

# Tonbridge & Malling Borough Council

## The Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018

### Application for a licence to sell animals

Please complete all the questions in this form.

If you have nothing to record, please state "Not applicable" or "None"

<b>Agent:</b>			
Are you an agent acting on behalf of the applicant	Yes	No	If no, go to applicant details section
<b>Further information about the Agent:</b>			
Name			
Address			
Email			
Main telephone number			
Other telephone number			

<b>Applicant details:</b>			
Name			
Address			
Email			
Main telephone number			
Other telephone number			
Applying as a business or organisation (including a sole trader)	Yes	No	
Applying as an individual	Yes	No	
Date of birth			

<b>Type of Business: Please tick</b>	
Pet Shop	
Home Sales	
Internet Sales	
Wholesales	
Third Party Sales	
Hobby Sales (Pet Fairs)	
Sale of animals to the public as pets by means of a fixed or minimum donation	
Other please state	

<b>Type of Application:</b>	New		Renewal		
Existing licence number					
<b>Further details about the applicant:</b>					
Do you have any training certificates or qualifications?	Yes / No				
Please provide details of training certificates and qualifications					
Please provide details of relevant experience					
Date of birth					

<b>Premises to be licensed:</b>	
Name of premises/trading name	
Address of premises	
Telephone number of premises	
Email address	
Do you have planning permission for this business use	Yes/No

<b>Accommodation and facilities:</b>	
Number and size of rooms to be used	
Heating arrangements	
Method of ventilation of premises	
Lighting arrangements (natural & artificial)	
Water supply	

Facilities for food storage & preparation		
Arrangements for disposal of excreta, bedding and other waste material		
Isolation facilities for the control of infectious diseases		
Fire precautions/equipment and arrangements in the case of fire		
Do you keep and maintain a register of animals?	Yes / No	
When the premises is closed what arrangements are in place to ensure the welfare of animals.		

<b>Animals to be sold :</b>				
Please provide details of the animals to be sold				
Type		Maximum Number	Details of accommodation including size	Age at which to be sold
Dogs / puppies	Yes/No			
Cats /kittens	Yes/No			
Chipmunks	Yes/No			
Rabbits & covies	Yes/No			
Hamsters	Yes/No			
Rats, mice & gerbils	Yes/No			
Larger domesticated mammals, e.g. goats, pot-bellied pigs	Yes/No			

**Animals to be sold :**

Please provide details of the animals to be sold

Primates e.g. marmosets	Yes/No			
Parrots, parakeets and macaws	Yes/No			
Pigeons	Yes/No			
<b>Type</b>		<b>Maximum Number</b>	<b>Details of accommodation including size</b>	<b>Age at which to be sold</b>
Other large birds (please specify)	Yes/No			
Budgerigars, finches and other small birds	Yes/No			
Tortoises	Yes/No			
Snakes and lizards	Yes/No			
Tropical fish	Yes/No			
Marine fish	Yes/No			
Cold water fish	Yes/No			
Any other species (please specify)	Yes/No			

<b>Veterinary surgeon:</b>	
Name of usual veterinary surgeon	
Company name	
Address	
Telephone number	
Email address	

<b>Emergency key holder:</b>		
Do you have an emergency key holder?	Yes/No	<b>If Yes please fill out details below:</b>
Name of key holder		
Position/job title		
Address		
Daytime telephone number		
Evening/other telephone number		
Email address		

<b>Public liability insurance:</b>	
Do you have public liability insurance?	Yes / No
If yes, please provide details of the policy	
Insurance company	
Policy number	
Period of cover	
Amount of cover (£m)	
If you have answered no, please state what steps you are taking to obtain such insurance	

**Disqualifications and convictions:**

Has the applicant, or any person who will have control or management of the establishment, ever been disqualified from:

Keeping a pet shop?	Yes/No	
Keeping a dog?	Yes / No	
Keeping an animal boarding establishment?	Yes/No	
Keeping a riding establishment?	Yes/No	
Having custody of animals?	Yes/No	
Has the applicant, or any person who will have control or management of the establishment, been convicted of any offences under the Animal Welfare Act 2006?	Yes/No	
Has the applicant, or any person who will have control or management of the establishment, ever had a licence refused, revoked or cancelled?	Yes / No	

If yes to any of these questions, please provide details:

**Additional details:**

Please check local guidance notes and conditions for any additional information which may be required

Additional information which is required or may be relevant to the application:

**Declarations and signature:**

All answers given on this form are true.

I authorise the Council to make enquiries of any person's etc. named on this form.

We must protect the public funds we handle and so we may use the information you have provided on this form to detect and prevent fraud. We may also share this information, for the same purposes, with other organisations which handle public funds.

**Full name:** \_\_\_\_\_

**Capacity:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Please enclose the following:**

1. Plan of premises
2. Insurance policy
3. Operating procedures
4. Risk Assessment (including fire)
5. Infection control procedure
6. Qualifications
7. Training records

Failure to supply this information at the time of submitting this application may delay the inspection taken place.