35,650	-

EMPLOYEES - SALARIES

SERVICE ANALYSIS OF EXPENDITURE

	Basic Salaries	Overtime	Temporary Staff	Total Salaries	Council Contributions Nat. Ins.	Supern.	Total Salaries & Oncosts
	£	£	£	£	£	£	£
<u>2011/12 ESTIMATE</u>							
Original Estimate	8,292,550	40,700	325,300	8,658,550	644,250	1,105,450	10,408,250
Revised Estimate	7,880,000	45,950	520,750	8,446,700	633,550	1,047,050	10,127,300
<u>2012/13 ESTIMATE</u>							
Service							
Administration & Property	577,850	16,800	6,000	600,650	45,450	75,950	722,050
Environmental Health & Housing	1,444,300	3,700	5,950	1,453,950	112,100	193,450	1,759,500
Executive	522,400	3,000	14,900	540,300	44,200	70,950	655,450
Information Technology	547,500	2,000	117,650	667,150	46,700	68,600	782,450
Finance	1,498,100	3,500	53,450	1,555,050	114,050	206,550	1,875,650
Legal	357,250	2,200	-	359,450	29,100	50,350	438,900
Leisure	490,150	500	68,000	558,650	40,800	63,850	663,300
Personnel	482,100	550	66,150	548,800	33,900	61,800	644,500
Planning & Transportation	2,073,550	1,100	33,200	2,107,850	168,900	276,650	2,553,400
	7,993,200	33,350	365,300	8,391,850	635,200	1,068,150	10,095,200

ENVIRONMENTAL HEALTH SERVICES

SUMMARY

	2011/12 ESTIMATE		2012/13
	ORIGINAL	REVISED	ESTIMATE
	£	£	£
1. REFUSE COLLECTION	1,205,250	1,208,700	1,272,200
2. PUBLIC CONVENIENCES	253,900	255,000	259,700
3. STREET SCENE	1,273,050	1,274,650	1,333,300
4. ENVIRONMENTAL PROTECTION	312,750	290,650	298,800
5. FOOD & SAFETY	444,500	416,950	420,500
6. RECYCLING	563,000	744,550	877,050
7. PEST CONTROL	70,550	88,000	90,250
8. PUBLIC HEALTH ACT 1984	4,400	4,200	4,250
9. LICENCES	4,500	(8,000)	(5,100)
10. ENVIRONMENTAL PROTECTION ACT - PART 1	21,450	19,300	22,800
ANNUAL ESTIMATES	4,153,350	4,294,000	4,573,750
11. CAPITAL PROGRAMME - REVENUE EXPENSES	3,100	2,650	2,750
	4,156,450	4,296,650	4,576,500

ENVIRONMENTAL HEALTH SERVICES

	2011/12 ESTIMATE		2012/13 ESTIMATE
	ORIGINAL £	REVISED £	£
1. <u>REFUSE COLLECTION</u>			
Employees	125,150	119,900	122,650
Premises Related Expenses	25,850	28,250	26,000
Supplies & Services	14,000	11,400	11,400
Third Party Payments	995,400	1,010,350	1,074,500
	1,160,400	1,169,900	1,234,550
Less Income	(60,700)	(57,900)	(60,400)
<u>Sub-total</u>	1,099,700	1,112,000	1,174,150
Central, Departmental & Technical Support Services	60,150	67,100	65,000
Depreciation & Impairment	45,400	29,600	33,050
<u>TO SUMMARY</u>	1,205,250	1,208,700	1,272,200
2. <u>PUBLIC CONVENIENCES</u>			
Employees	15,100	14,350	14,800
Premises Related Expenses	71,050	73,450	72,600
Third Party Payments	89,400	90,800	95,300
<u>Sub-total</u>	175,550	178,600	182,700
Central, Departmental & Technical Support Services	15,950	14,400	15,000
Depreciation & Impairment	62,400	62,000	62,000
<u>TO SUMMARY</u>	253,900	255,000	259,700

ENVIRONMENTAL HEALTH SERVICES

		2011/12 ESTIMATE		2012/13
		ORIGINAL	REVISED	ESTIMATE
		£	£	£
3. <u>STREET SCENE</u>				
Employees		139,000	130,550	134,550
Supplies & Services		138,500	124,200	123,200
Third Party Payments		1,066,000	1,082,000	1,146,000
		1,343,500	1,336,750	1,403,750
Less Income		(132,750)	(128,650)	(134,750)
	<u>Sub-total</u>	1,210,750	1,208,100	1,269,000
Central, Departmental & Technical Support Services		62,300	66,550	64,300
	<u>TO SUMMARY</u>	1,273,050	1,274,650	1,333,300
4. <u>ENVIRONMENTAL PROTECTION</u>				
Employees		201,350	176,050	180,850
Supplies & Services		8,600	7,400	7,400
Third Party Payments		25,600	23,300	19,000
		235,550	206,750	207,250
Less Income		(4,750)	(3,700)	(2,500)
	<u>Sub-total</u>	230,800	203,050	204,750
Central, Departmental & Technical Support Services		79,100	84,700	88,750
Depreciation & Impairment		2,850	2,900	5,300
	<u>TO SUMMARY</u>	312,750	290,650	298,800

ENVIRONMENTAL HEALTH SERVICES

5. FOOD & SAFETY

(a) GENERAL

	2011/12 ESTIMATE ORIGINAL £	REVISED £	2012/13 ESTIMATE £
Employees	158,600	140,700	142,300
Supplies & Services	5,500	18,550	5,050
Third Party Payments	400	400	400
	164,500	159,650	147,750
Less Income	(550)	(10,000)	-
<u>Sub-total</u>	163,950	149,650	147,750
Central, Departmental & Technical Support Services	78,150	73,650	76,950
<u>TO SUMMARY</u>	242,100	223,300	224,700

(b) FOOD SAFETY

Employees	145,650	129,150	130,550
Supplies & Services	2,000	4,800	4,800
Third Party Payments	300	200	200
	147,950	134,150	135,550
Less Income	(5,500)	(3,300)	(3,300)
<u>Sub-total</u>	142,450	130,850	132,250
Central, Departmental & Technical Support Services	59,950	62,800	63,550
<u>TO SUMMARY</u>	202,400	193,650	195,800

FOOD & SAFETY

(a) GENERAL	242,100	223,300	224,700
(b) FOOD SAFETY	202,400	193,650	195,800
<u>TO SUMMARY</u>	444,500	416,950	420,500

ENVIRONMENTAL HEALTH SERVICES

6. RECYCLING

	2011/12 ESTIMATE		2012/13
	ORIGINAL	REVISED	ESTIMATE
	£	£	£
Employees	123,150	117,600	120,900
Premises Related Expenses	3,850	3,850	3,900
Transport Related Expenses	136,500	136,500	137,000
Supplies & Services	18,250	18,150	18,150
Third Party Payments	1,303,050	1,292,050	1,364,150
	1,584,800	1,568,150	1,644,100
Less Income	(1,190,000)	(952,250)	(901,250)
<u>Sub-total</u>	394,800	615,900	742,850
Central, Departmental & Technical Support Services	55,300	59,250	59,150
Depreciation & Impairment	112,900	69,400	75,050
<u>TO SUMMARY</u>	563,000	744,550	877,050

ENVIRONMENTAL HEALTH SERVICES

7. PEST CONTROL

	2011/12 ESTIMATE		2012/13 ESTIMATE
	ORIGINAL £	REVISED £	£
Employees	25,750	24,900	25,100
Supplies & Services	500	400	400
Third Party Payments	39,500	40,000	41,000
Financial Hardship Subsidy	3,500	9,500	10,000
	69,250	74,800	76,500
Less Income	(18,850)	(8,000)	(8,600)
<u>Sub-total</u>	50,400	66,800	67,900
Central, Departmental & Technical Support Services	20,150	21,200	22,350
<u>TO SUMMARY</u>	70,550	88,000	90,250

8. PUBLIC HEALTH ACT 1984

Employees	900	800	800
Third Party Payments	2,500	2,500	2,500
<u>Sub-total</u>	3,400	3,300	3,300
Central, Departmental & Technical Support Services	1,000	900	950
<u>TO SUMMARY</u>	4,400	4,200	4,250

ENVIRONMENTAL HEALTH SERVICES

9. LICENCES

(a) FEE PAYING

	2011/12 ESTIMATE ORIGINAL £	REVISED £	2012/13 ESTIMATE £
Employees	121,950	121,700	121,750
Premises Related Expenses	50	50	50
Supplies & Services	7,000	8,400	8,400
	129,000	130,150	130,200
Less Income	(244,500)	(244,200)	(244,200)
<u>Sub-total</u>	(115,500)	(114,050)	(114,000)
Central, Departmental & Technical Support Services	91,850	79,450	82,450
	(23,650)	(34,600)	(31,550)

(b) NON FEE PAYING

Employees	14,450	13,650	13,100
Central, Departmental & Technical Support Services	13,700	12,950	13,350
	28,150	26,600	26,450

LICENCES

(a) FEE PAYING	(23,650)	(34,600)	(31,550)
(b) NON FEE PAYING	28,150	26,600	26,450
<u>TO SUMMARY</u>	4,500	(8,000)	(5,100)

ENVIRONMENTAL HEALTH SERVICES

		2011/12 ESTIMATE		2012/13
		ORIGINAL	REVISED	ESTIMATE
		£	£	£
10. <u>ENVIRONMENTAL PROTECTION ACT</u>				
Employees		27,000	23,550	24,200
Less Income		(15,700)	(16,150)	(16,200)
	<u>Sub-total</u>	11,300	7,400	8,000
Central, Departmental & Technical Support Services		10,150	11,900	14,800
	<u>TO SUMMARY</u>	21,450	19,300	22,800
11. <u>CAPITAL PROGRAMME</u>				
<u>- REVENUE EXPENSES</u>				
Direct Salaries, Central, Departmental & Technical Support Services		3,100	2,650	2,750
	<u>TO SUMMARY</u>	3,100	2,650	2,750

HOUSING SERVICES

SUMMARY

	2011/12 ESTIMATE		2012/13
	ORIGINAL	REVISED	ESTIMATE
	£	£	£
1. HOMELESSNESS	212,600	190,850	191,350
2. PRIVATE SECTOR HOUSING RENEWAL	565,500	631,600	558,950
3. HOUSING ADVANCES	14,700	12,000	13,950
4. HOUSING BENEFITS & COUNTER FRAUD	393,400	273,250	380,350
5. PRIVATE SECTOR HOUSING STANDARDS	143,200	87,450	95,500
6. HOME SAFETY	4,700	4,350	3,900
7. HOME IMPROVEMENT AGENCY	57,300	56,550	56,800
8. HOUSING STRATEGY & ENABLING ROLE	266,100	284,850	305,900
9. HOUSING ADVICE	174,350	182,800	176,450
	1,831,850	1,723,700	1,783,150

HOUSING SERVICES

1. HOMELESSNESS

	2011/12 ESTIMATE ORIGINAL £	REVISED £	2012/13 ESTIMATE £
Employees	127,950	132,150	127,600
Supplies & Services	123,350	150,150	148,350
Third Party Payments	4,000	4,000	4,000
	255,300	286,300	279,950
Less Income	(111,050)	(165,050)	(161,050)
<u>Sub-total</u>	144,250	121,250	118,900
Central, Departmental & Technical Support Services	68,350	69,600	72,450
<u>TO SUMMARY</u>	212,600	190,850	191,350

2. PRIVATE SECTOR HOUSING RENEWAL

Employees	159,700	143,500	144,250
Supplies & Services	639,000	915,100	757,100
	798,700	1,058,600	901,350
Less Income	(301,000)	(491,100)	(410,100)
<u>Sub-total</u>	497,700	567,500	491,250
Central, Departmental & Technical Support Services	67,800	64,100	67,700
<u>TO SUMMARY</u>	565,500	631,600	558,950

HOUSING SERVICES

3. HOUSING ADVANCES

Premises Related Expenses

Supplies & Services

Less Income

Sub-total

Central, Departmental & Technical
Support Services

TO SUMMARY

2011/12 ESTIMATE		2012/13
ORIGINAL	REVISED	ESTIMATE
£	£	£
350	350	350
2,550	2,850	3,000
2,900	3,200	3,350
(1,250)	(1,100)	(1,100)
1,650	2,100	2,250
13,050	9,900	11,700
14,700	12,000	13,950

HOUSING SERVICES

4. HOUSING BENEFITS & COUNTER FRAUD

(a) HOUSING BENEFITS

	2011/12 ESTIMATE ORIGINAL £	REVISED £	2012/13 ESTIMATE £
Employees	297,300	296,400	269,850
Supplies & Services	39,350	69,850	37,850
Housing Benefits	31,244,900	31,148,000	32,787,700
	31,581,550	31,514,250	33,095,400
Less Income	(31,648,600)	(31,675,900)	(33,176,100)
<u>Sub-total</u>	(67,050)	(161,650)	(80,700)
Central, Departmental & Technical Support Services	363,100	351,550	359,750
	296,050	189,900	279,050

(b) FRAUD PREVENTION

Employees	88,050	86,350	89,150
Supplies & Services	4,500	3,000	3,000
	92,550	89,350	92,150
Less Income	(98,500)	(107,700)	(95,800)
<u>Sub-total</u>	(5,950)	(18,350)	(3,650)
Central, Departmental & Technical Support Services	103,300	101,700	104,950
	97,350	83,350	101,300

HOUSING BENEFITS & COUNTER FRAUD

(a) HOUSING BENEFITS	296,050	189,900	279,050
(b) FRAUD PREVENTION	97,350	83,350	101,300
<u>TO SUMMARY</u>	393,400	273,250	380,350

HOUSING SERVICES

		2011/12 ESTIMATE		2012/13
		ORIGINAL	REVISED	ESTIMATE
		£	£	£
5. <u>PRIVATE SECTOR HOUSING STANDARDS</u>				
Employees		61,100	56,200	56,700
Supplies & Services		60,000	10,000	15,000
		121,100	66,200	71,700
Less Income		(300)	(1,550)	(400)
	<u>Sub-total</u>	120,800	64,650	71,300
Central, Departmental & Technical Support Services		22,400	22,800	24,200
	<u>TO SUMMARY</u>	143,200	87,450	95,500
6. <u>HOME SAFETY</u>				
Employees		2,450	2,200	2,250
Supplies & Services		700	600	-
	<u>Sub-total</u>	3,150	2,800	2,250
Central, Departmental & Technical Support Services		1,550	1,550	1,650
	<u>TO SUMMARY</u>	4,700	4,350	3,900
7. <u>HOME IMPROVEMENT AGENCY</u>				
Employees		6,950	6,250	6,350
Supplies & Services		1,000	1,050	1,050
Third Party Payments		45,000	45,000	45,000
	<u>Sub-total</u>	52,950	52,300	52,400
Central, Departmental & Technical Support Services		4,350	4,250	4,400
	<u>TO SUMMARY</u>	57,300	56,550	56,800

HOUSING SERVICES

		2011/12 ESTIMATE		2012/13
		ORIGINAL	REVISED	ESTIMATE
		£	£	£
8. <u>HOUSING STRATEGY & ENABLING ROLE</u>				
(a) <u>HOUSING STRATEGY</u>				
Employees		62,300	62,600	61,600
Supplies & Services		11,350	21,250	46,250
	<u>Sub-total</u>	73,650	83,850	107,850
Central, Departmental & Technical Support Services		41,450	41,050	42,400
		115,100	124,900	150,250
(b) <u>HOUSING REGISTER</u>				
Employees		108,700	113,300	108,350
Third Party Payments		7,000	7,000	7,000
	<u>Sub-total</u>	115,700	120,300	115,350
Central, Departmental & Technical Support Services		35,300	39,650	40,300
		151,000	159,950	155,650
<u>HOUSING STRATEGY & ENABLING ROLE</u>				
(a) HOUSING STRATEGY		115,100	124,900	150,250
(b) HOUSING REGISTER		151,000	159,950	155,650
	<u>TO SUMMARY</u>	266,100	284,850	305,900
9. <u>HOUSING ADVICE</u>				
Employees		124,300	130,550	123,850
	<u>Sub-total</u>	124,300	130,550	123,850
Central, Departmental & Technical Support Services		50,050	52,250	52,600
	<u>TO SUMMARY</u>	174,350	182,800	176,450

LEISURE SERVICES

SUMMARY

	2011/12 ESTIMATE		2012/13
	ORIGINAL	REVISED	ESTIMATE
	£	£	£
1. ANGEL CENTRE	661,600	867,250	813,350
2. LARKFIELD LEISURE CENTRE	959,450	1,178,550	1,245,250
3. TONBRIDGE SWIMMING POOL	620,500	818,000	800,550
4. SPORTS GROUNDS	456,750	456,850	473,350
5. POULT WOOD GOLF CENTRE	(60,850)	15,500	8,250
6. PLEASURE GROUNDS & OPEN SPACES	710,450	741,650	722,200
7. ALLOTMENTS	10,150	10,200	10,350
8. CHURCHYARDS	11,900	11,250	12,000
9. CEMETERY	100,500	116,300	99,700
10. YOUTH & PLAY DEVELOPMENT	188,050	204,850	180,700
11. GRANTS	1,900	50,850	1,400
12. SPORTS DEVELOPMENT	70,100	66,800	71,000
13. ARTS PROGRAMME	75,100	75,900	73,450
14. LEISURE STRATEGY / MANAGEMENT	217,650	265,400	198,850
15. TONBRIDGE CASTLE GATEHOUSE	31,800	39,150	23,750
ANNUAL ESTIMATES	4,055,050	4,918,500	4,734,150
16. CAPITAL PROGRAMME - REVENUE EXPENSES	37,650	51,900	37,300
	4,092,700	4,970,400	4,771,450

LEISURE SERVICES

1. ANGEL CENTRE

	2011/12 ESTIMATE		2012/13 ESTIMATE
	ORIGINAL £	REVISED £	£
Employees			
Salaries - Operational (see page LS 12)	601,750	614,150	609,000
Employee Costs - Other	45,550	44,050	46,500
Premises Related Expenses	244,650	285,200	250,550
Transport Related Expenses	1,400	1,050	750
Supplies & Services	101,650	102,450	102,950
	995,000	1,046,900	1,009,750
Less Income	(829,300)	(676,000)	(691,450)
<u>Sub-total</u>	165,700	370,900	318,300
Central, Departmental & Technical Support Services	174,550	173,500	175,900
Depreciation & Impairment	321,350	322,850	319,150
<u>TO SUMMARY</u>	661,600	867,250	813,350

2. LARKFIELD LEISURE CENTRE

Employees			
Salaries - Operational (see page LS 12)	1,584,250	1,521,500	1,609,000
Employee Costs - Other	126,250	123,250	135,500
Premises Related Expenses	687,300	709,300	730,050
Transport Related Expenses	10,650	12,050	11,850
Supplies & Services	228,800	229,350	233,650
	2,637,250	2,595,450	2,720,050
Less Income	(2,288,800)	(2,045,200)	(2,087,300)
<u>Sub-total</u>	348,450	550,250	632,750
Central, Departmental & Technical Support Services	67,000	60,650	59,300
Depreciation & Impairment	544,000	567,650	553,200
<u>TO SUMMARY</u>	959,450	1,178,550	1,245,250

LEISURE SERVICES

3. TONBRIDGE SWIMMING POOL

	2011/12 ESTIMATE		2012/13 ESTIMATE
	ORIGINAL £	REVISED £	£
Employees			
Salaries - Operational (see page LS 12)	746,500	755,650	784,800
Employee Costs - Other	58,500	57,450	65,100
Premises Related Expenses	419,250	442,900	440,600
Transport Related Expenses	1,000	700	700
Supplies & Services	206,600	212,950	215,050
	1,431,850	1,469,650	1,506,250
Less Income	(1,225,800)	(1,066,500)	(1,117,450)
<u>Sub-total</u>	206,050	403,150	388,800
Central, Departmental & Technical Support Services	146,500	146,250	148,150
Depreciation & Impairment	267,950	268,600	263,600
<u>TO SUMMARY</u>	620,500	818,000	800,550

4. SPORTS GROUNDS

(a) LEISURE MANAGEMENT

Employees	3,750	3,700	3,650
Premises Related Expenses	11,500	15,450	13,350
Transport Related Expenses	150	150	150
Supplies & Services	1,300	1,250	1,250
	16,700	20,550	18,400
Less Income	(7,000)	(7,000)	(7,000)
<u>Sub-total</u>	9,700	13,550	11,400
Central, Departmental & Technical Support Services	9,300	8,750	9,100
Depreciation & Impairment	19,600	24,850	24,850
	38,600	47,150	45,350

LEISURE SERVICES

4. SPORTS GROUNDS

(b) GROUND MAINTENANCE

	2011/12 ESTIMATE ORIGINAL £	REVISED £	2012/13 ESTIMATE £
Employees	38,200	36,800	38,250
Premises Related Expenses	31,650	27,150	29,150
Transport Related Expenses	-	750	900
Supplies & Services	3,800	3,050	2,900
Third Party Payments	224,100	227,300	237,650
	297,750	295,050	308,850
Less Income	(2,500)	(2,500)	(2,500)
<u>Sub-total</u>	295,250	292,550	306,350
Central, Departmental & Technical Support Services	22,900	23,300	25,150
Depreciation & Impairment	100,000	93,850	96,500
	418,150	409,700	428,000

SPORTS GROUNDS

- (a) LEISURE MANAGEMENT
(b) GROUND MAINTENANCE

TO SUMMARY

(a) LEISURE MANAGEMENT	38,600	47,150	45,350
(b) GROUND MAINTENANCE	418,150	409,700	428,000
	456,750	456,850	473,350

LEISURE SERVICES

5. POULT WOOD GOLF CENTRE

(a) LEISURE MANAGEMENT

	2011/12 ESTIMATE		2012/13 ESTIMATE
	ORIGINAL £	REVISED £	£
Employees	51,800	49,400	50,600
Premises Related Expenses	91,350	94,600	87,900
Supplies & Services	36,400	36,400	36,400
Third Party Payments	40,400	41,100	42,800
	219,950	221,500	217,700
Less Income	(751,500)	(672,700)	(685,850)
<u>Sub-total</u>	(531,550)	(451,200)	(468,150)
Central, Departmental & Technical Support Services	60,300	58,200	59,950
Depreciation & Impairment	106,200	107,300	108,950
	(365,050)	(285,700)	(299,250)

LEISURE SERVICES

	2011/12 ESTIMATE		2012/13
	ORIGINAL	REVISED	ESTIMATE
	£	£	£
5. <u>POULT WOOD GOLF CENTRE</u>			
(b) <u>GROUND MAINTENANCE</u>			
Employees			
Salaries - Operational (see page LS 12)	146,200	144,350	147,200
Employee Costs - Other	25,450	24,250	26,750
Premises Related Expenses	15,800	14,350	13,700
Transport Related Expenses	14,300	14,300	15,800
Supplies & Services	34,300	36,800	36,800
<u>Sub-total</u>	236,050	234,050	240,250
Central, Departmental & Technical			
Support Services	33,300	32,850	33,900
Depreciation & Impairment	34,850	34,300	33,350
	304,200	301,200	307,500
<u>POULT WOOD GOLF CENTRE</u>			
(a) LEISURE MANAGEMENT	(365,050)	(285,700)	(299,250)
(b) GROUND MAINTENANCE	304,200	301,200	307,500
<u>TO SUMMARY</u>	(60,850)	15,500	8,250

LEISURE SERVICES

	2011/12 ESTIMATE		2012/13 ESTIMATE
	ORIGINAL £	REVISED £	£
6. <u>PLEASURE GROUNDS & OPEN SPACES</u>			
Employees	210,650	192,050	195,300
Premises Related Expenses	136,850	133,100	136,450
Transport Related Expenses	850	1,600	1,750
Supplies & Services	51,050	104,250	55,800
Third Party Payments	253,800	254,150	264,700
	653,200	685,150	654,000
Less Income	(136,500)	(140,300)	(139,250)
<u>Sub-total</u>	516,700	544,850	514,750
Central, Departmental & Technical Support Services	98,100	99,900	108,750
Depreciation & Impairment	95,650	96,900	98,700
<u>TO SUMMARY</u>	710,450	741,650	722,200
7. <u>ALLOTMENTS</u>			
Employees	550	500	500
Premises Related Expenses	100	50	100
Third Party Payments	5,100	5,100	5,100
	5,750	5,650	5,700
Less Income	(50)	(50)	(50)
<u>Sub-total</u>	5,700	5,600	5,650
Central, Departmental & Technical Support Services	250	500	450
Depreciation & Impairment	4,200	4,100	4,250
<u>TO SUMMARY</u>	10,150	10,200	10,350

LEISURE SERVICES

8. CHURCHYARDS

	2011/12 ESTIMATE ORIGINAL £	REVISED £	2012/13 ESTIMATE £
Employees	2,750	2,150	2,650
Premises Related Expenses	6,950	7,050	7,200
	9,700	9,200	9,850
Less Income	(50)	(50)	(50)
<u>Sub-total</u>	9,650	9,150	9,800
Central, Departmental & Technical Support Services	2,250	2,100	2,200
<u>TO SUMMARY</u>	11,900	11,250	12,000

9. CEMETERY

Employees	28,150	27,550	27,650
Premises Related Expenses	25,150	36,100	16,000
Supplies & Services	2,400	2,350	2,350
Third Party Payments	55,100	60,650	63,700
	110,800	126,650	109,700
Less Income	(48,300)	(48,350)	(50,950)
<u>Sub-total</u>	62,500	78,300	58,750
Central, Departmental & Technical Support Services	20,000	20,300	21,600
Depreciation & Impairment	18,000	17,700	19,350
<u>TO SUMMARY</u>	100,500	116,300	99,700

LEISURE SERVICES

		2011/12 ESTIMATE		2012/13
		ORIGINAL	REVISED	ESTIMATE
		£	£	£
10. <u>YOUTH & PLAY DEVELOPMENT</u>				
Employees		101,250	104,900	87,600
Premises Related Expenses		10,150	11,200	8,000
Transport Related Expenses		4,500	4,500	4,500
Supplies & Services		102,500	98,800	92,100
		218,400	219,400	192,200
Less Income		(81,750)	(69,700)	(65,500)
	<u>Sub-total</u>	136,650	149,700	126,700
Central, Departmental & Technical Support Services		51,400	55,150	54,000
	<u>TO SUMMARY</u>	188,050	204,850	180,700
11. <u>GRANTS</u>				
Employees		1,300	1,250	900
Supplies & Services		-	49,000	-
	<u>Sub-total</u>	1,300	50,250	900
Central, Departmental & Technical Support Services		600	600	500
	<u>TO SUMMARY</u>	1,900	50,850	1,400

LEISURE SERVICES

		2011/12 ESTIMATE		2012/13
		ORIGINAL	REVISED	ESTIMATE
		£	£	£
12. <u>SPORTS DEVELOPMENT</u>				
Employees		44,700	41,750	44,900
Supplies & Services		5,000	5,000	5,000
		49,700	46,750	49,900
Less Income		(500)	(500)	(500)
	<u>Sub-total</u>	49,200	46,250	49,400
Central, Departmental & Technical Support Services		20,900	20,550	21,600
	<u>TO SUMMARY</u>	70,100	66,800	71,000
13. <u>ARTS PROGRAMME</u>				
Employees		30,200	28,850	29,600
Supplies & Services		22,100	21,700	20,700
Third Party Payments		5,000	8,600	5,000
	<u>Sub-total</u>	57,300	59,150	55,300
Central, Departmental & Technical Support Services		17,800	16,750	18,150
	<u>TO SUMMARY</u>	75,100	75,900	73,450

LEISURE SERVICES

	2011/12 ESTIMATE		2012/13 ESTIMATE
	ORIGINAL	REVISED	
	£	£	£
14. <u>LEISURE STRATEGY / MANAGEMENT</u>			
Employees	83,950	81,800	82,900
Supplies & Services	50,850	116,850	49,850
<u>Sub-total</u>	134,800	198,650	132,750
Central, Departmental & Technical Support Services	77,250	61,150	61,650
Depreciation & Impairment	5,600	5,600	4,450
<u>TO SUMMARY</u>	217,650	265,400	198,850
15. <u>TONBRIDGE CASTLE GATEHOUSE</u>			
Employees	21,300	12,350	12,500
Premises Related Expenses	8,800	21,300	7,200
Supplies & Services	13,600	12,100	12,000
	43,700	45,750	31,700
Less Income	(35,500)	(28,500)	(30,500)
<u>Sub-total</u>	8,200	17,250	1,200
Central, Departmental & Technical Support Services	17,400	15,700	16,350
Depreciation & Impairment	6,200	6,200	6,200
<u>TO SUMMARY</u>	31,800	39,150	23,750
16. <u>CAPITAL PROGRAMME</u>			
<u>- REVENUE EXPENSES</u>			
Direct Salaries, Central, Departmental & Technical Support Services	37,650	51,900	37,300
<u>TO SUMMARY</u>	37,650	51,900	37,300

LEISURE SERVICES

EMPLOYEES - SALARIES - OPERATIONAL

	Basic Salaries £	Overtime General £	Training £	Temporary Staff £	Total Salaries £	Council Contributions Nat. Ins. £	Supern. £	Salaries & Oncosts £
<u>2011/12 ESTIMATE</u>								
Original Estimate								
Larkfield Leisure Centre	949,950	25,200	8,800	435,900	1,419,850	66,250	98,150	1,584,250
Angel Centre	376,500	22,100	-	149,000	547,600	25,000	29,150	601,750
Tonbridge Swimming Pool	451,800	25,500	5,000	196,000	678,300	27,900	40,300	746,500
Poult Wood Golf Centre	120,350	-	-	3,000	123,350	8,750	14,100	146,200
	1,898,600	72,800	13,800	783,900	2,769,100	127,900	181,700	3,078,700
Revised Estimate								
Larkfield Leisure Centre	881,300	31,000	11,500	433,000	1,356,800	74,700	90,000	1,521,500
Angel Centre	365,500	31,000	-	160,000	556,500	30,650	27,000	614,150
Tonbridge Swimming Pool	402,200	31,350	5,000	240,000	678,550	35,800	41,300	755,650
Poult Wood Golf Centre	120,350	-	-	1,000	121,350	8,800	14,200	144,350
	1,769,350	93,350	16,500	834,000	2,713,200	149,950	172,500	3,035,650
<u>2012/13 ESTIMATE</u>								
Larkfield Leisure Centre	1,021,100	32,800	11,000	385,300	1,450,200	64,250	94,550	1,609,000
Angel Centre	372,350	25,000	-	162,400	559,750	21,850	27,400	609,000
Tonbridge Swimming Pool	481,550	32,100	5,100	193,700	712,450	28,100	44,250	784,800
Poult Wood Golf Centre	122,750	-	-	1,000	123,750	9,050	14,400	147,200
	1,997,750	89,900	16,100	742,400	2,846,150	123,250	180,600	3,150,000

PLANNING AND TRANSPORTATION SERVICES

SUMMARY

	2011/12 ESTIMATE		2012/13
	ORIGINAL	REVISED	ESTIMATE
	£	£	£
1. PLANNING & BUILDING CONTROL	1,953,400	2,241,600	2,202,300
2. TRANSPORTATION	138,400	145,400	189,200
3. SECURITY SERVICES MANAGEMENT (CCTV)	123,750	105,250	107,450
4. PARKING SERVICES	(554,750)	(549,100)	(592,400)
5. BOROUGH DRAINAGE & LAND DRAINAGE RELATED WORK	61,050	71,250	122,000
ANNUAL ESTIMATES	1,721,850	2,014,400	2,028,550
6. CAPITAL PROGRAMME - REVENUE EXPENSES	173,100	149,800	134,300
	1,894,950	2,164,200	2,162,850

PLANNING AND TRANSPORTATION SERVICES

1. PLANNING & BUILDING CONTROL

(a) PREPARATION OF LOCAL DEVELOPMENT FRAMEWORK

	2011/12 ESTIMATE ORIGINAL £	REVISED £	2012/13 ESTIMATE £
Employees	197,950	155,750	187,500
Supplies & Services	30,000	30,000	30,000
	227,950	185,750	217,500
Less Income	(100)	(150)	(100)
<u>Sub-total</u>	227,850	185,600	217,400
Central, Departmental & Technical Support Services	62,300	68,650	75,000
	290,150	254,250	292,400

(b) PLANNING POLICY

Employees	185,700	148,600	159,500
Supplies & Services	12,150	15,950	11,450
	197,850	164,550	170,950
Less Income	(100)	-	-
<u>Sub-total</u>	197,750	164,550	170,950
Central, Departmental & Technical Support Services	67,700	63,550	63,500
	265,450	228,100	234,450

PLANNING AND TRANSPORTATION SERVICES

1. PLANNING & BUILDING CONTROL
(continued)

(c) CONSERVATION

Employees	46,450	43,750	44,200
Supplies & Services	8,000	25,400	8,000
<u>Sub-total</u>	54,450	69,150	52,200
Central, Departmental & Technical Support Services	25,200	25,100	26,450
	79,650	94,250	78,650

(d) DEVELOPMENT CONTROL

Employees	1,116,750	1,057,800	1,071,100
Supplies & Services	55,700	70,700	55,700
	1,172,450	1,128,500	1,126,800
Less Income	(659,350)	(516,250)	(516,250)
<u>Sub-total</u>	513,100	612,250	610,550
Central, Departmental & Technical Support Services	736,350	711,400	745,800
	1,249,450	1,323,650	1,356,350

PLANNING AND TRANSPORTATION SERVICES

	2011/12 ESTIMATE		2012/13
	ORIGINAL £	REVISED £	ESTIMATE £
1. <u>PLANNING & BUILDING CONTROL</u>			
(continued)			
(e) <u>BUILDING CONTROL</u>			
Employees	371,750	326,450	296,300
Supplies & Services	17,400	14,800	16,600
	389,150	341,250	312,900
Less Income	(537,300)	(251,500)	(281,500)
<u>Sub-total</u>	(148,150)	89,750	31,400
Central, Departmental & Technical Support Services	153,250	144,900	148,650
	5,100	234,650	180,050
(f) <u>HOUSING & PLANNING DELIVERY GRANT</u>			
Employees	63,600	103,700	57,400
Supplies & Services	-	3,000	3,000
	63,600	106,700	60,400
<u>PLANNING & BUILDING CONTROL</u>			
(a) PREPARATION OF LOCAL DEVELOPMENT FRAMEWORK	290,150	254,250	292,400
(b) PLANNING POLICY	265,450	228,100	234,450
(c) CONSERVATION	79,650	94,250	78,650
(d) DEVELOPMENT CONTROL	1,249,450	1,323,650	1,356,350
(e) BUILDING CONTROL	5,100	234,650	180,050
(f) HOUSING & PLANNING DELIVERY GRANT	63,600	106,700	60,400
<u>TO SUMMARY</u>	1,953,400	2,241,600	2,202,300

PLANNING AND TRANSPORTATION SERVICES

2. TRANSPORTATION

	2011/12 ESTIMATE		2012/13 ESTIMATE
	ORIGINAL £	REVISED £	£
Employees	63,800	71,200	68,450
Premises Related Expenses	16,700	17,250	16,600
Supplies & Services	16,600	16,600	56,600
	97,100	105,050	141,650
Less Income	(10,000)	(10,000)	(10,000)
<u>Sub-total</u>	87,100	95,050	131,650
Central, Departmental & Technical Support Services	34,550	37,350	40,800
Depreciation & Impairment	16,750	13,000	16,750
<u>TO SUMMARY</u>	138,400	145,400	189,200

3. SECURITY SERVICES MANAGEMENT

Employees	83,450	74,150	45,600
Premises Related Expenses	750	1,200	1,200
Supplies & Services	27,000	26,900	26,950
Third Party Payments	206,000	190,000	200,000
	317,200	292,250	273,750
Less Income	(334,500)	(284,500)	(290,600)
<u>Sub-total</u>	(17,300)	7,750	(16,850)
Central, Departmental & Technical Support Services	38,000	33,250	27,100
Depreciation & Impairment	103,050	64,250	97,200
<u>TO SUMMARY</u>	123,750	105,250	107,450

PLANNING AND TRANSPORTATION SERVICES

4. PARKING SERVICES

(a) OFF-STREET

	2011/12 ESTIMATE		2012/13 ESTIMATE
	ORIGINAL £	REVISED £	£
Employees	177,150	172,550	173,750
Premises Related Expenses	278,300	275,550	293,100
Transport Related Expenses	3,500	4,700	4,300
Supplies & Services	806,800	779,150	837,250
	1,265,750	1,231,950	1,308,400
Less Income	(2,340,000)	(2,281,850)	(2,390,200)
<u>Sub-total</u>	(1,074,250)	(1,049,900)	(1,081,800)
Central, Departmental & Technical Support Services	123,500	122,150	129,650
Depreciation & Impairment	111,200	108,000	101,950
	(839,550)	(819,750)	(850,200)

PLANNING AND TRANSPORTATION SERVICES

4. PARKING SERVICES (continued)

(b) ON-STREET

	2011/12 ESTIMATE		2012/13
	ORIGINAL	REVISED	ESTIMATE
	£	£	£
Employees	311,350	295,750	293,500
Premises Related Expenses	10,000	10,000	10,000
Transport Related Expenses	3,300	4,150	3,800
Supplies & Services	35,150	24,850	37,850
	359,800	334,750	345,150
Less Income	(232,000)	(223,000)	(248,000)
<u>Sub-total</u>	127,800	111,750	97,150
Central, Departmental & Technical Support Services	140,200	141,350	147,600
Depreciation & Impairment	16,800	17,550	13,050
	284,800	270,650	257,800

PARKING SERVICES

(a) OFF-STREET	(839,550)	(819,750)	(850,200)
(b) ON-STREET	284,800	270,650	257,800
<u>TO SUMMARY</u>	(554,750)	(549,100)	(592,400)

PLANNING AND TRANSPORTATION SERVICES

		2011/12 ESTIMATE		2012/13
		ORIGINAL	REVISED	ESTIMATE
		£	£	£
5. <u>BOROUGH DRAINAGE</u>				
<u>& LAND DRAINAGE RELATED WORK</u>				
Employees		38,050	40,150	31,850
Supplies & Services		2,150	36,150	68,150
Third Party Payments		3,000	3,000	3,000
		43,200	79,300	103,000
Less Income		-	(28,000)	-
	<u>Sub-total</u>	43,200	51,300	103,000
Central, Departmental & Technical Support Services		17,850	19,950	19,000
	<u>TO SUMMARY</u>	61,050	71,250	122,000
6. <u>CAPITAL PROGRAMME</u>				
<u>- REVENUE EXPENSES</u>				
Direct Salaries, Central, Departmental & Technical Support Services		173,100	149,800	134,300
	<u>TO SUMMARY</u>	173,100	149,800	134,300

CAPITAL PLAN: LIST A ALL SERVICES									
	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
Excluding Capital Renewals	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Service	413	139	307	65	20	0	0	0	944
Planning and Transportation Services	0	91	101	104	104	104	104	104	712
Environmental Health Services	74	424	383	319	319	319	319	319	2,476
Housing Services	1,163	389	236	8	8	8	8	8	1,828
Leisure Services	587	185	559	111	30	30	30	30	1,562
Corporate Services									
Total Excluding Capital Renewals	2,237	1,228	1,586	607	481	461	461	461	7,522
Capital Renewals									
Service	n/a	36	225	184	40	64	41	41	631
Planning and Transportation Services	n/a	31	53	28	25	84	107	27	355
Environmental Health Services	n/a	386	432	527	362	284	429	582	3,002
Leisure Services	n/a	457	394	324	339	552	434	362	2,862
Corporate Services									
Total Capital Renewals	n/a	910	1,104	1,063	766	984	1,011	1,012	6,850
Grand Total	2,237	2,138	2,690	1,670	1,247	1,445	1,472	1,473	14,372

CAPITAL PLAN: LIST A PLANNING AND TRANSPORTATION SERVICES									
	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Car Parking	121	104	126	15	20	0	0	0	386
Transportation	186	0	40	0	0	0	0	0	226
Environmental Improvements	0	25	25	50	0	0	0	0	100
Land Drainage / Flood Defence	88	6	66	0	0	0	0	0	160
Historic Buildings Grants	0	0	0	0	0	0	0	0	0
Other Schemes	18	4	50	0	0	0	0	0	72
Total Planning & Transportation (excluding capital renewals)	413	139	307	65	20	0	0	0	944
Capital Renewals									
CCTV	n/a	40	240	40	40	40	40	40	480
Parking	n/a	0	0	151	0	24	0	0	175
Provision for Inflation	n/a	0	10	13	4	7	5	6	45
Savings Target	n/a	(4)	(25)	(20)	(4)	(7)	(4)	(5)	(69)
Total Planning & Transportation Capital Renewals	n/a	36	225	184	40	64	41	41	631
Total Planning & Transportation	413	175	532	249	60	64	41	41	1,575

CAPITAL PLAN: LIST A PLANNING AND TRANSPORTATION SERVICES										
	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
<u>Car Parking</u>		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
(a) Improvement Programme for Existing Car Parks										
(i) Phase 2 - 4	P01AZ/S/O	66	93	50						209
(ii) Phase 5	P01AA			50						50
(b) Car Parking Action Plan										
(i) Phase 6	P01MA	12	10	16						38
(ii) Phase 7	P01MB			10	15					25
(iii) Phase 8	P01AV					20				20
(c) Winter Emergency Response Provision	P01MC	43	1							44
Total Car Parking to Summary		121	104	126	15	20	0	0	0	386

CAPITAL PLAN: LIST A
PLANNING AND TRANSPORTATION SERVICES

	Corporate Aims and Priorities	Notes
<u>Car Parking</u>		
(a) Improvement Programme for Existing Car parks	2f, 3b(key), 4a, 4c, 8a(key), 10b 14a	A phased programme of improvements in existing car parks to improve access for customers and to enhance the value and the quality of the car park stock. Includes enhanced surfaces, remodelled layouts, improved drainage, better information, improved lighting and new boundary fencing.
(i) Phase 2 - 4		A programme of work to enhance and improve a number of car parks with particular attention on surfacing and bay markings. These include Upper Castle Field, Lower Castle Field, West Malling High Street, Bradford Street, Angel (East) and (West), Snodland and Sovereign Way North. Balance of Phase 5 provision to provide a range of measures across other Borough car parks.
(ii) Phase 5		
(b) Car Parking Action Plan	4a,4c, 8a(key),14a	A series of parking measures to give effect to the Cabinet's adopted Parking Action Plan.
(i) Phase 6		A phased programme of parking management interventions at locations throughout the Borough but also including specific neighbourhood wide initiatives at Aylesford and West Malling (a review of the existing Local Parking Plan). Details of the programme feature in regular reports to the Planning and Transportation Advisory Board and the Joint Transportation Board. The future programme includes reviews of the existing Local Parking Plans for Snodland, Borough Green and East Malling.
(ii) Phase 7		Refer to note for Phase 6.
(iii) Phase 8		Includes provision for an initiative in Hadlow that is currently in abeyance at the request of the Parish Council. Reprogrammed to 2014/15.
(c) Winter Emergency Response Provision	4c,12a(key) 14a	Equipment and materials to enable an improved response to severe adverse conditions during the winter months.

CAPITAL PLAN: LIST A PLANNING AND TRANSPORTATION SERVICES										
	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
<u>Transportation</u>		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
(a) Local Transport Plan Partnership Programme	P01ED	186		40						226
Total Transportation to Summary		186	0	40	0	0	0	0	0	226
<u>Environmental Improvements</u>										
(a) Tonbridge Town Centre Enhancements - Phase 1	P01FH		25	25	50					100
Total Environmental Improvements to Summary		0	25	25	50	0	0	0	0	100
<u>Land Drainage / Flood Defence</u>										
(a) Drainage										
(i) Drainage Improvement Programme Less DEFRA Grant	P01HR	33	34 (28)	33	0	0	0	0	0	100 (28)
(b) Flood defence		33	6	33	0	0	0	0	0	72
(i) East Peckham Flood Alleviation	P01HP	55		33						88
Total Land Drainage / Flood Defence to Summary		88	6	66	0	0	0	0	0	160

CAPITAL PLAN: LIST A
PLANNING AND TRANSPORTATION SERVICES

	Corporate Aims and Priorities	Notes
<u>Transportation</u>		
(a) Local Transport Plan Partnership Programme	4c	Enabling provision to help influence priorities and timing of KCC Local Transport Plan schemes using selective funding contributions. The overall budget provision was reduced in recent Capital Plan Reviews and the remaining commitment is a contribution to a footway scheme in West Malling High Street that secured a better quality of surfacing material than would otherwise have been the case.
<u>Environmental Improvements</u>		
(a) Tonbridge Town Centre Enhancements - Phase 1	3b(key), 8a(key)	Previous individual Tonbridge enhancement budgets have been consolidated to provide a budget for priorities arising from the Tonbridge Central Area Action Plan. Further provision to be subject to a List C assessment. The provision has been rescheduled to 2012/13 and 2013/14 in the light of current economic conditions.
<u>Land Drainage / Flood Defence</u>		
(a) Drainage		
(i) Drainage Improvement Programme	4b, 13c	To support the Borough Council's role as a land drainage operating authority with powers to carry out works on ordinary watercourses. Completed scheme in 2011/12 at Leigh Road (a joint Borough Council and County Council scheme promoted to resolve local land drainage and highway drainage problems in an integrated and comprehensive way). The scheme was supported by a £28,000 Grant from DEFRA. KCC element of the project did not proceed so balance of provision to be retained for 2012/13 as a contingency against future claims and settlements.
(b) Flood Defence		
(i) East Peckham Flood Alleviation	4b,13a(key)	Scheme completed but provision needs to be maintained in the light of continuing dispute over contractual claims.

CAPITAL PLAN: LIST A PLANNING AND TRANSPORTATION SERVICES											
	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate	
Historic Buildings Grants (a) 2009/10 Grant award programme	P01KL	£'000 n/a	£'000 0	£'000	£'000	£'000	£'000	£'000	£'000	£'000 0	
Total Historic Building Grants to Summary		0	0	0	0	0	0	0	0	0	
Other Schemes (a) Hadlow Tower	P01JJ										
(b) Countryside Management Grants in Areas of Outstanding Natural Beauty.	P01LA	18	4							22	
(c) Tonbridge Castle East Curtain Wall Less Town Wardens Grant	P01LC			52 (2)						52 (2)	
		0	0	50	0	0	0	0	0	50	
Total Other Schemes to Summary		18	4	50	0	0	0	0	0	72	
Capital Renewals (a) CCTV Capital Renewals (b) Car Parking Provision for Inflation Savings Target	P01BA P01JF	n/a n/a n/a n/a	40 0 (4)	240 10 (25)	40 151 13 (20)	40 4 (4)	40 24 7 (7)	40 5 (4)	40 6 (5)	480 175 45 (69)	
Total Capital Renewals to Summary		n/a	36	225	184	40	64	41	41	631	

CAPITAL PLAN: LIST A
PLANNING AND TRANSPORTATION SERVICES

	Corporate Aims and Priorities	Notes
<u>Historic Buildings Grants</u>		
(a) 2009/10 Grant award programme	8b	Provision of grants to owners of statutorily listed and other historic buildings to encourage the repair of those buildings. Other than to accommodate outstanding commitments provisions for 2009/10 and subsequent years were deleted during the 2008/09 Capital Plan Review. All outstanding commitments have now been cleared and the unspent balance of £6,000 included in the 2011/12 Capital Plan deleted.
<u>Other Schemes</u>		
(a) Hadlow Tower		This uncosted scheme was established to cover any possible cost of acquisition and compensation. The Tower has now been transferred to the Vivat Trust at no capital cost to the Council. Scheme deleted.
(b) Countryside Management Grants in Areas of Outstanding Natural Beauty.	8a(key), 8b	This is a grant scheme administered by the Medway Valley Countryside Partnership on behalf of the Borough Council. The Scope of the grant scheme includes biodiversity enhancement. It provides 50% grants, up to a maximum of £1,500, towards landscape and biodiversity improvement projects in the Kent Downs AONB. It supports the aims of the Council's Green Infrastructure Strategy included in the adopted MDEDPD. Council funding is matched by INTERREG funding. The scheme was reviewed in 2010/11 and extended for a further year but INTERREG funding is available only until 31 Dec 2011. Applications for 2011/12 projects totalling some £27,700 have been received to which the Council's grant aid contribution totals £4,000. Remaining uncommitted budget provision of £7,000 has been deleted.
(c) Tonbridge Castle East Curtain Wall	3b(key), 8b	Scheme to maintain the structural integrity of the Scheduled Ancient Monument by removing a path which runs alongside the East curtain wall. (monitoring regime in place).
<u>Capital Renewals</u>		
(a) CCTV Capital Renewals	4a, 11a(key)	Provision for the replacement of life-expired CCTV equipment. A switch to digital is essential in the near future because servicing the existing analogue equipment is becoming ever more difficult. An additional provision of £200,000 is being provided for this in 2012/13. In other years a provision of £40,000 per annum has been allowed to cover routine replacements.
(b) Car Parking	4a, 4c	Provisions have been consolidated to allow complete replacement of ticket machines in 2013/14.

CAPITAL PLAN: LIST A ENVIRONMENTAL HEALTH SERVICES									
	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Environmental Strategy	0	39	49	52	52	52	52	52	348
Refuse Collection	n/a	52	52	52	52	52	52	52	364
Total Environmental Health (excluding capital renewals)	0	91	101	104	104	104	104	104	712
Capital Renewals									
Environmental Protection	n/a	8	24	3	0	0	13	0	48
Recycling Initiatives	n/a	26	26	26	26	83	92	26	305
Public Conveniences	n/a	0	7	0	0	0	0	0	7
Provision for Inflation	n/a	0	2	2	2	10	14	4	34
Savings Target	n/a	(3)	(6)	(3)	(3)	(9)	(12)	(3)	(39)
Total Environmental Health Capital Renewals	n/a	31	53	28	25	84	107	27	355
Total Environmental Health	0	122	154	132	129	188	211	131	1,067

CAPITAL PLAN: LIST A ENVIRONMENTAL HEALTH SERVICES										
	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
<u>Environmental Strategy</u>		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
(a) Green Waste Bins Growth / Replacement	P02BC	n/a	39	49	52	52	52	52	52	348
Total Environmental Strategy to Summary		0	39	49	52	52	52	52	52	348
<u>Refuse Collection</u>										
(a) Refuse Bins Growth / Replacement	P02DA	n/a	52	52	52	52	52	52	52	364
Total Refuse Collection to Summary		n/a	52	52	52	52	52	52	52	364
<u>Capital Renewals</u>										
(a) Environmental Protection	P02EB	n/a	8	24	3			13		48
(b) Recycling Initiatives	CR01	n/a	26	26	26	26	83	92	26	305
(c) Public Conveniences	CR02	n/a		7						7
Provision for Inflation	CR04	n/a	0	2	2	2	10	14	4	34
Savings Target		n/a	(3)	(6)	(3)	(3)	(9)	(12)	(3)	(39)
Total Capital Renewals to Summary		n/a	31	53	28	25	84	107	27	355

CAPITAL PLAN: LIST A
ENVIRONMENTAL HEALTH SERVICES

	Corporate Aims and Priorities	Notes
<u>Environmental Strategy</u>		
(a) Green Waste Bins Growth / Replacement	9a	Provision for future growth / replacement of collection bins following completion of all phases of the Green Waste Collection and Composting Scheme. Provisions assume growth of 250 properties per year.
<u>Refuse Collection</u>		
(a) Refuse Bins Growth / Replacement	9a	Provision for the growth / replacement of refuse collection wheeled bins. Provisions assume growth of 250 properties per year.
<u>Capital Renewals</u>		
(a) Environmental Protection	10a (key)	Renewal of sound and gas analysers.
(b) Recycling Initiatives	9a	Ongoing replacement / renewal of recycling modules. 2015/16 and 2016/17 provisions includes replacement of recycling vehicles..
(c) Public Conveniences	2f	Renewal of signs and handrails to comply with Disability Discrimination Act.

CAPITAL PLAN: LIST A HOUSING SERVICES									
	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
Housing Investment Programme	£'000 74	£'000 424	£'000 383	£'000 319	£'000 319	£'000 319	£'000 319	£'000 319	£'000 2,476
Total Housing Services	74	424	383	319	319	319	319	319	2,476

CAPITAL PLAN: LIST A HOUSING SERVICES										
	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
<u>Housing Investment Programme</u>		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
(a) House Renovation Grants										
(i) Disabled Facilities Grants - Mandatory Less Government Grant	P03AC	n/a n/a	634 (410)	611 (410)	611 (410)	611 (410)	611 (410)	611 (410)	611 (410)	4,300 (2,870)
Sub-total		n/a	224	201	201	201	201	201	201	1,430
(ii) Housing Assistance	P03AD	n/a	281	146	118	118	118	118	118	1,017
(iii) Regional Housing Board Grant	P03ZZ	n/a	(81)							(81)
(b) Sustainable Communities Programme		n/a	424	347	319	319	319	319	319	2,366
(i) Renewable Energy Schemes	P03AM	74		36						110
Total Housing Investment Programme to Summary		74	424	383	319	319	319	319	319	2,476

<u>CAPITAL PLAN: LIST A</u> <u>HOUSING SERVICES</u>		
	Corporate Aims and Priorities	
<u>Housing Investment Programme</u>		Figures across the plan period 2012/13 to 2017/18 are based on current costs. The need to uplift figures to reflect the impact of inflation is considered annually as part of the Capital Plan Review process. The 2011/12 provision of £634,000 comprises the original budget allocation approved by Council in February 2011 of £502,000 plus £109,000 following an increase in grant awarded for 2011/12 and the net underspend of £23,000 brought forward from 2010/11. Provisions in years 2012/13 to 2017/18 assume the current level of Government support (£410,000 in 2011/12) will continue. Gross expenditure has also been uplifted to maintain the Council's net contribution at the original budget allocation approved by Council in February 2011 of £201,000 per annum. The 2011/12 provision of £281,000 comprises the original budget allocation approved by Council in February 2011 of £137,000 plus the net underspend of £244,000 brought forward from 2010/11. £100,000 of this total has then been profiled across the plan period reflecting the anticipated level of spend in each year. Future years Housing Assistance (2012/13 to 2016/17) in the Capital Plan approved by Council in February 2011 assumed £106,000 spend per annum. Unused grant allocation brought forward from 2010/11.
(a) House Renovation Grants (i) Disabled Facilities Grants - Mandatory	5c	
(ii) Housing Assistance		
(iii) Regional Housing Board Grant		
(b) Sustainable Communities Programme (i) Renewable energy schemes.	5c	Unspent provision for renewable energy schemes slipped to 2012/13 to coincide with the launch of the Government's "Green Deal" energy efficiency improvement initiative.

CAPITAL PLAN: LIST A LEISURE SERVICES									
	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Larkfield Leisure Centre	46	49	100	0	0	0	0	0	195
Angel Centre	74	6	0	0	0	0	0	0	80
Tonbridge Swimming Pool	200	93	20	0	0	0	0	0	313
Sports Grounds	245	97	75	0	0	0	0	0	417
Open Space	36	29	8	0	0	0	0	0	73
Capital Grants	401	49	0	0	0	0	0	0	450
Other Schemes	161	66	33	8	8	8	8	8	300
Total Leisure Services excluding capital renewals	1,163	389	236	8	8	8	8	8	1,828
Capital Renewals									
Angel Centre	n/a	114	54	164	113	47	123	33	648
Larkfield Leisure Centre	n/a	104	141	209	58	50	98	127	787
Tonbridge Swimming Pool	n/a	49	23	70	43	47	73	98	403
Sports Grounds & Open Spaces	n/a	102	159	37	83	86	96	133	696
Poult Wood Golf Course	n/a	60	84	67	71	53	30	166	531
Provision for Inflation	n/a	0	19	39	34	32	57	89	270
Savings Target	n/a	(43)	(48)	(59)	(40)	(31)	(48)	(64)	(333)
Total Leisure Services Capital Renewals	n/a	386	432	527	362	284	429	582	3,002
Total Leisure Services	1,163	775	668	535	370	292	437	590	4,830

CAPITAL PLAN: LIST A LEISURE SERVICES										
	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
<u>Larkfield Leisure Centre</u>										
(a) Energy Saving Measures Phase 2	P05LG	£'000	£'000 40	£'000	£'000	£'000	£'000	£'000	£'000	£'000 40
(b) Larkabout Toilets	P05LE	39	1							40
(c) Improvements to Kitchen Less Catering Contractor Contribution	P05LF	37 (30)	8							45 (30)
(d) New Dance / Exercise Studio	P05LH	7	8	0	0	0	0	0	0	15
Total Larkfield Leisure Centre to Summary		46	49	100	0	0	0	0	0	195
<u>Angel Centre</u>										
(a) Changing / Toilets / Meeting Rooms	P05BE	74	6							80
Total Angel Centre to Summary		74	6	0	0	0	0	0	0	80
<u>Tonbridge Swimming Pool</u>										
(a) Wet Change DDA	P05CF	30	1							31
(b) Outdoor Pool Remedial Treatment	P05CJ	170	2							172
(c) Pool Water Disinfection System	P05CK		90							90
(d) Changing Village Floor	P05CL			20						20
Total Tonbridge Swimming Pool to Summary		200	93	20	0	0	0	0	0	313

CAPITAL PLAN: LIST A
LEISURE SERVICES

	Corporate Aims and Priorities	Notes
<u>Larkfield Leisure Centre</u>		
(a) Energy Saving Measures Phase 2	1a, 1b, 7c, 13b(key), 18a	The purpose of the scheme is to reduce energy consumption at the Council's indoor leisure facilities in accordance with the Council's corporate priority of tackling the causes and effects of climate change. Phase 2 allows for the replacement of the single automated entry doors with a new arrangement that provides a draft lobby. Architect and scheme details being developed.
(b) Larkabout Toilets	2f, 7b, 7c, 7d 7g(key), 11a(key), 18a	Provision of toilet / changing facilities in the lobby adjoining the main seating / café area serving the Larkabout indoor soft play zone. Works completed.
(c) Improvements to Kitchen	7b, 7, 7e	Improvements to kitchen facilities approved at September 2010 meeting of F&PAB. Funded from Catering Contractor contribution of £30,000, LSBU Reserve £10,000 and LLC Capital Renewals £5,000. Scheme completed with the exception of redecoration works.
(d) New Dance / Exercise Studio	1a 1c(key) 7c, 11a, 18a	The current studio facilities at the Centre cannot meet the increased demand for exercise classes. Scheme converts two existing squash courts into dance / exercise studio with capacity for 35 / 40 users. Scheme would include storage, air conditioning and semi-spring floor.
<u>Angel Centre</u>		
(a) Changing / Toilets / Meeting Rooms	2f, 7b, 7c, 7d 7g(key), 11a(key), 18a	Refurbishment of Medway Hall toilets, sports hall changing rooms and meeting rooms. Works completed. Budget increased by £5,000 2011/12 Capital Plan Review to meet the cost of DDA works vired under delegated authority from DDA Phase 3 Improvements Capital Scheme.
<u>Tonbridge Swimming Pool</u>		
(a) Wet Change DDA	2e, 7b	Provision of changing area for people with disabilities. Scheme completed.
(b) Outdoor Pool Remedial Treatment	7a, 7g(key), 11a(key), 18a	Repairs to pipe work serving outdoor pool. Works completed. Budget increased by £26,000 at September 2010 meeting of F&PAB following receipt of tenders. Claim for insurance unsuccessful.
(c) Pool Water Disinfection System	7b, 7c, 12a(key), 18a	Replacement of the existing ozone water treatment plant with a disinfection system using ultra violet dosing. This newer, cleaner technology will reduce ongoing maintenance costs and address concerns about the efficiency of ozone dosing to protect against the incidence of pathogenic organisms such as cryptosporidium. Scheme also includes automated backwashing system.
(d) Changing Village Floor	7c, 7d, 7g(key) 18a	Installation of rubber crumb surface in Changing Village to enhance cleanliness and improve health and safety. Proposal takes into account successful installation of rubber crumb flooring around teaching pool.

CAPITAL PLAN: LIST A LEISURE SERVICES										
	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<u>Sports Grounds</u>										
(a) Tonbridge Racecourse Sportsground										
(i) Bridge Renewal / Repair	P05DT		20	75						95
(ii) Improvement Works Phase 1 Less contribution from developers Less grants from Local Strategic Partnership/Crime Reduction Partnership	P05DX	95 (81) (14)	12 (3)							107 (81) (17)
		0	9	0	0	0	0	0	0	9
(iii) Improvement Works Phase 2 Less contribution from developers	P05DZ			65 (65)						65 (65)
		0	0	0	0	0	0	0	0	0
(b) Tonbridge Farm Sportsground										
(i) Improvements for young people Less contributions from developers	P05DN	186 (27)	0							186 (27)
		159	0	0	0	0	0	0	0	159
(ii) Pavilion Refurbishment	P05DV	86	2							88
Sports Grounds carried forward		245	31	75	0	0	0	0	0	351

CAPITAL PLAN: LIST A
LEISURE SERVICES

	Corporate Aims and Priorities	Notes
<u>Sports Grounds</u>		
(a) Tonbridge Racecourse Sportsground (i) Bridge Renewal / Repair	7a, 7d, 7e 8a(key), 8b	Replacement of existing steel bridge serving the Sportsground from Avebury Avenue with a timber bridge. Original budget increased by £20,000 by way of a virement from the underspend on the PWGC Maintenance Building Refurbishment scheme to meet additional costs relating to structural works to the bridge abutments. Progress with scheme delayed due to ongoing discussions with EDF and Environment Agency. Construction phase slipped to 2012/13.
(ii) Improvement Works Phase 1	7a, 7b, 7c, 10a (key) 11a(key), 18a	Programme of improvements approved at May 2010 meeting of L&AAB as part of the site Masterplan. Works include new skatepark, paths and teen shelter. Initial cost of works met from developer contributions and a £17,000 grant from Local Strategic Partnership to fund an outdoor gym. Works completed. Urgent health and safety repairs undertaken to Memorial Garden bridge funded, under delegated authority, by a virement of £9,000 from underspend on Tonbridge Farm Sportsground Improvement Scheme.
(iii) Improvement Works Phase 2	1a, 1c(key) 7c, 8a(key) 8b, 18a	A Masterplan of improvements to the Racecourse Sportsground was agreed by Members at the May 2010 meeting of L&AAB. Phase 1 of the Plan has been completed including a new skatepark, works to paths and play area improvements. The improvements have proved to be popular and the facility is well used by local residents and visitors to the town. This Phase 2 scheme focuses on an upgrade to the Games Kiosk to provide an enhanced level of catering, including hot and cold food and drinks. At the present time the kiosk only provides cold drinks and ice creams.
(b) Tonbridge Farm Sportsground (i) Improvements for young people	7a, 7b, 7c, 10a(key), 11a(key), 18a	Enhancement, improvement and extension of outdoor leisure facilities for young children creating more opportunities for play in a safer environment. The scheme aims to enhance existing facilities such as the children's play area, ball court and skate park, whilst improving site security and appearance generally. Cost of scheme funded from the sale of Welland Road play area (£180,000) and developer contribution secured from the Rowan House development, Tonbridge (£25,000). £10,000 vired (2010/11 Capital Plan Review) to assist with funding a replacement aerial runway at Haysden Country Park. A further £9,000 vired to the Racecourse Improvement Works Scheme to meet cost of works to Memorial Garden bridge. Scheme completed.
(ii) Pavilion Refurbishment	7b, 7c, 7d, 11a(key), 18a	Refurbishment of the building exterior and improvements to shower facilities and kitchen area. Budget increased by £4,000 (2010/11 Capital Plan Review) by way of a virement from PWGC Maintenance Building Refurbishment scheme. A further virement of £11,000 has been made from Capital Grants to Organisations (2011/12 Capital plan Review). Additional costs relate to tiling of the shower floors, guttering and down pipe renewal, asbestos works and minor works to the part of the building occupied by KCC delivering the ground maintenance contract. Works now completed.

CAPITAL PLAN: LIST A LEISURE SERVICES										
	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
<u>Sports Grounds - continued</u>		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
	Brought forward	245		75	0	0	0	0	0	351
(c) Wrotham School All Weather Pitch	P05DW		31 46							46
(d) Hayesbrook School, Tonbridge All Weather Pitch	P05DY		20							20
Total Sports Grounds to Summary		245	97	75	0	0	0	0	0	417
<u>Open Space</u>										
(a) Purchase of Quarry Hill Wood	P05FJ	13	7							20
(b) Leybourne Lakes CP Children's Play Facilities Less contributions from Developers/Lottery	P05FP	95 (95)	5 (5)							100 (100)
(c) Hill Top / Priory Wood Children's Play Equipment	P05FQ	2	18							20
(d) East & Larkfield PC - Larkfield Recreation Ground Improved Play Facilities	P05FR	6	19							25
(e) Open Spaces Site Improvements Phase 1 Less Developer Contributions	P05FT	15	50 (65)	34 (34)						99 (99)
(f) Open Spaces Site Improvements Phase 2 Less Developer Contributions	P05FV	15	(15)	0	0	0	0	0	0	0
				69 (69)						69 (69)
(g) Haysden Country Park Bridge Repairs	P05FW	0	0	0	0	0	0	0	0	0
Total Open Space to Summary		36	29	8	0	0	0	0	0	8
										73

CAPITAL PLAN: LIST A
LEISURE SERVICES

	Corporate Aims and Priorities	Notes
<u>Sports Grounds Continued</u>		
(c) Wrotham School All Weather Pitch	7a, 7b, 7e, 7g (key) 11a (key)	Contribution towards total estimated project cost of £560,000 which will deliver an all weather pitch for shared school and community use. Works completed and new facility in use.
(d) Hayesbrook School, Tonbridge All Weather Pitch	7a,7b 7e,7g (key),11a(key)	Contribution to new all weather floodlit pitch at the School, with community use secured outside school hours. Works completed and new facility in use.
<u>Open Space</u>		
(a) Purchase of Quarry Hill Wood	7e,8a(key)	Purchase of land from KCC completed. Works to trees, fences and other health and safety issues progressing.
(b) Leybourne Lakes CP Children's Play Facilities	3e, 7a, 7c,7g(key), 10a(key), 11a(key)	Project to improve facilities for young people at Country Park including children's play area, interactive play sculptures and picnic benches / seating. Scheme funded from Lottery / developer contributions. Scheme completed with exception of works to slipway.
(c) Hill Top / Priory Wood Children's Play Equipment	7f, 10a(key)	Provision of an informal five-a-side kick-about area at Priory Wood Public Open Space together with general site improvements including signage and fencing. Technical difficulties with site have resulted in the kick-about area not being feasible. Other site improvements agreed in liaison with the local Members currently being progressed.
(d) East & Larkfield PC - Larkfield Recreation Ground	3e, 7a, 7c, 7f, 10a(key), 11a(key)	Contribution to East Malling & Larkfield Parish Council for improved play facilities including provision of new skatepark for teenagers. Approved at October 2010 meeting of Cabinet.
(e) Open Spaces Site Improvements Phase 1	7g(key),8a (key),13b (key)	Improvements to Scotchers Field, Tonbridge and Leybourne Lakes Country Park to address anti-social behaviour, health and safety, access and issues raised by local residents.
(f) Open Spaces Site Improvements Phase 2	3e,7a,7b,7c, 7d, 7g(key), 8a(key), 8b 11a(key), 18a	Improvements to a number of Public Open Spaces in Tonbridge in response to identified need including public and Member requests. Sites include Frog Bridge Play Area, Woodlands Walk, Brungers Pond and land adjoining St Philips Church.
(g) Haysden Country Park Bridge Repairs	7d, 7e, 8a(key), 18a	To repair / re-deck the Shallows Bridge at Haysden Country Park to maintain safe access for visitors to the site.

CAPITAL PLAN: LIST A LEISURE SERVICES										
	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
Capital Grants (a) Capital Grants to Organisations: 2003/04 to 2008/09 schemes Plaques Total: Capital Grants to Organisations (b) Capital Grants to Village / Community Halls: Aylesford Village Hall Birling Village Hall Total: Capital Grants to Village/Community Halls		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
	P05HF	395	43							438
	P05HZ	3	3							6
		398	46	0	0	0	0	0	0	444
	P05JA									
			1							1
		3	2							5
		3	3	0	0	0	0	0	0	6
Total Capital Grants to Summary		401	49	0	0	0	0	0	0	450
Other Schemes (a) Tonbridge Cemetery (i) Memorial Safety (ii) Registrar Accommodation (iii) Memorial Garden Improvements (iv) Path Improvements Less Developer Contributions (b) Recreation Provision Local Plans (i) Walderslade / Blue Bell Hill / Taddington Valley	P05KV	60	11	25						96
	P05KY	22	1							23
	P05KA		25							25
	P05KB			12 (12)						12 (12)
		0	0	0	0	0	0	0	0	0
	P05KH	44	4							48
		126	41	25	0	0	0	0	0	192
Other Schemes carried forward										

CAPITAL PLAN: LIST A
LEISURE SERVICES

	Corporate Aims and Priorities	Notes
<u>Capital Grants</u>		
(a) Capital Grants to Organisations 2003/04 to 2008/09 schemes	7b, 7d, 7e, 8a (key), 10a (key), 11a(key).14a	To enable the provision of local community leisure facilities and opportunities, including schemes identified by parish councils, in the Leisure & Arts Strategy. May help to unlock funding from other bodies, particularly the National Lottery. 2009/10 and subsequent years provisions deleted during 2008/09 Capital Plan Review. Virements of £11,000 to Tonbridge Farm Sportsground Pavilion Refurbishment and £3,000 to Memorial Safety agreed by Management Team under delegated authority. Outstanding commitments against this scheme were reviewed as part of the 2011/12 Capital Plan Review leading to a further £90,000 reduction in the overall provision.
(b) Capital Grants to Village / Community Halls Aylesford Village Hall Birling Village Hall	7a, 7b, 7d 7e, 8a(key), 10a(key), 11a(key).14a	To enable the provision of new facilities or the upgrade of existing ones as part of the joint District / County scheme for village halls and community centres or in conjunction with other approved funding bodies. Grant awarded for village hall roof replacement. Grant awarded for replacement of village hall floor & central heating.
<u>Other Schemes</u>		
(a) Tonbridge Cemetery (i) Memorial Safety	7d	Additional works required to repair tombs in 2011/12 met by a virement of £3,000 from Capital Grants to Organisations. Provision in 2012/13 based on Local Government Ombudsman's recommendation to inspect every five years.
(ii) Registrar Accommodation	2a, 7a	Works to create office accommodation for Cemetery Registrar following sale of the Cemetery Lodge. Scheme approved at F&PAB on 26 May 2010, with works funded from capital receipt relating to sale. Scheme completed.
(iii) Memorial Garden Improvements	3b(key), 8a(key), 10a(key)	Contribution to scheme to enable safe access for users, ensure the area meets an appropriate standard for the annual Remembrance Sunday Service and to make the Garden a higher quality environment. Memorial Garden Trust has recently launched fundraising for the project, which is estimated at £250,000. Works to memorial recently completed, interpretation panel installed and trees removed.
(iv) Path Improvements	7c, 7d, 7e, 8a(key), 8b	To improve the condition of paths at Tonbridge Cemetery and prevent future health and safety issues.
(b) Recreation Provision Local Plans (i) Walderslade / Blue Bell Hill / Taddington Valley	7e	Works to Taddington Valley progressed in liaison with local Members and Aylesford Parish Council. Further works currently progressing in liaison with the Medway Valley Countryside Partnership.

CAPITAL PLAN: LIST A LEISURE SERVICES										
	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
<u>Other Schemes - continued</u>		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Brought forward		126	41	25	0	0	0	0	0	192
(c) Haysden Country Park Improvements	P05KM	17	5							22
(d) Community Group Funding	P05KS	n/a	15	8	8	8	8	8	8	63
(e) Disability Discrimination Act Improvements Phase 3	P05KT	18	5							23
Total Other Schemes to Summary		161	66	33	8	8	8	8	8	300
<u>Capital Renewals</u>										
(i) Angel Centre	P05KG BC01	n/a	114	54	164	113	47	123	33	648
(ii) Larkfield Leisure Centre	BC02	n/a	104	141	209	58	50	98	127	787
(iii) Tonbridge Swimming Pool	BC04	n/a	49	23	70	43	47	73	98	403
(iv) Sports Grounds & Open Spaces	BC05	n/a	102	159	37	83	86	96	133	696
(v) Poult Wood Golf Course:										
Clubhouse	BC03	n/a	44	33	21	5	32	16	19	170
Grounds Maintenance	BC06	n/a	16	46	30	63	18	14	88	275
Course	BC07	n/a		5	16	3	3		59	86
			60	84	67	71	53	30	166	531
Provision for Inflation Savings Target		n/a n/a	0 (43)	19 (48)	39 (59)	34 (40)	32 (31)	57 (48)	89 (64)	270 (333)
Total Capital Renewals to Summary		n/a	386	432	527	362	284	429	582	3,002

<u>CAPITAL PLAN: LIST A</u> <u>LEISURE SERVICES</u>			
	Corporate Aims and Priorities	Notes	
<u>Other Schemes - continued</u>			
(c) Haysden Country Park Improvements	7b,7e, 11a(key)	Improvements to date include works to cycle route and car parks. £20,000 vired from budget at July 2010 meeting of F&PAB to fund capital contribution to new all weather pitch at The Hayesbrook School.	
(d) Community Group Funding	7b,7c,7d, 8a(key)	Core funding for community groups to undertake capital projects at a number of outdoor leisure facilities / areas where user groups are actively involved in the management of the Council's facilities. Including Tonbridge Allotments and Gardens Association, Woodland Walk, Platt Wood and Basted Mill groups. £4,000 vired under delegated authority (2010/11 Capital Plan Review) to fund an overspend on replacement of winter tee mats at Poult Wood Golf Centre.	
(e) Disability Discrimination Act Improvements Phase 3	2e,7b	Provision to undertake works at leisure facilities where improvements have been identified in an earlier consultant disability access audit. Majority of works now completed. Management Team under delegated authority vired £19,000 of the Phase 3 budget to the Larkfield Leisure Centre Health & Fitness Improvement scheme in 2009/10. £5,000 vired to support DDA works to changing/toilet and meeting rooms at Angel Centre.	
<u>Capital Renewals</u>			
(i) Angel Centre	7b, 7d, 18a		}
(ii) Larkfield Leisure Centre			}
(iii) Tonbridge Swimming Pool			}
(iv) Sports Grounds & Open Spaces			}
(v) Poult Wood Golf Course			}
			Provision for the renewal of life-expired or obsolete assets used at leisure facilities. Subject to annual review.

<u>CAPITAL PLAN: LIST A</u> <u>CORPORATE SERVICES</u>									
	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Land and Property	10	0	160	60	0	0	0	0	230
Information Technology Initiatives	71	80	60	30	30	30	30	30	361
Capital Grants	351	56	0	0	0	0	0	0	407
Other	155	49	339	21	0	0	0	0	564
Total Corporate Services (excluding capital renewals)	587	185	559	111	30	30	30	30	1,562
Capital Renewals									
Departmental Admin	n/a	11	43	31	21	0	0	7	113
Council Offices	n/a	0	5	0	0	0	13	0	18
Print Unit	n/a	16	23	58	1	85	0	6	189
Photocopiers	n/a	97	0	1	0	0	0	96	194
Telephones	n/a	31	0	0	65	13	21	0	130
Snack Facilities	n/a	3	12	2	0	0	2	0	19
Tonbridge Christmas Lighting	n/a	12	0	0	0	27	0	0	39
Information Technology	n/a	343	338	244	258	425	388	238	2,234
Provision for Inflation	n/a	0	17	24	32	63	58	55	249
Savings Target	n/a	(56)	(44)	(36)	(38)	(61)	(48)	(40)	(323)
Total Corporate Services Capital Renewals	n/a	457	394	324	339	552	434	362	2,862
Total Corporate Services	587	642	953	435	369	582	464	392	4,424

CAPITAL PLAN: LIST A CORPORATE SERVICES										
	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
<u>Land and Property</u>		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
(a) Council Offices		10			60					70
(i) Tonbridge Castle Offices : Re-tile roof	P06AA									
(ii) Gibson West Renewal of Heating System	P06AJ			160						160
Total Land and Property to Summary		10	0	160	60	0	0	0	0	230
<u>Information Technology Initiatives</u>										
(a) General IT Developments	P06DA	n/a	54	30	30	30	30	30	30	234
(b) Development of E-Government - Phase 4 Less Government Grant (IEG)	P06DP	141 (151)	9							150 (151)
		(10)	9	0	0	0	0	0	0	(1)
(c) GIS Less Housing & Planning Delivery Grant	P06DD	60 (50)								60 (50)
		10	0	0	0	0	0	0	0	10
(d) Homeless Management System	P06DC	8	1							9
(e) Document Management System Expansion	P06DE	51	9							60
(f) Customer Relationship Management	P06DV	12	7							19
(g) Finance Electronic Document Management	P06DZ			30						30
Total Information Technology Initiatives to Summary		71	80	60	30	30	30	30	30	361

CAPITAL PLAN: LIST A
CORPORATE SERVICES

	Corporate Aims and Priorities	Notes
<u>Land and Property</u>		
(a) Council Offices		
(i) Tonbridge Castle Offices : Re-tile roof	18a	Retiling of roof to protect asset. Condition has not materially worsened. Bulk of the budget has been deferred to 2013/14. Spend to 31/3/10 relates to re-roofing works associated with the Tonbridge Castle Reception enhancement project.
(ii) Gibson West Renewal of Heating System	12a(key), 18a	To replace aging boiler plant and circulatory pipe work that is at the end of its life with key parts no longer available.
<u>Information Technology Initiatives</u>		
(a) General IT Developments	17a,17b,2c	Global provision for identified IT developments with estimated expenditure of less than £5,000 each.
(b) Development of E-Government Phase 4	17a,17b,2c	Provision for various schemes to meet targets for the development of e-government. Expenditure to be financed by government grant for Implementing Electronic Government (IEG).
(c) GIS	17a,17b,2c	Management Team under delegated authority approved the virement of £11,000 from the underspend on CRM (Customer Relationship Management) system to enable enhancement of the GIS (Geographic Information) system (Financial Planning & Control report to Finance and Property Advisory Board, July 2009 refers). A further contribution of £50,000 has been allocated from the 2009/10 Housing & Planning Delivery Grant towards the cost of hardware and software to create corporate GIS datasets. Budget reduced by £1,000 2011/12 Capital Plan Review. Scheme complete.
(d) Homeless Management System	5a(key)	The new module, provided by Locata, to introduce a single integrated system for the step-by-step management of homeless applicants.
(e) Document Management System Expansion	2a, 2c,15a, 17a	To expand the availability and use of the existing IDOX Document Management System to all Services/Sections of the Council. This will enable procedures/workflow to be streamlined; improve staff and public access to documents; improve the ability for home/remote working and business continuity; improve the security of documents; and reduce the need for manual filing space.
(f) Customer Relationship Management		MT under delegated authority approved the virement of £19,000 from Gateway income to fund the purchase and implementation of the self-service module of the CRM system to enable the direct integration of information from website e-forms.
(g) Finance Electronic Document Management	1c(key), 2c 17a	Enable document imaging and attachments in Integra (financial ledger system).

<u>CAPITAL PLAN: LIST A</u> <u>CORPORATE SERVICES</u>										
	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
<u>Capital Grants</u>		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
S.136 Arrangements - Grants to Parish Councils:										
(a) 2003/04 to 2008/09 Schemes	P06EF	351	56							407
Total Capital Grants to Summary		351	56	0	0	0	0	0	0	407
<u>Other</u>										
(a) Community Partnership Initiatives	P06FE	170	10	14	21					215
(b) Corporate provision for "fast-track" schemes	P06FF			325						325
(c) Christmas Displays Capital Grant	P06FG	14	10							24
(d) Local Strategic Partnership Less Performance Reward Grant	P06FJ	120 (149)	29							149 (149)
		(29)	29	0	0	0	0	0	0	0
Total Other to Summary		155	49	339	21	0	0	0	0	564

CAPITAL PLAN: LIST A
CORPORATE SERVICES

	Corporate Aims and Priorities	Notes																					
<u>Capital Grants</u>																							
S.136 Arrangements - Grants to Parish Councils (a) 2003/04 to 2008/09 Schemes	7c, 8a(key), 8b,10a(key),	Grants to assist parish councils with capital schemes for which there are concurrent functions. Budget reduced by £9,000 to cover the "exceptional case" grant award for Snodland Town Council's all weather training area refurbishment in 2010/11 (approved F&PAB 05/01/2010). Outstanding commitments against this scheme have been reviewed as part of the 2011/12 Capital Plan Review leading to a further £22,000 reduction in the overall provision.																					
<u>Other</u>																							
(a) Community Partnership Initiatives	8a(key, 8b 13c	Provision to enable a swift response to partnership initiatives in conjunction with external bodies. Individual project commitments have been reviewed. Budget provision reduced by £13,000 during 2010/11 Capital Plan Review. Funding allocated as follows: <table> <tr> <td>2011/12</td><td>Reactive minor Improvements</td><td align="right">£8,000</td></tr> <tr> <td></td><td>Tonbridge Town Lands Charity</td><td align="right">£2,000</td></tr> <tr> <td>2012/13</td><td>Speed watch</td><td align="right">£5,000</td></tr> <tr> <td></td><td>Reactive minor Improvements</td><td align="right">£7,000</td></tr> <tr> <td></td><td>Tonbridge Town Lands Charity</td><td align="right">£2,000</td></tr> <tr> <td>2013/14</td><td>East Malling footway lighting Bone Alley</td><td align="right">£21,000</td></tr> <tr> <td></td><td></td><td align="right"><u>£45,000</u></td></tr> </table> Budget reduced by £3,000 2011/12 Capital Plan Review. Budget will be allocated as fast track schemes are approved. Budget provision comprises: 1) The Town Lock scheme is currently on List B and progress onto List A is dependent on securing a funding commitment from our project partner, the Environment Agency (EA). Funding is built up roughly based on matched thirds from the Borough Council where there is an additional £100,000 in an earmarked reserve, from developer contributions expected to yield £260,000 and from the EA. Promotion to List A will be sought when the results of the current budget setting exercise are known at the EA and here at the Borough Council with a recommendation that the scheme be promoted as a Design and Build Contract using one of the EA panel contractors. 2) West Malling Forecourt Enhancement 3) Health & Safety Building Improvements 4) Cash Receiving Online Payments	2011/12	Reactive minor Improvements	£8,000		Tonbridge Town Lands Charity	£2,000	2012/13	Speed watch	£5,000		Reactive minor Improvements	£7,000		Tonbridge Town Lands Charity	£2,000	2013/14	East Malling footway lighting Bone Alley	£21,000			<u>£45,000</u>
2011/12	Reactive minor Improvements	£8,000																					
	Tonbridge Town Lands Charity	£2,000																					
2012/13	Speed watch	£5,000																					
	Reactive minor Improvements	£7,000																					
	Tonbridge Town Lands Charity	£2,000																					
2013/14	East Malling footway lighting Bone Alley	£21,000																					
		<u>£45,000</u>																					
(c) Christmas Displays Capital Grant (d) Local Strategic Partnership	14a, 14b 13a(key)	Rolling provision to fund capital grants to upgrading lighting equipment recommended by F&PAB May 2007. Capital element of Performance Reward grant received in 2008/09 and 2009/10.																					

<u>CAPITAL PLAN: LIST A</u> <u>CORPORATE SERVICES</u>										
	Code	Expenditure To 31/03/11	2011/12 Est Inc Prior Yr Slippage	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	Total Scheme Estimate
<u>Capital Renewals</u>		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
(i) General	P06FA									
Departmental Admin	GR01	n/a	11	43	31	21			7	113
Council Offices	GR02	n/a		5				13		18
Print Unit	GR03	n/a	16	23	58	1	85		6	189
Photocopiers	GR04	n/a	97		1				96	194
Telephones	GR05	n/a	31			65	13	21		130
Snack Facilities	GR06	n/a	3	12	2			2		19
Tonbridge Christmas Lighting	GR09	n/a	12				27			39
(ii) Information Technology	P06FB									
Provision for Inflation		n/a	170	83	92	87	125	36	109	702
Savings Target		n/a	343	338	244	258	425	388	238	2,234
		n/a	0	17	24	32	63	58	55	249
		n/a	(56)	(44)	(36)	(38)	(61)	(48)	(40)	(323)
Total Capital Renewals to Summary		n/a	457	394	324	339	552	434	362	2,862

CAPITAL PLAN: LIST A <u>CORPORATE SERVICES</u>		
	Corporate Aims and Priorities	Notes
<u>Capital Renewals</u>		
(i) General		
Departmental Admin		}
Council Offices		}
Print Unit		}
Photocopiers		}
Telephones		}
Snack Facilities		}
Tonbridge Christmas Lighting		}
(ii) Information Technology		}
		}
		Provision for the renewal of life-expired or obsolete assets used at leisure facilities. Subject to annual review.

Corporate Aims and Priorities 2011/12

	Overall aim(s)	Ref	Improvement Priority	Period
1	Corporate affairs and planning To continuously improve our services in terms of value for money.			
		1a	Improve the efficiency of the Council's services in the context of changes in the economic climate and the Government's 3% efficiency saving target for Local Government. (2.5% per year for 2005/08)	2005/10
		1b	Achieve best value through robust procurement.	2009/11
		1c (Key)	Manage the Council's financial resources and performance to meet the challenges of the national budget strategy and its impact on public finances.	2010/11
2	Public access and involvement To improve the public's access to, and influence over, services provided by the Council and the Council's role in representing the public.			
		2a	Improve how we manage customer contacts and customer care.	2006/11
		2b	Respond better to complaints from the public.	2003/11
		2c	Increase the availability of electronic information and transactions to help make local services more accessible, convenient, responsive and seamless.	2000/11
		2d	Improve, cost effectively, the public's influence over services provided by the Council and by other organisations.	2005/11
		2e	Ensure the Council meets its obligations fully in respect of its diverse communities.	2003/11
		2f	Improve access to Council services and facilities in accordance with Disability Discrimination Act (DDA) requirements.	2004/11
3	Planning and development To protect and enhance the built and natural environment.			
		3a	Progress preparation of the Local Development Framework.	2003/11
		3b (Key)	Promote and support the sustainable regeneration and economic development of Tonbridge town centre.	2004/11
		3c	Improve the speed of determining planning applications.	2003/11
		3d	Improve public access to the planning process.	2003/11
		3e	Encourage developer contributions in support of community leisure facilities.	2003/11

Corporate Aims and Priorities 2011/12

	Overall aim(s)	Ref	Improvement Priority	Period
4	Transport and land drainage			
	To provide good parking management.	Parking	Improve local parking to meet the needs of drivers such as residents, businesses, shoppers and visitors.	2004/11
	To achieve better management of local land drainage.	Land drainage	Reduce the risk of flooding of residential and commercial premises.	2008/11
	To promote improvements in transportation.	Traffic and transportation	Improve the efficiency and sustainability of transportation at key locations.	2005/11
		4d	Improve access to and parking at West Malling station.	2003/11
5	Housing			
	To improve the availability and quality of housing for those most in need.	Providing affordable housing and tackling homelessness	Secure a continuing supply of affordable housing across all tenures and work to prevent homelessness.	2004/11
		Private sector renewal and energy efficiency	Improve sub-standard housing and the energy efficiency of existing and new housing provision.	2004/11
		Assisting vulnerable households	Improve support and assistance to vulnerable, elderly and disabled households to enable independent living.	2003/11
6	Housing – benefit payments			
	To provide financial assistance through the timely and accurate processing of claims for Housing and Council Tax benefit.	Housing and Council Tax benefit	Achieve high performance in both accuracy of calculating benefit due and speed of processing.	2003/11
7	Leisure, arts and young people			
	To develop leisure and arts services for local people and visitors.	Access for everyone	Enable the whole community, including those most in need, to more fully enjoy leisure and cultural activities.	2001/11
		Involving the community	Increase community involvement in the delivery and design of leisure services.	2004/11
	To involve, safeguard and meet the needs of children and young people.	Cost effective operation	Improve the quality and sustainability of the Council's leisure facilities and services.	2004/11
		Safety and security at our leisure facilities	Improve security/health and safety at leisure facilities.	2003/11
		Outdoor leisure	Improve public access to the countryside and public open spaces across the borough.	2004/11
			Enhance the landscape of, and improve public access to, the Medway valley countryside.	2006/11
		Young people	Involve, safeguard and meet the needs of children and young people.	2003/11

Corporate Aims and Priorities 2011/12

	Overall aim(s)	Ref	Improvement Priority	Period
8	Street scene and open space environment			
	To protect and enhance the built and natural environment.	8a (Key)	Achieve a cleaner, smarter and better maintained street scene and open space environment.	2003/11
		8b	Enhance the amenity and appearance of locations borough-wide.	2006/10
9	Recycling and waste collection			
	To protect and enhance the built and natural environment.	9a	Recycle a larger proportion of household waste.	1999/2011
10	Community safety			
	To deliver, with others, benefits beyond those possible from the Council's resources.	10a (Key)	Work with partners to increase community safety by tackling:	2009/10
	To reduce crime and disorder and the fear of crime.		► Acquisitive crime	
	To promote and improve public safety.		► Anti-social behaviour	
			► Perception of crime	
			► Substance misuse	
			► Violent crime.	
		10b	Reduce the fear of crime.	2003/10
		10c	Increase activity programmes for young people in areas of highest social deprivation.	2004/10
		10d (Key)	Work with partners to reduce crime, anti-social behaviour and the fear of crime.	2005/11
11	Public and environmental health			
	To deliver, with others, benefits beyond those possible from the Council's resources.	11a (Key)	Work with partners to promote, encourage and provide opportunities for healthy living.	2004/11
	To protect and improve public health.	11b	Work with other agencies to improve people's health in the poorest areas of our borough.	2003/10
		11c	Work with other agencies to ensure businesses comply with food and safety legislation.	2007/10
		11d	Improve air quality: ► In the area of the M20 between New Hythe Lane, Larkfield and Hall Road, Aylesford. ► From 2005, at Tonbridge High Street, Watlington crossroads and London Road/Station Road, Ditton. ► From 2008, areas adjacent to the A20 in Larkfield, Ditton and Aylesford.	2002/10

Corporate Aims and Priorities 2011/12

	Overall aim(s)	Ref	Improvement Priority	Period
12	Climate Change			
	To deliver, with others, benefits beyond those possible from the Council's resources. To provide leadership on community issues that are beyond the remit of a single agency. To improve the well-being of communities in Tonbridge and Malling.	12a (Key)	Work with partners to make a positive local contribution to tackling the causes and effects of climate change.	2007/11
13	Community leadership			
	To deliver, with others, benefits beyond those possible from the Council's resources. To provide leadership on community issues that are beyond the remit of a single agency. To improve the well-being of communities in Tonbridge and Malling.	13a	Achieve with our partners the priorities set out: ▶ in the Sustainable Community Strategy for Tonbridge and Malling (2009/12) ▶ in the Local Area Agreement ▶ arising from work of the borough's Local Strategic Partnership.	2009/10
		13b (Key)	Work with partners to: ▶ reduce crime, anti-social behaviour and fear of crime. ▶ promote, encourage and provide opportunities for healthy living. ▶ make a positive local contribution to tackling the causes and effects of climate change. ▶ achieve further shared priorities to improve residents' quality of life in Tonbridge and Malling.	2010/11
		13c	Better represent the community's interests in respect of services provided by agencies or organisations separate from the Council.	2005/10
14	Local economy			
	To promote the well-being of the local economy and enhance the viability and vitality of population centres.	14a	Contribute to improving the West Kent economy.	2003/11
		14b	Increase tourism within the borough.	2000/11

Corporate Aims and Priorities 2011/12

	Overall aim(s)		Ref	Improvement Priority	Period
15	Resources – Personnel and Organisational Development				
	To recruit, develop and retain well-informed, qualified staff who also take responsibility for developing themselves. To improve the Council's ability to achieve its strategic and operational objectives through its: ▶ Organisational structure. ▶ Performance Management System. To improve health and safety in Council premises and activities.	Personnel	15a	Better align and equip the Council's workforce to ensure that we have the skills and capacity to meet business needs.	2009/11
		Health and safety	15b	Improve our corporate Health and Safety Management System and practices.	2009/11
16	Resources – Finance				
	To manage the Council's financial affairs to support its service delivery objectives. To maintain the Council's high standards of financial management and probity. To identify and exploit cost-effective opportunities for external funding.	Revenue	16a	Further improve on the prompt collection of monies due to the Council.	2003/11
17	Resources – Information technology				
	To improve management of information within the Council.	Information technology	17a	Improve the Council's own use and cost effectiveness of technology.	2001/11
		Kent Connects	17b	Improve the management and cost effectiveness of technology via shared use of resources within Kent.	2003/11
18	Resources – Property				
	To continue improving the match between the Council's property holdings and its service delivery, organisational and financial needs.	Property	18a	Improve the fabric of our leisure facilities and access for all.	2004/11

GENERAL FUND WORKING BALANCE

Balance at 1.4.2011	£1,250,000
Balance at 1.4.2012	£1,250,000

REVENUE RESERVE

	£	£
Balance 1.4.2011		6,765,711
Less:-		
Budgeted to be met from Reserves	1,586,600	
Decrease on Original Estimate	(344,500)	
		1,242,100
Estimated Balance at 1.4.2012		5,523,611
Budgeted to be met from Revenue Reserves 2012/13		838,650
Estimated Balance at 31.3.2013		4,684,961

TONBRIDGE AND MALLING BOROUGH COUNCIL
ESTIMATE OF COLLECTION FUND SURPLUS/(DEFICIT) 2011/12 AS AT 16 JANUARY 2012

	Estimate	
	£	£
<u>INCOME</u>		
Surplus / (Deficit) Brought Forward		0
Council Tax		
Income from Council Tax	64,765,161	
Council Tax Benefits	7,353,244	72,118,405
Income in respect of Non-Domestic Rates (Net Rate Yield)		49,159,197
Total Income for the Year		121,277,602
<u>EXPENDITURE</u>		
Precepts and Demands 2011/12		
Kent County Council	51,351,048	
Kent Police Authority	6,796,621	
Kent & Medway Towns Fire Authority	3,330,187	
Parishes	1,948,265	
Tonbridge and Malling Borough Council	8,425,193	71,851,314
Non-Domestic Rate		
Payment to the National Pool	48,647,923	
Losses in Collection Allowance	344,114	
Cost of Collection Allowance	167,160	49,159,197
Provision for Council Tax Non-Collection		267,091
Payments / (receipts) in respect of estimated surplus / (deficit) for 2010/11		
Kent County Council	0	
Kent Police Authority	0	
Kent & Medway Towns Fire Authority	0	
Tonbridge and Malling Borough Council	0	0
Total Expenditure for the Year		121,277,602
Estimated Surplus/(Deficit) for 2011/12		0

ALLOCATION OF ESTIMATED SURPLUS / (DEFICIT) 2011/12

	Precepts 2011/12		Surplus / (Deficit)
	£	%	£
Kent County Council	51,351,048	71.47	0
Kent Police Authority	6,796,621	9.46	0
Kent & Medway Towns Fire Authority	3,330,187	4.63	0
Tonbridge & Malling Borough Council	10,373,458	14.44	0
Total	71,851,314	100.00	0

Estimated Comprehensive Income and Expenditure Statement 2011-13

	2011/12		2012/13
	Original Estimate	Revised Estimate	Original Estimate
	£	£	£
Continuing Operations			
Cultural & Related Services	4,364,950	4,782,900	4,587,800
Environmental & Regulatory Services	4,776,550	4,675,450	5,106,200
Planning Services	2,482,550	2,552,150	2,507,200
Highways & Transport Services	60,200	(199,250)	(220,000)
Housing Services	1,719,500	1,664,350	1,716,050
Central Services to the Public	2,054,550	1,947,950	1,715,000
Corporate & Democratic Core	2,520,300	2,385,750	2,375,600
Non-Distributed Costs	278,800	339,250	176,950
Net Cost of Services	18,257,400	18,148,550	17,964,800
Other Operating Expenditure			
Parish Council Precepts	1,948,265	1,948,265	1,943,031
Drainage Board Levies	398,000	390,300	363,800
Corporate Provisions for Bad Debts	5,000	25,000	5,000
Payments to Housing Capital Receipts Pool	4,500	4,500	4,500
Financing & Investing Income & Expenditure			
Trading Undertakings	(291,300)	(294,700)	(293,500)
Interest Payable & Similar Charges - Leases	61,850	61,850	11,200
Interest & Investment Income	(343,850)	(364,600)	(302,900)
Pensions Interest Cost	6,287,700	4,945,600	5,162,600
Expected Return on Pension Assets	(3,718,700)	(4,129,900)	(4,311,100)
Taxation & Non-Specific Grant Income			
Council Tax Income	(10,373,458)	(10,373,458)	(10,656,312)
National Non-Domestic Rate Distribution	(3,735,273)	(3,735,273)	(4,395,317)
General Government Grants	(1,366,484)	(2,013,584)	(1,309,702)
(SURPLUS) / DEFICIT ON PROVISION OF SERVICES	7,133,650	4,612,550	4,186,100

**Estimated Extract from
Movement in Reserves Statement 2011-13**

	2011/12			2012/13		
	Original Estimate		Revised Estimate	Original Estimate		Earmarked Gen Fund Reserves £
	General Fund £	Earmarked Gen Fund Reserves £	General Fund £	General Fund £	Earmarked Gen Fund Reserves £	
BALANCE AT 1 APRIL	1,250,000	18,412,651	1,250,000	1,250,000	20,938,768	17,535,418
Comprehensive Income & Expenditure						
Surplus / (Deficit) on Provision of Services	(7,133,650)	0	(4,612,550)	(4,186,100)	0	0
Total Comprehensive Income & Expenditure	(7,133,650)	0	(4,612,550)	(4,186,100)	0	0
Adjustments Between Accounting Basis & Funding Basis Under Regulations						
Depreciation of Non-Current Assets	2,919,750	0	2,815,950	2,611,400	0	0
Net Charges made for Retirement Benefits	2,314,850	0	111,800	109,750	0	0
Minimum Revenue Provision	(295,050)	0	(295,050)	(53,600)	0	0
Capital Exp. Charged to the General Fund	(1,536,000)	0	(1,428,000)	(2,160,000)	0	0
Capital Receipts	4,500	0	4,500	4,500	0	0
Net Increase / (Decrease) Before Transfers to / from Earmarked Reserves	(3,725,600)	0	(3,403,350)	(3,674,050)	0	0
Transfers to / from Earmarked Reserves						
Building Repairs Reserve	100,350	(100,350)	199,850	68,100	(68,100)	
Earmarked Reserves	499,650	(499,650)	175,400	428,300	(428,300)	
Revenue Reserve for Capital Schemes	1,539,000	(1,539,000)	1,786,000	2,339,000	(2,339,000)	
General Revenue Reserve	1,586,600	(1,586,600)	1,242,100	838,650	(838,650)	
Increase / (Decrease) in Year	0	(3,725,600)	0	(0)	(3,674,050)	
BALANCE AT 31 MARCH	1,250,000	14,687,051	1,250,000	1,250,000	17,535,418	13,861,368

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