

Food Hygiene Rating Scheme: Request for a re-visit

Notes for businesses:

- As the food business operator of the establishment you have a right to request a re-visit for the purposes of re-rating if you have taken action to rectify the non-compliances identified at the time of inspection.
- You must provide details of the improvements made with your request, including supporting evidence where appropriate. **There is a fee of £170.00 for a re-visit carried out at your request.**
- If Tonbridge & Malling Borough Council considers that you have provided sufficient evidence that the required improvements have been made, an officer of the Food & Safety Team will make an unannounced visit. The re-visit will be carried out within three months of the receipt of your request and payment of the fee. There is no limit on the number of requests you may make but the fee is chargeable for each request you make.
- The officer will give you a 'new' food hygiene rating based on the level of compliance that is found at the time of the re-visit - you should be aware that your rating could go up, down or remain the same.
- To make a request for a revisit, please use the form below and return it to the food safety officer– contact details are provided with the written notification of your food hygiene rating.

Business details

Food business operator/proprietor

Business name

Business addresses

Business tel. number Business email

Inspection details

Date of inspection Food hygiene rating given

Action taken

Please describe the remedial action you have taken with reference to the issues identified in the inspection letter/report provided to you by your local authority with your score:

Compliance with food hygiene and safety procedures

Compliance with structural requirements

Confidence in management/control procedures

Please provide any other supplementary evidence (e.g. photographs, invoices, copies of relevant HACCP documentation etc.).

Signature

Name in capitals

Position Date

Please now return this form to:

Tonbridge & Malling Borough Council, Food & Safety Team, Gibson Building, Gibson Drive, Kings Hill, West Malling, Kent ME19 4LZ. Payment of £170.00 accompanies this application. Please call 01732 876191 to make payment with a debit or credit card. Please quote your name, business name and address.