

Application for a licence to carry on the activity of keeping or training animals for exhibition

Standard applicant profile section 1

Complete this section if you are an agent acting on behalf of a client

Our question	Your answer
Agent name	
Agent address	
Agent email	
Agent main telephone	
Other telephone	

Applicant details	Your answer
Name	
Date of birth	
Address	
Email	
Main telephone	
Other telephone	
Are you applying as	

Business details	Your answer
Companies house registration number	
Is your business registered outside of the UK	
VAT number	
Legal status of the business	
Your position in the business	
Country where your business is registered	

Business address	
Companies house registration number	
Building name or number	
Street	
District	
City or Town	
County or administrative area	
Post Code	
Country	

For renewal applications only

Our question	Your answer
Existing licence number	

Premises to be licenced	Your answer
Name of premise/trading name	
Address of premises	
Email	
Telephone	
Is the establishment open throughout the year	
When is it normally open	
Do you have planning permission for this business use?	

Type of business/performance	Your answer
TV/Film/social media	
Theatre	
Exhibiting Animals	
Animal Encounters	
Birds of Prey shows/exhibits	
Other please state	

Application details	Your answer
Have you been licensed before	
Local Authority where registered/licensed	
Give details of registration e.g type and numbers of animals, type of performance or exhibition.	

Further information	Your answer
Stage name (if any)	
Nationality	
Date of birth	

Animals to be trained	Your answer
Name of premises/trading name	
Address of premises	
Telephone number of premises	
Email address	

Kinds of animal to be trained and the number of each kind	Your answer
Kind of animal	
Number	
Any other details	

Kinds of animal to be exhibited and the number of each kind	Your answer
Kind of animal - provide details separately if necessary	
Number	
Any other details	

Proposed performance or encounter

Our question	Your answer
Describe the nature of the performance (s) in which the animals will be exhibited or for which they are to be trained, mentioning any apparatus which is used for the purpose of the performance. The description must be sufficient to give a general idea of what is done by the animals taking part in the performance. If it is an animal encounter please give details of what type of encounter and where these are to take place.	
Approximate duration of the performance (s)	
Number of times the performance will be given in one day.	
How will the animals be transported	
Where are the animals to be kept when not performing or being exhibited?	
Give details of where the animals are exhibited. Are they exhibited both on and off site	
If the animals are exhibited on site, are the public permitted admittance?	

Veterinary surgeon	Your answer
Name of usual vet surgeon	
Company name	
Address	
Email	
Telephone	

Emergency keyholder	Your answer
Name	
Position/job title	
Address	
Email	
Daytime Telephone number	
Evening/other Telephone number	

Additional emergency keyholder	Your answer
Name	
Position/job title	
Address	
Email	
Daytime Telephone number	
Evening/other Telephone number	

Additional Information

Please confirm the following Information is attached

Question	Your answer
A plan of the premises	
Insurance policy (minimum £5million)	
Standard Operating Procedures <ul style="list-style-type: none">• Feeding regime• Cleaning regime• Transport regime• Monitoring and ensuring health and welfare of animals• Procedure for death of animal• Procedure for escape of animal	
Emergency Response Plan (including procedure for care of animals if premises uninhabitable).	
Prevention and control of spread of disease procedure	
Qualifications	
Training Records	
Other documents may be required specific to the type of activity	
Written permission from landlord if you are not owner of property	

Declaration

This section must be completed by the applicant. If you are an agent please ensure this section is completed by the applicant.

Declaration statements

- I am aware of the provisions of the relevant Act, Regulations and Statutory Guidance.
- The details contained in the application form and any attached documentation are correct to the best of my knowledge and belief.
- I understand that a person authorised by the Council will inspect the premises before a licence is issued.
- I understand that a person authorised by the council may inspect the premises either by appointment or unannounced at any reasonable time.
- I understand that a person authorised by the council may take photographs or video footage whilst carrying out inspections or visits to the premises.
- I am aware that a fee is payable for this licence application.
- I accept that all veterinary fees incurred by the authority in respect to the licence application will be recoverable at cost.
- I accept that in the event of my application being refused I withdrawn it, I will not be refunded the application fee or any part thereof under any circumstances.
- Any inactivity on an application for more than six months will deem the application void and a new application is to be made
- I apply under the above legislation for a licence to carry on the activity of keeping or training animals for exhibition at the above premises.
- I accept that on occasion the council has to provide information to third parties in response to requests made under the Environmental Information Regulations 2004, Data Protection Act 1998 and Freedom of Information Acts.

Declaration	Your answer
Confirming you have read and understood the above declaration	
Full Name	
Capacity/Position of Signatory	
Date	

Send your completed form to animal.licensing@tmbc.gov.uk