

# Community Safety

## Privacy Notice (How we use your information)

**The categories of information that we collect, process, hold and share include:**

1. personal information (such as name, address)
2. sensitive information (such as ethnicity, Mental Health, language)
3. Criminal Record Information (such as previous convictions)

## Why we collect and use this information

We use your data to:

- enable us to carry out specific functions for which we are responsible
- investigate your complaint and take any necessary enforcement action
- Record the incidents of anti-social behaviour
- Mental Health / Safeguarding information which may lead to a referral

## The lawful basis on which we use this information

We collect and use this information for the purposes of carrying out our statutory duties under the Crime and Disorder Act 1998, Anti-Social Behaviour Act 2003 and ASB, Crime & Policing Act 2014.

1. Personal information – Article 6 1(e) GDPR 2018

(e) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

2. Sensitive information - Article 9 2(g) GDPR 2018

(g) processing is necessary for reasons of substantial public interest, on the basis of Union or Member State Law which shall be proportionate to the aim pursued, respect the essence of the right to data protection and provide for suitable and specific measures to safeguard the fundamental rights and the interests of the data subject.

3. Criminal Record Information – Data Protection Act 2018

Protection the public against dishonesty

Provenly or detecting unlawful Acts and in accordance with the appropriate policy approval policy document.

## Collecting this information

Whilst the majority of the information you provide to us is mandatory, some of it is provided to us on a voluntary basis. In order to comply with the data protection legislation, we will

inform you whether you are required to provide certain information to us or if you have a choice in this.

## Storing this information

We hold your data for 6 years

## Who we share this information with

We routinely share information with:

- Kent Police
- Housing Associations
- Kent Fire & Rescue Service
- Kent County Council
- Voluntary organisations
- Other internal departments within the Borough Council

## Why we share this information

We share data with the above organisations on a statutory basis under the Crime and Disorder Act 1998, Anti-Social Behaviour Act 2003 and ASB, Crime & Policing Act 2014. This data sharing enables the prevention and detection of crime and anti-social behaviour.

## Public Register

Community Safety does not maintain or publish any public registers.

## Requesting access to your personal data

Under data protection legislation, you have the right to request access to information about you that we hold. To make a request for your personal information please contact Adrian Stanfield, the Council's Data Protection Officer at [foi@tmbc.gov.uk](mailto:foi@tmbc.gov.uk).

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means
- in certain circumstances, have personal data rectified, blocked, erased or destroyed; and
- claim compensation for damages caused by a breach of the Data Protection regulations

If you have a concern about the way we are collecting or using your personal data, we request that you raise your concern with us in the first instance. Alternatively, you can contact the Information Commissioner's Office at <https://ico.org.uk/concerns/>

## Further information

If you would like further information about this privacy notice, please contact Adrian Stanfield, the Council's Data Protection Officer at [foi@tmbc.gov.uk](mailto:foi@tmbc.gov.uk).

The Council collects and uses personal information for a number of purposes across all of its departments and functions. To find out more about how the Council uses the personal information it collects, please refer to the Corporate Privacy Notice [[web-link](#)].